



**Approved Minutes  
President's Advisory Council  
February 26, 2020**

**MEMBERS PRESENT** *Chair:* Greg Schulz *Deans:* Dan Willoughby *Management:* Jennifer LaBounty, Eddie Roth *Faculty:* Josh Ashenmiller, Kim Orlijan, Gary Graves *Classified:* Marwin Luminarias, Carolyn Whelchel *Students:* Cristal Covarrubias, Harutyun Kejejyan *Resource Members:* Gilbert Contreras, Rod Garcia, José Ramón Núñez, Joe Ramirez

**Members Absent:** JP Gonzalez, Lisa McPheron

**Guests from Sign in Sheet:** Mohammad Abdel Haq, Michael Gieck, Aline Gregorio, Elaine Lipiz Gonzalez, David Grossman, Matt Taylor, Dani Wilson

## **INFORMATION**

- 1. Approval of Minutes of February 12, 2020:** Approved with agreed upon edits.
- 2. Approval of Agenda:** Old Business Item 1 Campus Climate Survey was moved up and addressed first.

## **REPORTS**

- 1. President's Report:** At last night's Board meeting, President Schulz gave his annual State of the College presentation and reviewed the 2020 Institutional Effectiveness report. He said that the College received many complements on the presentation and the hard work Fullerton College students, faculty and staff have been doing over the past year. We will be sending pdf versions of these reports to everyone. He also shared that 4,540 degrees have been applied for this year compared to 3,735 last year. This is the highest number of degrees ever applied for at Fullerton College. A groundbreaking ceremony for the new Instructional building was held last week and construction is scheduled to be completed by early summer 2021. Fullerton College night at Angel Stadium will be held on Saturday, April 25. The Angels will be playing the White Sox and tickets are now on sale. Another unique Fullerton College/Angels baseball cap will be given to all who attend. Tickets now on sale.

President Schulz also shared that the campus is beginning the recruitment process for two positions - Manager of Tutoring Programs and Director of Educational Partnerships and Programs (Promise, SDSI and Outreach). President Schulz also reported that the Board of Trustees approved a non-resident tuition fee rate for FY 2020/21.

- 2. Planning & Budget Steering Committee Report:** No report.
- 3. Guided Pathways Report:** Matt Taylor and Dani Wilson handed out a Pathways Steering Committee Update and a list of Proposed Hornet Pathways. The six named pathways are: Business; Arts & Design; Science, Health & Wellness; Applied Technology, Engineering & Mathematics; Public Service & Education; and, Communication, Culture & Society. These programs are the top programs, having the most degrees and students enrolled. The pathways were also presented to the Faculty Senate. Results of the Survey of Entering Student Engagement (SENSE), given in fall 2019, were received back today and will be

shared with the campus community soon. The Community College Survey of Student Engagement (CCSSE) will be administered to 85 randomly selected classes this spring and faculty will be invited to take a survey beginning March 6. Eddie Roth commented that some DSS students may need more time or other accommodations to fully complete the survey. There was discussion on the proposed Hornet Pathways and Dani and Matt answered questions about the content of the pathways and how they were constructed. They also reported that they recently attended a meeting with the District regarding MIS resources and needs.

### **PAC Member Reports:**

**Marwin Luminarias** reported that the Classified Senate will now meet from 9:00 – 10:00 am every Thursday.

**Joe Ramirez** stated that there is a campus-wide need to have meeting notes and agendas properly archived. He will put forth a request regarding this matter later this spring.

### **OLD BUSINESS**

- 1. Campus Climate Survey Presentation (Abdel Haq, Action):** A final draft of the new Campus Climate Survey was given to PAC members prior to the meeting. This draft reflected recommendations made at the last PAC meeting. Presenter Mohammad Abdel Haq said the Diversity Committee would like to get this survey completed as quickly as possible in order to administer the survey this spring. The link for the survey will be available through canvas and also in an email to all students that will encourage them to take the survey. President Schulz asked if there were any additional comments from PAC. Several editing issues came up as well as suggested revisions to some of the questions. PAC members were asked to send any edits or revisions to Mohammad as soon as possible so that the survey document could be finalized and sent out within the next few weeks. President Schulz acknowledged that the edits and revisions discussed did not substantially change the survey, and asked that those suggestions be sent to Jean Foster and Mohammad this week. President Schulz said that he wants to keep this project moving forward so the survey can be distributed and data collected this spring. Mohammad plans to send out a final draft of the survey next week to PAC members.

A motion was made for the Council to approve the Campus Climate Survey instrument with the agreement that the survey designers can incorporate any suggestions they receive this week from PAC members at their own discretion. The motion passed unanimously.

- 2. Mission Statement Review (Ramirez, Information):** Joe Ramirez, in accordance with accreditation standards, had asked PAC to review and provide feedback on the College mission statement. He again asked for input. President Schulz suggested that a multistep process be created that would involve all of the campus community. He remarked that this should be done by December in time for the accreditation midterm report. This item remains in Old Business and at a future meeting will be on the agenda for action to affirm the mission statement as it exists and/or to add ideas. A draft timeline should also be created to assist in proceeding with a more detailed review of the mission statement.
- 3. One-time Funds Discussion at D.C.C. (Schulz, Information):** President Schulz reported that one-time funds were discussed at the last D.C.C. meeting. Last fall, PAC compiled a

list of ideas that were then recommended to the D.C.C. for the use of one-time funds. The ideas were centered on several themes including student success, equity, sustainability, and facilities upgrades. All of these categories are represented on the draft from the District and an updated list of recommendations for the use of one-time funds will soon be distributed to PAC. As presented at D.C.C., student basic needs could include the possibility of purchasing real estate near Cypress College or other property for student housing. PAC discussed the need for a more detailed decision-making process for allocation of the funds. PAC also discussed project ideas that could come about through the Educational and Facilities Master Plan (EFMP) process versus projects already slated for funding through Measure J.

- 4. Make-Up of Recommending Committee for A.S. Advisor Faculty Position with Reassigned Time (Orlijan, Information):** This item was revisited in response to the A.S. resolution asking for a new selection procedure for the A.S. Advisor position. Kim Orlijan reported that the Senate agreed to change the Recommending Committee for A.S. Advisor Faculty Position with Reassigned Time make-up to include a total of four students. The other members of the committee will be four faculty, one manager dean, and one vice president.

President Schulz requested comments from PAC regarding the change to the make-up of the Recommending Committee for A.S. Advisor Faculty Position with Reassigned Time. PAC supported the change and President Schulz said he also supports the committee membership change that will now include four students.

## NEW BUSINESS

- 1. Staff Development and Study Abroad Committees Reporting Structure (Orlijan, Action):** Kim Orlijan reported that the Faculty Senate voted to recommend revising the reporting structure of the Staff Development Committee and the Study Abroad Committee. Currently these committees report to PAC, only, and Faculty Senate believes they should report to the Faculty Senate as well. She stated that Staff Development is included in the academic senate "10+1" and Study Abroad is an academic program, which is also covered under "10+1." Both of these committees have a practice of making updates and presentations to Faculty Senate but do not officially report to them.

A motion to approve the suggested dual reporting structure for the Staff Development and Study Abroad committees was voted on and approved unanimously.

- 2. Program Review Update (Robertson, Information):** Aline Gregorio presented in place of Kelly Robertson. The Program Review Committee came to PAC to discuss the Program Review Process and what they have been working on to make it a more efficient tool for planning. Templates to streamline the process have been created as well as the inclusion of Guided Pathways. The new templates should make data more accessible and readily available for users. Aline said they are also updating the guide book to include Guided Pathways.

- 3. Task Force on Transition to Student Equity and Achievement (Schulz, Information):** President Schulz brought to PAC a draft of a new task force he wanted to discuss. With the

state implementing the Student Equity and Achievement Program, Fullerton College formed a Student Equity and Achievement Committee (SEAC). The Student Equity and Achievement Program merged funding from three initiatives: the Student Success and Support Program; the Basic Skills Initiative; and Student Equity. President Schulz said that the purpose of the Task Force on Transition to Student Equity and Achievement is to support SEAC and to allow the committee to apply new thoughts and ideas with recommendations for transition without being limited to the previous plans that were developed by the three individual committees. Last fall, Fullerton College successfully utilized a task force to research possibilities for AB19 funding. The purpose of the Student Equity and Achievement Task Force is to have the opportunity to review as a group items that were supported in the past by the Student Success and Support Program, Basic Skills and Student Equity. The task force would work on quickly coming up with recommendations and then share those recommendations with SEAC, Faculty Senate and PAC. President Schulz asked the Council to review the draft he handed out. He would like to bring this back as an action item next meeting to launch this task force.

**ADJOURNMENT:** The meeting adjourned at 3:43 p.m.

**NEXT MEETING:** March 11, 2019