



**Approved Minutes  
President's Advisory Council  
April 22, 2020**

**MEMBERS PRESENT** *Chair:* Greg Schulz *Deans:* Dan Willoughby *Management:* Jennifer LaBounty, Lisa McPheron *Faculty:* Josh Ashenmiller, JP Gonzalez, Kim Orlijan, Gary Graves *Classified:* Marwin Luminarias, Carolyn Whelchel *Students:* *Resource Members:* Rod Garcia, José Ramón Núñez, Joe Ramirez

**Members Absent:** Eddie Roth, Cristal Covarrubias, Harutyun Kejejian, Gilbert Contreras

**Guests from Sign in Sheet:** Matt Taylor, Dani Wilson, John Tebay, Carissa Oyedele, Karen Markley, Karen Pavelek, Carlos Ayon, Sonia Semana, Nitzya Hamblet, Jenny Derry, Cherry Li-Bugg, Gail Arriola-Nickell, David Grossman

### **INFORMATION**

- 1. Approval of Minutes of March 11, 2020:** Approved as submitted.
- 2. Approval of Agenda:** Approved as presented.

### **REPORTS**

- 1. President's Report:** President Schulz referenced recent campus wide communications containing updates, including summer semester being conducted remotely, and he thanked our campus community and the work being done to support our students. He shared that Fullerton College will be receiving a CARES Act allocation from the federal government, and at least 50% of these funds will be distributed in the form of cash aid directly to students. The Fullerton College Foundation has also distributed emergency funds directly to students, thanks to donations received from the campus and community. Pathways of Hope has invited all students to visit the community hub up the street from campus for food. We will also be partnering with Sodexo to provide a bag of food and grocery items to students. Each Friday there will be have a food distribution available to students, beginning this week. A portion of the 1,700 laptops ordered for students have been received and some have been distributed. The college is also going to offer free Wi-Fi access in parking lot 4, west of Sherbeck Field. Dr. Schulz is holding a virtual President's Open Forum tomorrow morning via Zoom and held a virtual Open Office Hour last Friday.
- 2. Planning & Budget Steering Committee Report:** Vice President Rod Garcia said they had postponed PBSC meetings for the time being. He shared that for next year, the District is looking to implement the new Resource Allocation Model that has been discussed. All revenue would be budgeted directly with the campuses with chargebacks would be made by District Services to the campus budgets. The District plans to pilot this model in 2020/21. Regarding the State budget for this year, the P-2 attendance report is normally used to determine our budget, but due to the Corona Virus disruptions, the State will instead look at P-1 attendance to calculate our funding. He also reported that we are tracking all expenditures incurred from COVID-19 and that one-time and carryover funds are being used as well to purchase the 1,700 laptops for Fullerton College students.

**3. Guided Pathways Report:** Dani Wilson and Matt Taylor presented an update on Guided Pathways activities. Dani reported on the SENSE survey and reminded everyone of the upcoming symposium/workday scheduled for Friday, April 24. Three different sessions will be offered over Zoom. They said that the SENSE data has been shared with the Pathways Steering Committee, the Social Science Division and the Student Equity and Achievement Committee. Meetings with Faculty Senate and Staff Development have been scheduled and they will reach out soon to Financial Aid, A&R and Student Services. The Fall SENSE survey specifically targeted first time students with the same questions being administered nationwide. Dani and Joe Ramirez showed a PowerPoint presentation with some of the results from the survey. 1,800 Fullerton College students completed the survey, and 1,100 were first time students. All of the survey results can be found on the Fullerton College Library webpage and will soon be added to the Guided Pathways website. A link to the survey results was sent to PAC members.

**4. PAC Member Reports:**

**Carolyn Whelchel** mentioned that Classified Senate will meet tomorrow at 10:00 am. She also expressed disappointment that the Classified Leadership Institute had to be cancelled this year.

**Marwin Luminarias** reported that CSEA is working with the District on a Classified MOU extension.

**Kim Orlijan** reported that at the Faculty Senate meeting on April 2, three recommendations were made. The first was on training/support for online instruction. It was recommended that all instructors not already OTC trained begin OTC training this spring semester. The other recommendations were in regards to grading policies: the pass/no pass option should be made available until May 30, including retroactive to the beginning of the semester; and, all W's should be or revert to being EW's

**Gary Graves** said they will be looking at Starfish Software at the Guided Pathways meeting on Friday. He remarked that it would be a great time to ask any questions.

**Dan Willoughby** reported that the Deans were working closely with faculty regarding summer school planning and that most deans have been spending most of their time working on this.

**OLD BUSINESS**

**1. AP 3900 Free Speech (McPheron, Information):** Lisa McPheron presented an updated version of AP 3900 Free Speech. Since our March 11 meeting, Cypress College and NOCE have made contributions to this AP, that allow for free speech visitors on campus to make reservations if there is no room available in the recommended free speech areas or common areas. Currently, Fullerton College rents commons areas to third-party groups who want to use the campus. These rentals require advance notice. Rentals are processed in a cloud-based reservation system and require fees and liability insurance. In order to keep free speech activity free of charge, the revised Fullerton College section of the AP would make all free-speech activity first-come-first-served, which is the current practice. Lisa noted that there are many common areas throughout campus and there has never been a time when those areas

are all being used. Preventing free reservations for the common areas would prevent third-party groups from monopolizing the common areas that are used by campus groups on a regular basis. The revised AP is being sent to the District Consultation Council next week as a first read agenda item. PAC members are asked to share any comments with our DCC reps: Dawnmarie Neate, Josh Ashenmiller, Kim Orlijan or President Schulz.

- 2. Update - Coronavirus (COVID-19) & Operations Review Meetings (Schulz, Information):** President Schulz wanted to thank the Operations Review team (Covid-19 response team) that has been meeting to assess and strategize the campus responses and needs related to this pandemic. The team is currently meeting once a week. Many of the updates reported on today were from discussions at the Operations Review meetings.
- 3. Institutional Integrity Committee Update (Ramirez, Information):** The Institutional Integrity Committee (IIC) created two reports that Joe Ramirez shared with the council. They covered Institutional Set Standards and Institutional Student Learning Outcomes (ISLO). There are ten measures for Institutional Set Standards and none of the measures fell below the standards. Joe also said that the number of degrees awarded are increasing but the number of certificates given out are not. IIC will look at how that number can be improved.

The ISLO group is in place to redesign the College ISLO's, and they are continuing to assess outcomes. The group has looked at Critical Thinking and Communication. On the Communication ISLO, the level of attainment was high - 80% to 90%. The group also wants to assess how the scales are used and if there are any inequities. Differences in course success will also be researched.

## **NEW BUSINESS**

- 1. Summer Semester Classes and Fall Schedule Planning (Núñez, Information):** VPI Dr. José Ramón Núñez reported that the summer term is going to continue to be in an online or remote format. He said that at this time, a decision had not yet been finalized for the fall semester. To avoid unnecessary changes to the fall schedule the College is recommending any department that wants to offer online classes to go ahead and do that. He shared that there won't be a restriction on the number of units a faculty member can teach online in fall.
- 2. Educational and Facilities Master Plan Update (District Consultants B&D+MRY, Information):** B&D+MRY presented an update on the latest draft of the EFMP document. The draft should be 95% complete by next week. It will be shared with the District Consultation Council for approval next week. The council was shown what the pages of the report will look like with color graphics, photos and text, as well as sample content. Six Education initiatives were highlighted as examples from the report. The six initiatives are: Student Success and Completion; Student Experience & Learning; Diversity, Equity & Inclusion; Enrollment Management; Workforce Development; and, Online Learning. The Mindful Growth Initiative at Fullerton College was spotlighted in the report. A few changes to the Facilities Site Plans were highlighted.

**ADJOURNMENT:** The meeting adjourned at 4:00 p.m.

**NEXT MEETING:** May 13, 2020