



**Approved Minutes
President's Advisory Council
November 27, 2019**

MEMBERS PRESENT *Chair:* Greg Schulz *Deans:* Dan Willoughby *Management:* Jennifer LaBounty, Eddie Roth *Faculty:* Josh Ashenmiller, Kim Orlijan, Marcus Wilson *Classified:* Marwin Luminarias, Carolyn Whelchel *Students:* Cristal Covarrubias, Harutyun Kejejyan *Resource Members:* Gilbert Contreras, Rod Garcia, Joe Ramirez

Members Absent: Lisa McPheron, José Ramón Núñez

Guests from Sign in Sheet:

INFORMATION

- 1. Approval of Minutes:** Approved as submitted.
- 2. Approval of Agenda:** Approved as presented.

REPORTS

- 1. President's Report:** Last Saturday at Golden West College the Fullerton College women's water polo team won the state championship. They were honored at last night's Board of Trustees meeting. Last night the Board also approved a revised Sherbeck field Improvement project with reduced seating of 2,000. There was a study session led by Vice Chancellor Fred Williams and Chancellor Cheryl Marshall that included an update on One-time funds including suggestions by DCC and Fullerton College, the proposed Resource Allocation Model within the District, and Staffing Standards including tableau dashboards. The President has an Open Office Hour scheduled for December 9 at 3:00 pm.
- 2. Planning & Budget Steering Committee Report:** Vice President Rod Garcia brought forward to PAC recommendations for one-time funds, supported by PBSC. The recommendations were also discussed at the Board meeting last night. The one-time funds amount to about \$7 million for Fullerton College.

Joe Ramirez gave an AB 19 update and said the work of the AB 19 Task Force has been presented to many constituent groups on campus. Three items that the task force is recommending are expanding the Promise to two years, covering health fees and a free breakfast program. These ideas were shared with the Board of Trustees last night.

- 3. Guided Pathways Report:** Matt Taylor and Dani Wilson updated the council on Guided Pathways activities. A handout was given out at the meeting with all of the details. Some of the highlights mentioned were:
 - Starfish, SuperStrong and Program Mapper have given software demonstrations and EAB Navigate is scheduled for December.
 - Work Group 1 is piloting program mapping and Hornet Pathways.
 - A student survey will soon be released regarding the Hornet Pathways (meta majors).

- Work Group 2 is continuing to get feedback on their model for Guided Entry.
- Work Group 3 is leading the discussion on the first year seminar class.
- Work Group 4 has shifted focus from high impact teaching practices to working on SLO's, PSLO's and ISLO's.
- The Scale of Adoption Assessment (SOAA) report is due to the Chancellor's Office on March 1, 2020. Matt Taylor hopes to have this completed by February 1 so that PAC and others can review it.
- Guided Pathways will fund approximately 40 attendees to NCORE.
- Spring and Summer full day planning sessions will be taking place on April 24 and August 13, 2020.
- Matt Taylor stated the he and Dani Wilson have reached out to Cypress College because much of what the Pathways Steering Committee is being asked to do requires collaboration with Cypress.
- The CCSSE survey will be coming this spring and will be given during the third week of classes. Faculty will be asked to participate in the survey as well.
- Fullerton College agreed to sign up with the Hispanic Consortium.
- Going forward, Pathways leadership will give three weeks' notice when announcing upcoming meanings.

4. PAC Member Reports:

Dr. Joe Ramirez, Interim Director of the Office of Institutional Effectiveness, reported that in relation to Guided Pathways program mapping a data coaching model is being built in the Office of Institutional Effectiveness. They will be looking for people to serve as data coaches to share resources, data and information across the campus. They are thinking of recruiting between 6 and 10 people this spring for the coaching positions.

Dr. Jennifer LaBounty reported that SuperStrong software will be rolling out and all students will be able to have access. It is a 10-minute assessment that helps guide students to possible career areas. Career assessments will be done at no charge to students this spring.

Vice President of Student Services **Dr. Gilbert Contreras** reported that on Friday an LGBTQ+ Summit took place on campus. Attendees looked at resources, programs and services that can be offered to and strengthen the LGBTQ+ community on campus. Space awareness and training were also discussed.

Eddie Roth said that DMA is working on an onboarding process for new managers and looking at doctoral stipends and conducting a climate survey among managers throughout the District.

Carolyn Whelchel of CSEA gave a reminder about the holiday cookie exchange for all faculty and staff hosted by the Classified Senate. Participants must sign up by December 5.

Marwin Luminarius reported that CSEA will be negotiating about bereavement, leaves and evaluations.

Kim Orlijan of Faculty Senate reported on three items that were discussed at the Senate's November 21 meeting. First, the Senate accepted a proposal to extend the

Program Review cycle from 3 years to 4 years. Second, the Institutional Integrity Committee proposed changing benchmarks to the last 3 years with an option for 5 years. Third, the Senate moved to support adding an institutional set standard to promote college level English and Math be completed within the 1st year.

Marcus Wilson reported that United Faculty is asking faculty members to wear red in support of the union every Wednesday through the end of the semester.

Associated Students (A.S.) representatives presented four resolutions to the council. **Harut Kejejian** reported that A.S. approved the four resolutions to be introduced today and that they may be added as agenda items at a later date.

First, Resolution in support of all existing single-stall restrooms conversion into single-stall gender-inclusive restrooms. A member from the Queer People of Color student club read a speech in strong support of this resolution.

President Schulz asked for a current inventory of single-stall restrooms on campus and handed out information on AB 1732 Equal Restroom Access. He stated that he believed the campus should work towards adding additional single-stall restrooms and supported bringing this conversation forward. A question was asked on whether the intention of the resolution was to convert all existing single-stall restrooms to be gender neutral including staff restrooms. The answer was yes.

Second, Resolution in support of discontinuing the use of the herbicide Roundup on trees and other plant life around campus. President Schulz reported that according to our Facilities Director, staff who use Roundup go through training on the application of this herbicide and wear protective gear. He also stated that the Fullerton College Facilities Department is currently looking at other products to use in place of Roundup. One example is "Weed Zap" which does not have the same chemical makeup as Roundup. There is a cost differential between the products. Facilities will test Weed Zap and compare the efficacy with that of Roundup.

Third, Resolution in support of Associated Students of Fullerton College recognition on all collaborations and requests. The question was asked what specifically A.S. was referring to with this resolution. Some items noted were the A.S. work and support for the OCTA bus pass, extension of library hours, and campus hydration stations. It was expressed that A.S. is asked to help plan, support and put in labor hours on projects such as these and do not get credit or any public recognition. It was also brought up that often many groups are involved with the planning, support and labor required to get projects implemented.

Fourth, Resolution in support of a new selection procedure for the Associated Students Advisor position. A.S. expressed an interest in creating a hiring committee type of procedure for selecting new A.S. Advisors, where students would be in the majority on the committee. It was brought up that a new process exists for selecting A.S. Advisors and is under the umbrella of the Faculty Senate. The Advisor position is a faculty reassign time position and part of a faculty member's Staff Assignment Sheet. Interested faculty submit a letter of interest to the Faculty Senate committee responsible for selecting a new A.S. Advisor. The committee makes a recommendation to the President who then makes the final decision. The Advisor will serve for a three-year term.

OLD BUSINESS

- 1. Participatory Governance Decision-making Process (Information):** More time was requested by some constituent groups to review this item. Kim Orlijan said that Faculty Senate did not get a chance to discuss this at their last meeting and will include it as an action item on their December 5 meeting agenda. President Schulz asked if there were any discussion or comments, and there were none. This item will be kept on the PAC agenda for December 11.
- 2. Fullerton College Foundation (Information):**
President Schulz reported that the Foundation continues to research and discuss the move from a non-profit organization to an auxiliary foundation. Fullerton College would have a more direct relationship with the foundation if it were to become an auxiliary foundation. The Fullerton College Foundation Executive Committee has reviewed a master agreement between themselves and the District and will discuss this further at their December 5 meeting.

NEW BUSINESS

- 1. Mission Statement Review (Ramirez, Information):** Joe Ramirez reported that each November the Fullerton College Mission Statement is brought to PAC and their constituent groups. He asked members to review the current mission, vision and values statements. In February, PAC will be asked to reaffirm the mission, vision and values statements for the college. They were last updated in 2017. ACCJC guidance on college mission statements will be forthcoming. ACCJC determines, for the most part, what needs to be addressed in the mission statement.

ADJOURNMENT: The meeting adjourned at 3:42 p.m.

NEXT MEETING: December 11, 2019