



**Approved Minutes
President's Advisory Council
December 11, 2019**

MEMBERS PRESENT *Chair:* Greg Schulz *Deans:* Dan Willoughby *Management:* Jennifer LaBounty, Eddie Roth *Faculty:* Josh Ashenmiller, Kim Orlijan, Marcus Wilson *Classified:* Carolyn Whelchel *Students:* Harutyun Kejejyan *Resource Members:* Gilbert Contreras, Rod Garcia, Lisa McPheron, José Ramón Núñez, Joe Ramirez

Members Absent: Cristal Covarrubias, Marwin Luminarias,

Guests from Sign in Sheet: Naomi Abesamis, Laura Sanchez

INFORMATION

1. Approval of Minutes: Approved as submitted with two abstentions.

2. Approval of Agenda: Agenda was approved with one change. Old business item 1. Participatory Governance Decision-making Process was changed to an "Information/Action" item from "Information", only.

REPORTS

- 1. President's Report:** President Schulz reported that Spring enrollment is going well and as of last week the seat count, FTES and fill rate were slightly higher than last year. Convocation is January 24 and guest speaker Dr. Shaun Harper Executive Director of the USC Race and Equity Center will be speaking on Being an Equity-Minded Campus. He will also be conducting training sessions next week as part of a professional development workshop on culturally responsive instructional practices. President Schulz thanked everyone who attended the campus holiday party and gave special props to the FC Lab band. At the Board of Trustees meeting last night, Ryan Bent was approved as the new Board President. A sustainability update was shared at the meeting presented by Fullerton College, Cypress College and North Orange Continuing Education.
- 2. Planning & Budget Steering Committee Report:** No report.
- 3. Guided Pathways Report:** President Schulz shared that the Pathways Steering Committee and other campus constituents will be meeting together December 18 for a full day planning session from 9:00 a.m. to 4:00 p.m. in the 1400 building. Research on a First Year Seminar course will be discussed, along with other topics.
- 4. PAC Member Reports:**
Associated Students Representative **Harut Kejejyan** reported the A.S. resolution for gender inclusive restrooms was supported unanimously by the Faculty Senate.

Joe Ramirez said that the Institutional Integrity Committee began to review institutional set standards and ISLO's. A formal report will be shared later this spring.

Kim Orlijan reported that at the last Faculty Senate meeting they approved the decision making document, gave support to the A.S. gender inclusive restrooms resolution, recommended suspension of the Student Equity Committee, and voted to establish an OER workgroup.

Carolyn Whelchel shared that the Classified Senate cookie exchange went well.

JP Gonzalez said that on January 9 EOPS will again be hosting 350-400 high school seniors on campus. He invited members to send him information on any programs they might like to promote at the event.

José Ramón Núñez announced that next Tuesday, 400 students will be here for CTE Day to attend workshops on Fullerton College CTE programs. His office also wishes everyone happy holidays.

Lisa McPheron reported that she is part of a citywide census committee. A campus initiative named "Fullerton College Counts" will open up a computer lab for people to take the online survey with some support help present. She will be a liaison with other educational Institutions in town. A safe parking lot with security and restrooms is now in place in Fullerton. There is an intake process to be able to park there overnight. VP Gil Contreras and Student Services Director Elaine Lipiz Gonzalez can share this information with others, if needed. The Fullerton College Angels game has been scheduled for Saturday, April 25.

Jennifer LaBounty said that during the week of priority registration, the Counseling Center offered walk in appointments. The department completed over 1200 student Ed Plans during that week. High Schools are now signing up to have counselors come to their schools to do Ed Plans on the high school campuses.

OLD BUSINESS

- 1. Participatory Governance Decision-making Process (Information/Action):** At the last meeting, a copy of the Participatory Governance Decision-making Process draft document was distributed to PAC members to share with constituent groups. Kim Orlijan reported that it was reviewed at Faculty Senate and they gave their support. She suggested an edit under 10+1, to define what "rely primarily" means in the document as well as changing the wording to say Fullerton College administrators "will seek to" reach mutual agreement instead of "will reach" mutual agreement with the Faculty Senate.

A motion to accept and support the proposed Participatory Governance Decision-making Process document as submitted with the friendly amendment changes suggested by Kim Orlijan was voted on and approved.

- 2. Fullerton College Foundation (Schulz, Information):** President Schulz distributed a hard copy of the draft Master Agreement between the NOCCCD and the Fullerton College Foundation (FCF). FCF has always been an independent agency while the Cypress College Foundation has been run as an auxiliary foundation. An auxiliary foundation is an entity of the college and the District. The FCF is taking steps to become an auxiliary foundation. They would still be self-supporting even if this change were made. The FCF awards over \$200,000 in scholarships each year to Fullerton College students.

President Schulz discussed sections II and III of the draft agreement. Section II outlined the Commitment of the Foundation to the College/NOCCD and included these points: the FCF would continue to prudently expend its income for the benefit of the College and NOCCD; would continue to provide student scholarships and grants; would raise funds for student and campus interests; and, would work with the Office of the President on fund and friend raising activities. Section III outlined the Commitment of the College/NOCCD to the Foundation and included these points: would provide salary and other types of funding support as agreed to; would provide office space and support from the Fullerton College Bursar's Office; would provide the FCF with databases and other public information support to assist with fund raising; and, would retain and pay for an annual audit. President Schulz also highlighted several exhibits related to salary and benefits for Foundation staff as well as office space. Exhibit A showed an example of two positions at the FCF. These positions would be filled via the district process for hiring district employees and would receive some College and District support for funding. The FCF executive director would report to the president of Fullerton College.

3. Associated Students Resolutions (Kejeyan, Information/Action):

Single-Stall Gender-Inclusive Restrooms: A spreadsheet was given out showing the inventory of single-stall restrooms on campus. Discussion took place on what is required for legislative compliance, signage, locks and the interior of restrooms and stalls. Professor Toni Neilson spoke in favor of the A.S. resolution and remarked that single-stall gender inclusive restrooms would benefit students as well as faculty. Professor Joe Carrithers remarked that we should think about restrooms differently and that a lock on the door for privacy is all that is needed to make campus single-stall restrooms accessible to anyone.

Following discussion, a motion to support the A.S. resolution to convert all "accessible" and previously labelled "inaccessible" single stall restrooms into single stall gender-inclusive restrooms was made. A vote to support the AS resolution was approved unanimously by PAC. President Schulz said he appreciated the recommendation and would like to see the modifications implemented quickly.

Use of Roundup Herbicide: President Schulz shared an update from the Facilities department that the use of Roundup on campus is on hold for now and the Facilities department is piloting other products. He said he believed that more information was needed from the results of this pilot program before finalizing a response to this resolution. Harut Kejeyan said the resolution simply calls for the end of the use of Roundup no matter what, if anything, replaces it.

A motion to approve the A.S. resolution to end the use Roundup herbicide was made and seconded. A vote in favor of the motion was taken with (1) opposed, (2) abstentions, and (5) in favor of the resolution. President Schulz said he wanted to gather more information and would report back to PAC with an update.

A.S. Recognition: A.S. is requesting recognition for work they have done for the college including the OCTA bus pass program, campus hydration stations, free period products, gender inclusive restrooms, and other initiatives. The type of formal recognition they would like to see is to be mentioned in reports at campus meetings, credit written on flyers, mention in social media posts, and the A.S. logo added to

marketing materials and applicable campus reports. There was discussion on the value and benefit of having A.S. as part of joint governance on campus, but also the need to recognize the work that other groups are doing, as well. A.S. is one of several of constituent groups that collaborate to make things happen on campus. Giving special recognition to one group above the others does not support the spirit of collaboration between all of the constituent groups at Fullerton College. It was also mentioned that the resolution is very broad. President Schulz said that he does remark on student involvement at NOCCCD Board meetings, Management Team Meetings, and other functions and commended A.S. for being very active and effective. He also mentioned that A.S. is mentioned very often in the News Center and on social media. He thanked A.S. for all that they do.

A.S. Advisor Selection Procedure: President Schulz said that more participation from constituent groups is needed in order to provide input on the advisor selection procedure.

Updates on each of these topics will be shared at future meetings, as new information becomes available.

- 4. Mission Statement Review (Ramirez, Information):** Due to time constraints, this item was not addressed and will be brought back.

NEW BUSINESS

None

ADJOURNMENT: The meeting adjourned at 4:00 p.m.

NEXT MEETING: February 12, 2019