MEMBERS Present: **Chair:** Rajen Vurdien  **Deans:** Ann Hovey  **Management:** Darlene Jensen, Olivia Veloz  **Faculty:** Robert Byde, Sam Foster, Rolando Sanabria  **Associated Students:** Joshua Kleinbergs, Joseph Victor  **Resource Members:** Toni DuBois, Richard Storti  **Absent:** Ericka Adakai, Jamail Carter, Savannah Jones, Alix Plum-Widner, April Ramos

**HOUSEKEEPING**

1. **Agenda:** The agenda was modified by moving New Business Item “PBSC Recommendation for the Allocation of Funds for the Non-Instructional Program Review Resource Requests – Second Distribution” to Old Business.
2. **Minutes:** The minutes of February 12, 2014 were approved with minor corrections.

**OLD BUSINESS**

1. **Action on PAC Recommendations - Classified Staff Hiring Process:** Dr. Vurdien accepted the council’s recommendation to implement the new Classified Staff Hiring Process presented at the previous meeting. The process and the new form will be posted to the campus J-drive.
2. **Student Learning – Addressing the Needs of Underprepared Students:** Vice President Jones was off campus; however, it was announced that a Strategic Plan Fund proposal written by Vice President DuBois and Rolando Sanabria for outreach to Gilbert High School was accepted by the District for funding in the amount of $14,200.
   - **Student Learning - Curriculum:** No report.
   - **Student Learning - SLOs:** The campus status on SLOs was raised at last night’s Board meeting (as part of the campus Midterm Report) and we are not yet at 100%. The campus received an SLO ‘Stress Test’ from ACCJC which shows Fullerton College is above average on all but two areas. The campus SLO committee understands and is working toward the goal of 100%. All courses presently being taught are at 100%. 94% of all courses (in course inventory) have SLOs on syllabi. Courses without SLOs are currently not being taught. The campus is on track to reach 100% by the end of the three-year review cycle.
3. **Accreditation:** The Midterm Report was not accepted at the February 25 Board meeting. At the request of a Board member, the report will be “beefed” up to include previously reported evidence along with an updated Diversity Plan. The revised Midterm Report will be presented at the next Board meeting, March 11, then sent to ACCJC on March 12 to meet the March 14 deadline.
4. **Updated Integrated Planning Manual:** Several minor changes to the manual were suggested and the council approved the Updated Integrated Planning Manual be adopted as new and moved for action at the next PAC meeting.
5. **Budget:** Vice President Storti reviewed the target budget presented to the Board by the district at the February 25 meeting. FTE targets are higher by 3%, (approximately 17,700 FTES). Dr. Vurdien said the deans were given a target of 18,000 FTES for 2014-2015; thus, the way we are building next year’s schedule will accommodate the additional 3%.
6. **PBSC Recommendation for the Allocation of Funds for the Non-Instructional Program Review Resource Requests – Second Distribution:** Vice President Storti reviewed the Planning and Budget Steering Committee process for Program Review Resource requests and submitted four recommendations for PAC approval. Two of the requests came to PAC with the full support of the PBSC to be funded (Items 19 and 28); the other two requests (Items 34 and 37)
each had six members in support of and one against funding. After discussion, the council voted to move all four recommendations forward.

7. **Self-Reflective Survey – IREC:** The council discussed responses to the five questions on the IREC survey. In addition to the five questions on the survey, the council suggested a sixth item, requesting feedback on how the group can improve upon itself. A draft will be composed of the responses and brought back to PAC at the next meeting for approval.

**NEW BUSINESS**

1. **EDUCAUSE Technology Survey:** Dean Hovey, FC Technology Committee chair, reported the committee is working on a technology plan for the college. The committee has selected EDUCAUSE for a survey of full-time faculty and students to better determine the technology needs on campus. The survey is web-based and will be administered between March 24 and April 11. PAC members were asked to encourage participation.

**COMMITTEE REPORTS/ MEMBER REPORTS/ ANNOUNCEMENTS**

1. Dr. Vurdien reported a commencement speaker has not yet been identified. The District will work on this until March 15. At that time, if no speaker has been confirmed, Fullerton College will work on getting its own speaker and on selecting an award recipient. He confirmed the Fullerton College Foundation will again this year award a $1000 scholarship to the student commencement speaker. Dr. Vurdien announced that Fullerton College, along with the District, will be hosting the Bridging the Latino Achievement Gap on October 17, 2014. Adela Lopez will be coordinating the program with oversight provided by the district and the campus. Dr. Toni DuBois will be chairing the event and Dr. Vurdien will meet with Adela Lopez next week to move forward with the program.

2. Andrea Hanstein reminded everyone the new date for the Centennial Gala is Saturday, May 17, at 6:00 p.m. and the cost is $30/person.

3. Joshua Kleinbergs reported Associated Students are scheduled to meet later today and will be organizing the student survey. Anyone with input toward the survey should provide it to AS.

4. Olivia Veloz announced Richard Gil is the acting DMA President and they have a call-out for Vice President (and other positions). DMA is putting together their annual report. Scholarships in the amount of $500 will be given to each campus within the district and these may be broken down into two at $250/each. She also announced she has been invited to attend the Executive Leadership Academy being held later this month at UC Berkeley.

5. Sam Foster reported Faculty Senate election results: Pete Snyder is the new President-elect (replacing Rolando Sanabria) and Kim Orlijan is the new treasurer (replacing Mary Nolan-Riegle).

6. Darlene Jensen announced Transfer Awareness Week will be April 7-11. She urged campus participation in both the upcoming Worldfest celebration and Kindercaminata. Additionally, she reminded the council the deadline for ordering regalia is this Friday (2/28) and commencement this year will be on Friday, May 23.

Adjournment: 4:00 p.m. Melinda Taylor, Recording Secretary