



**Approved Minutes
President's Advisory Council
September 25, 2019**

MEMBERS PRESENT *Chair:* Greg Schulz *Deans:* Dan Willoughby *Management:* Jennifer LaBounty, Eddie Roth *Faculty:* Josh Ashenmiller, JP Gonzalez, Kim Orlijan, Marcus Wilson *Classified:* Marwin Luminarias, Carolyn Whelchel *Students:* Harutyun Kejejyan *Resource Members:* Gilbert Contreras, Rod Garcia, José Ramón Núñez, Joe Ramirez

Members Absent: Lisa McPheron

Guests: Cristal Covarrubias, Peter Surowski, Matt Taylor

INFORMATION

- 1. Approval of Minutes:** Approved as submitted.
- 2. Approval of Agenda:** Approved as presented.

REPORTS

- 1. President's Report:** President Schulz sent out a communication today regarding the Educational and Facilities Master Plan forums to be held on September 30 and October 3 at Fullerton College. He encouraged everyone to inform colleagues and students about these opportunities to learn about the plans and to provide input. The district's consulting team has already presented at PAC and Faculty Senate and has a list of other campus groups to meet with. A Free Speech Open Forum will take place on October 14 from 2-3:30 pm in room 224-228 to discuss updates to District Board Policy and Administrative Procedure 3900. Dr. Schulz gave an enrollment update and stated enrollment is up about 1.6% compared to last fall. Over 2,200 students are part of the North Orange Promise. Data on the OCTA bus pass is in and shows that 1,740 students took the bus and over 13,000 bus boardings occurred during the first 2 weeks of the program.
- 2. Planning & Budget Steering Committee Report (Action Taken on Recommendations):** Three recommendations were brought to PAC by PBSC. These included recommendations on non-instructional program review resource requests, instructional equipment funding and lottery funding. The three recommendations were all approved unanimously by PBSC before being brought to PAC. The presentation of the recommendations was made by Vice President Rod Garcia and Interim Director of Institutional Effectiveness Joe Ramirez and details of each recommendation were presented in hard copies to PAC.

The first recommendation was to approve funding for the 2018-19 Non-instructional Program Review requests totaling \$452,880. A list of the items requested was given to PAC members as well as their costs.

Instructional Program Review requests included items from the 2018-19 program review as well as unfunded items from the previous review cycle. The deans prioritized what

they felt was most important from the lists and selected 11 items to present for funding, with a total cost of \$179,445.

The Deans Council worked with faculty and staff to come up with a list of instructional supplies that could be acquired through Lottery funds. With the carryovers from prior years, they came up with enough funding to give the divisions the requested instructional supplies totaling \$762,896.

A vote was taken on whether to accept the three recommendations proposed by PBSC and PAC voted unanimously to approve them. Dr. Schulz then accepted the three recommendations and asked Vice President Garcia to immediately begin implementation.

- 3. Guided Pathways/Pathways Steering Committee Report:** Matt Taylor presented a PowerPoint update on the Pathways Steering Committee (PSC) activities. The committee meets monthly and all of the vacancies on the committee have been filled. Mr. Taylor mentioned that 140 people attended the summer symposium including 50 students. Data from the past year was presented at Flex Day and the flex break out sessions were attended by about 260 people, with balanced attendance between campus areas.

Other items mentioned were: the committee has launched a first semester survey for students regarding the onboarding experience; they are working on budget priorities and have received about \$1.5 million of funding so far; they are discussing sending a team of about 25-40 to NCORE (National Conference on Race and Ethnicity) in May 2020 due to the strong connection between pathways work and design, and student equity; and PSC planning sessions are scheduled for Saturday, October 5 and Wednesday, December 18. They hope to tackle some of the design questions related to guided pathways such as First Year Experience programs, a new student success-related technology platform, division/program realignment and guidelines for program mapping. The SENSE (Survey of Entering Student Engagement) survey is almost done and results will be released in March and the CCSSE (Community College Survey of Student Engagement) survey will launch in the spring semester.

- 4. Marwin Luminarias** announced that today is the deadline for the Classified Professional Recognition Award nominations. This will be the first year that there will be separate nominations from the day shift and the night shift. Mr. Luminarias invited everyone to attend the Classified Professional's Meet and Greet events on October 18 at either the day or night event.

Carolyn Whelchel shared posters on the upcoming Free Speech Open Forum and Educational and Facilities Master Plan Forums for members to put up on campus.

Kim Orlijan shared the three goals that Faculty Senate will be addressing this year: Work with college constituents on the Integrated Planning Manual; food and housing insecurity; and review of committees, their viability and reporting structures.

Vice President Gil Contreras encouraged everyone on campus to remember and use the phrase "If you see something, say something!" Conduct and mental health issues are prevalent on campus this fall and a culture of reporting is important so that we can respond quickly to student needs.

OLD BUSINESS

- 1. 2018-19 PAC Report (Surowski, Information):** Peter Surowski asked again for PAC members to share any feedback or corrections with him on the 2018-19 PAC Report. He will share the final version electronically with PAC and request PAC approval at the next meeting.
- 2. AB 19 and College Promise Program Planning (Schulz, Information):** President Schulz announced the creation of an AB 19 Task Force that will look into all of the options and possibilities for using AB 19 funds. Members of the task force are Nichole Crockrom, Arnette Edwards, Joe Ramirez, Kim Orlijan, Jorge Gamboa and Gil Contreras. The task force will be led by Joe Ramirez and Rod Garcia and will meet within the next week. The Task Force will review options and look at what other colleges in the region are doing with AB 19 Funds.
- 3. Educational and Facilities Master Plan Update (Schulz, Information):** President Schulz announced that four campus open forums have been scheduled and a survey is being compiled for faculty, staff, student and community input. In addition, the EFMP consultants plan to visit several campus departments and committees. The first meeting of the district wide steering committee is happening this Friday, September 27.

NEW BUSINESS

- 1. One-time Funds (Schulz & DCC Members, Information):** President Schulz said that the college has an opportunity to think about and suggest options on using available District one-time funds. He asked Vice President Garcia to discuss this item with PAC. Vice President Garcia shared two handouts from the District Consultation Council (DCC) meeting on Monday - *Discussion Areas for One-time Funds* and the District's suggested *Allocation of One-time Funds by Budget Center*. PAC members were asked to review the list and suggest additional items. Discussion included allocating funds for facilitating the transition in and out of buildings during upcoming campus construction, space for adjuncts to meet with students, and various facility needs. PAC members were also asked to elicit more ideas from their constituent groups. Several members brought up the allocation of funds between the campuses and that Fullerton College, serving more students than the other campuses, should receive a higher amount of funding to make the distribution equitable. Many PAC members felt that the funds should be distributed proportionally based on campus/student body size. Members who attended the DCC meeting said that this concern was brought up but not finalized by DCC. Some specific areas of concern were the Extended Day shortfall, facility ADA compliance improvements, Professional Development for faculty and staff; and support for the basic needs (food and housing support) of students.

ADJOURNMENT: The meeting adjourned at 3:20 pm

NEXT MEETING: October 9, 2019