President’s Advisory Council MINUTES


HOUSEKEEPING
1. Agenda: The agenda was approved as presented.

2. Minutes: The minutes of October 23, 2013 were approved.

OLD BUSINESS
1. Action on PAC Recommendations: There were no recommendations for this agenda item.

2. Student Learning – Addressing the Needs of Underprepared Students: (Dr. Giugni was unable to attend this meeting.) Jamail Carter, Director, Research and Planning, pointed out that only 30% of students taking the assessment test are testing at the college level and this should be considered when addressing the needs of underprepared students. President Vurdien announced that Fullerton College transferred more Latino students to the CSU than any of the state’s other 111 community colleges.

3. Accreditation: VPSS Toni DuBois informed the group that the campus has received district responses to our Accreditation mid-term report. It is expected a draft of the report will be completed in December.

4. Enrollment Management: The Enrollment Management Committee met last Friday (November 8). The co-chairs are Dean Albert Abutin and Instructor Jacob Sapiro (Biology). The committee currently is considering enrollment management decision-making processes.

5. Budget: No budget changes, no report this period.

6. Research: Director Jamail Carter announced the Board approved hiring Carlos Ayon as our new Research Analyst at their November 12 meeting. Dr. Carter also announced the department is in the process of completing the Institutional Effectiveness Report.

7. Staff Development Committee: Faculty Senate President Sam Foster announced the committee chair position is still open and they will put out one more call before semester end.

8. Classified Staff Hiring Process: The task force is working on clarifying and modifying the classified staff hiring process. The task force currently consists of VPSS DuBois, VPAS Dain and Classified representatives Sharon Kelly and Ericka Adakai. It was determined they need to expand to include Instruction and therefore are not ready to present at this time. President Vurdien added that as funds will need to be added to accommodate classified positions requested, one of the goals...
of the task force is to determine the best use of funds for the campus. The form currently being used is being reviewed by the task force and will be updated to include more narrative along with data.

NEW BUSINESS

1. **Council Constituent Training:** The handout, “How to be an Effective Constituent Representative at NOCCCD” was distributed to all PAC members and all PAC members present completed this training during today’s meeting (November 13, 2013).

2. **Confirmation of Mission Statement and College Goals:** Dr. Carter reported to the council that per the campus Planning Calendar the Fullerton College Mission Statement and goals are due to be reviewed and reconfirmed. The members will share this with their constituency groups and bring feedback to the first meeting in February (2/12/14). This will also be a topic at the Planning Retreat, scheduled for January 22, 2014. The council discussed the Mission Statement (“We prepare students to be successful learners.”) and discussed how the goals help us achieve/address the college mission.

COMMITTEE REPORTS/ MEMBER REPORTS/ ANNOUNCEMENTS

1. Dr. Vurdien announced the summer session dates for 2014 (June 30-July 31). A concern was raised regarding difficulty fitting 5-unit courses into a six or seven week session. Any concerns are to be directed to VPI Terry Giugni.

2. President Vurdien invited everyone to attend the Hornet football Homecoming/Key to the County game this Saturday, 11/16. The team is ranked #2 in the nation and playing for an undefeated season! Their first play-off game will be the following Saturday (11/23).

3. Associated Student Jose Solano reported the Associated Students (A.S.) didn’t fully understand the UDL discussion (part of the Campus Action Diversity Plan) from the October 9, 2013 PAC meeting; however, Dr. DuBois was able to explain it to the group and they encourage and support the development of UDL. A.S. does not support combining the Campus Diversity Committee and the Equity Community and they feel the groups should be represented separately.

4. Sharon Kelly, representing Classified Senate, announced the annual Meet and Greet has been moved to December 4 in order to accommodate Homecoming events on the campus.

5. Olivia Veloz reported DMA is conducting a comprehensive salary review for management, with members undertaking the task of looking at and reviewing other college’s management salary structure. DMA is also looking into management training. She announced DMA will now have monthly meetings with Chancellor Doffoney.

6. Sam Foster reported Faculty Senate discussed the possibility of combining the Campus Diversity Committee and the Equity Committee and there was overwhelming consensus not to combine the two committees, citing two different missions and two different purposes.

7. Dr. Vurdien reminded the council that the Campus Diversity Committee and Equity Committee discussion will be on the next PAC agenda.

Adjournment: 3:35 p.m. Melinda Taylor, Recording Secretary