



**Approved Minutes
President's Advisory Council
February 12, 2020**

MEMBERS PRESENT *Chair:* Greg Schulz *Deans:* Dan Willoughby *Management:* Jennifer LaBounty, Eddie Roth *Faculty:* Josh Ashenmiller, Kim Orlijan, Gary Graves *Classified:* Marwin Luminarias, Carolyn Whelchel *Students:* Cristal Covarrubias, Harutyun Kejejyan *Resource Members:* Gilbert Contreras, Rod Garcia, Lisa McPheron, José Ramón Núñez, Joe Ramirez

Members Absent: None

Guests from Sign in Sheet: Mohammad Abdel Haq, Michael Gieck, Matt Taylor, Dani Wilson

INFORMATION

- 1. Approval of Minutes:** Approved with agreed upon editing.
- 2. Approval of Agenda:** New Business items 1 and 2 were moved before Reports.

REPORTS

- 1. President's Report:** President Schulz gave an update on two A.S. resolutions brought to PAC last semester – Roundup herbicide and gender inclusive restrooms. A new product is currently being tested in place of Roundup and it will take about 6 months to determine if that product is successful or if another product needs to be found. President Schulz has been informed that the conversion of single stall restrooms to gender inclusive restrooms should begin shortly. Once started, the work should take about 3 weeks to complete. The Architect for the Sherbeck Field project was approved at last night's Board of Trustees meeting. The next step is to form a building user group.

President Schulz will deliver a state of the college address at the next Board meeting and will distribute our annual report and institutional effectiveness document. He invited everyone to attend. Also that night, an item will be brought to the Board to set the annual rate for non-resident tuition fees. Action will be taken on this item. Chancellor Cheryl Marshall has heard a desire to have District Services staff be more accessible and a visitation schedule is being created for District administrators and executives to come to the campuses. These office hours will be held in room 111-P.

President Schulz reported that Spring enrollment is going well and as of last week the FTES and seat count were up slightly compared to last Spring. Education Facilities Master Plan forums will be taking place on campus tomorrow. The District consultants will preview some campus maps and new design ideas. Tomorrow night is the stage presentation of *Tea with Alice and Me* at the Campus Theatre to celebrate the 100th anniversary of the League of Women Voters and the 19th amendment. A ground-breaking ceremony will take place next week to launch the new Instructional Building. The President thanked Lisa McPheron Director of Campus Communications for coordinating this event. He also announced that Lisa McPheron worked with the OC Registrar of Voters to have a voters drop off ballot box installed on the Fullerton College

campus. The drop off box is near the food bank on Chapman Avenue. He also thanked her for dancing at the Pathways of Hope fundraiser "Look Who's Dancing."

2. **Planning & Budget Steering Committee Report:** Vice President Rod Garcia reported that the committee has met once so far this semester and went over the January budget from the Governor's Office. He distributed a handout and highlighted several points including: A COLA of 2.29% is mentioned; no additional metrics have been added to the Student Success Funding Formula; Foster Youth funding has shifted; \$27.6 in Proposition 51 Capital Outlay Funding will support 24 new projects statewide; and, another year of Hold Harmless may be added, but they are also looking at districts like ours that shifted FTES and are benefiting.
3. **Guided Pathways Report:** Matt Taylor gave the report for Guided Pathways. A Self-assessment document was sent to PAC members to Review. This SOAA report will go to the Board of Trustees on February 25. President Schulz thanked Dani Wilson and Matt for continually reaching out to the campus for input.

The Community College Survey of Student Engagement (CCSSE) survey will be conducted this spring and will be given to sample classes across many Divisions. Matt stated that they will start to reach out next week to the faculty and classes that have been identified. The survey timeframe is between March 16 to April 24 and the survey will take approximately 50 minutes to complete. Fullerton College chose to add questions on race and ethnicity. There will also be an online survey regarding student engagement that will be sent to all faculty.

Matt also said that Guided Pathways is now entering the implementation stage, and that the Pathways Steering Committee continues to make recommendations but not decisions. He will be returning to PAC soon to present pathway names.

4. **PAC Member Reports:**

Harut Kejejian reported that A.S. has launched luncheon forums this spring. They are hoping to get input on what students are looking for and want on campus. The first luncheon was today and went well. Harut said that the A.S. goals for this semester are: A resolution targeting faculty and student relationships, in order to protect students; Pronoun identifications on MyGateway; and, getting the process started for a community garden on campus. He also asked PAC members to make sure all necessary committees have a student member on them. He also mentioned that Club Rush was very successful with the addition of 13 new clubs, they are working on creating a mural in the student center with a diversity inclusive theme, and are pushing for electronic elections. He thanked PAC for all of the support last semester in helping get work done.

Cristal Covarrubias asked if anyone had any interest in performing in a band at Quad Fest on March 26.

Joe Ramirez stated that the Institutional Integrity Committee has compiled data on Institutional Set Standards and will present a report on this to various groups.

Carolyn Whelchel reported that the Classified Senate will meet from 9-10 am tomorrow in room 227.

Marwin Luminarias announced that new CSEA officers have been installed. They are President Dawnmarie Neate, 1st Vice President Joseph Vasquez, 2nd Vice President Monica Hagmaier, Treasurer Briceyda Maldonado, Secretary Summer Marquardt, Site Rep Coordinator David Dang, and Communication Officer Marwin Luminarias.

Kim Orlijan said that the Faculty Senate changed the composition of the committee responsible for making recommendations for reassigned- time positions that do not report to Faculty Senate to include one additional faculty member and one student. They also will create a task force to redesign ISLOs, and changed the Accreditation Steering Committee to allow only two faculty members from each division excluding the faculty co-chair and their terms will be staggered.

Eddie Roth reported that DMA is looking to create a more welcoming onboarding process. They are also working to increase the number of columns on the salary schedule and want doctoral stipends be paid sooner.

Gil Contreras announced the renovations to Financial Aid and the foodbank are completed. The changes in Financial aid allow for more student privacy and the shopping experience has been greatly improved for students using the food bank. He thanked Supplemental Instruction for allowing the foodbank to expand into their office space. In an effort to continue strengthening support for LGBTQ+ students, several staff members went to Orange Coast College for Safe Zone training. He also said that twenty students will be going to the A2MEND Conference in March.

Jennifer LaBounty mentioned attending a symposium for Guided Pathways where the importance of onboarding was discussed. Online counseling appointments and the option to book appointments online are being worked on for the fall semester.

Lisa McPheron recommended that everyone download the new Fullerton College app. She mentioned that The Hornet did a nice write up about it.

OLD BUSINESS

1. Fullerton College Foundation (Schulz, Action):

President Schulz asked if there were any comments or questions on the draft Master Agreement between the NOCCCD and the Fullerton College Foundation (FCF) that was shared with PAC last fall. He then asked PAC to formally approve this master agreement.

A motion to approve the agreement was made and the vote was unanimous in favor of passing the Master Agreement between the NOCCCD and the Fullerton College Foundation.

2. Mission Statement Review (Ramirez, Information): Joe Ramirez, in accordance with accreditation standards had asked PAC to review and make updates as necessary to the mission statement or reaffirm as written. He would like PAC members to ask their constituent groups for input and will formally bring this back at a later time.

3. One-time Funding/AB19 Update (Schulz, Information): President Schulz gave out a handout as part of his AB19 Update. He reminded PAC that they had discussed and endorsed a recommendation he shared with the District to move to a 2-year rather than

1-year promise program. The 2-year program is now official and will start next fall. PAC also recommended a budget transfer from the District for our remaining AB19 funds and once the 2nd year Promise is funded, we will assess what we can do on other items recommended.

Regarding one-time funding, PAC sent forward to the District areas in which we wanted one-time funds. DCC will be looking at this again and President Schulz reviewed a handout of what was suggested for funding. There was discussion on when we will be receiving those one-time funds, the amounts, and what items they should be used for.

- 4. EFMP Campus Forums – February 13 (Schulz, Information):** This item was covered in The President’s Report.

NEW BUSINESS

- 1. Campus Climate Survey Presentation (Abdel Haq, Information):** (This item was moved to the top of the agenda and addressed first.) Professor Mohammad Abdel Haq provided an informational presentation on the Campus Climate Survey created by the Diversity Committee. Institutional Researcher Michael Gieck from the Office of Institutional Effectiveness worked on the survey and was also present as a resource. The new survey will be administered to students in order to understand how they feel and their experience on campus. A copy of the survey instrument was sent to PAC members. The last climate survey was given in 2014 and is too old to use as a comparison survey. The Diversity Committee would like to administer this new climate survey every two years. Mohammad explained that the survey is brief in order to increase the likelihood of students filling it out. When taking the anonymous, online survey students will see a welcome statement and at the end a link to the Title IX coordinator and other resources that students may need. Questions and discussion from PAC members included: how is unwanted sexual contact defined (it’s based on the respondent’s feelings, not a legal definition); response options are offered alphabetically not by privileged position; should the term Latin X be used versus Hispanic; race and sex offer a “prefer not to answer” option but not offered when it comes to age and military status; we are an open campus so “insensitive remarks” could come from anyone present on campus not just students, faculty or staff; and, possibly add a disability question or option when self-identifying. It was suggested that the survey be timed to coincide with accreditation requirements. Several members brought up the concern of over reporting of faculty expressing stereotypes versus fact and data based instruction especially for political science teachers. It was agreed that this could be a possibility, but it is outside of our control. Some things may be over reported and others under reported. Mohammad said that they want to administer the survey this semester if possible.

There was also the question of what will be done with this data. It is hoped that we will find out where micro aggressions are happening and what areas of education or training needs to take place to improve the student climate.

- 2. Diverse Perspectives Art Contest Funding Use (Abdel Haq, Action):** Last February, PBSC brought a recommendation to PAC to fund a Diverse Perspectives Art Contest for Students. Fifty students participated in the contest. PAC approved spending \$6,000 for this venture. Today, Mohammad Abdel Haq shared that the art contest committee would like to use part of the \$6,000 allotted to frame other student work. \$4,857 remains in the

allotment. He asked if some of the funds could be used to print, frame and install a series of 15 photographs of Fullerton College students in the 200 building. It was expressed that it is important for students to see their own, diverse images displayed on campus.

President Schulz invited input from PAC members and they supported it. He said that Mohammad has the support of PAC to spend these funds to frame and display the student portraits on campus.

3. **Student Equity and Achievement Update (Schulz, Information):** In an effort to support Student Equity and Achievement planning, President Schulz has had some initial discussions with Faculty Senate Exec and President's Staff and will be meeting with the SEA co-chairs to share guidance on positions and items that have received support in the past from Basic Skills and Student Equity funds. President Schulz has considered creating a task force to review data and make recommendations to help the campus effectively transfer to SEAC.

4. **USC Race & Equity Center – Leadership Alliance (Schulz, Information):** Dr. Shaun Harper sent us an invitation to be a part of the USC Race and Equity Center, California Community College Equity Leadership Alliance. He worked closely with our faculty leads for flex day and has invited us to be a part of this coalition. We will have access to the tools and resources the Center can provide on an ongoing basis, not just a onetime workshop. Fullerton College could benefit from the many resources they have developed. The cost of joining the Alliance could be charged to the Guided Pathways budget. The offer includes six equity leadership academies, a virtual equity resource portal, and three campus climate surveys. Comments from PAC included: It would be good to have an ongoing relationship with the center; we could use their help interpreting climate surveys; and, it seems to be a good value for the money.

President Schulz asked for the sense of the membership to pursue this opportunity. In a polling of the room, most members showed interest. He said he would report back to PAC in the near future with an update on this partnership.

ADJOURNMENT: The meeting adjourned at 4:00 p.m.

NEXT MEETING: February 26, 2019