



**Approved Minutes
President's Advisory Council
December 9, 2020**

MEMBERS PRESENT *Chair:* Greg Schulz *Deans:* Dan Willoughby *Management:* Jennifer LaBounty, Eddie Roth *Faculty:* Jennifer Combs, Aline Gregorio, Kim Orlijan, Marcus Wilson *Classified:* Sharon Kelly, Marwin Luminarias *Students:* Tina Cruz, David Robles *Resource Members:* Gilbert Contreras, Rod Garcia, Lisa McPheron, José Ramón Núñez, Joe Ramirez

Members Absent: none

Guests: Albert Abutin, Jeanne Costello, Rena Martinez Stluka, Jennifer Merchant

INFORMATION

- 1. Approval of Minutes of November 25 2020:** Approved as submitted.
- 2. Approval of Agenda:** Approved as submitted.

REPORTS

- 1. President's Report:** President Schulz thanked everyone for the support they continued to lend to students throughout this difficult year. He reported that at this time, headcount enrollment for spring is down from last spring, largely due to the pandemic. Most community colleges in southern California are also experiencing declining enrollment, some as much as 40%. The Office of Campus Communications has contacted students who have missed registration dates and has launched a strong marketing/advertising campaign to boost enrollment for spring. For fall, the College experienced a headcount enrollment decline of about 5% and about 9% in FTES. A finalized COVID-19 Manual was distributed by District Services and is posted on the Fullerton College website. The Fullerton College Safe Return to Campus task force will resume meetings early in the spring semester. A student check-in station on campus will be opening for our face-to-face classes. Dr. Schulz reported that athletics will opt-out of the CCCAA Spring I season competition due to the status of the pandemic. A decision on the CCCAA Spring II season calendared for the second half of the spring semester does not need to be finalized until late February, so the College will evaluate the data as that deadline approached. Printing concerns were brought up by student representatives and the College/ACT responded by researching solutions. Plans are in place to install a printing kiosk which will be housed outdoors for students to access in a safe manner. The kiosk will be installed in time for the spring term. Dr. Schulz expressed his appreciation to PAC members for their collaborative work throughout the fall, and wished them peace, good health and joy over the winter break.
- 2. Planning & Budget Steering Committee Report:** No report.
- 3. Guided Pathways Report:** No report.
- 4. PAC Member Reports:**

David Robles Associate Students held a special election to change the amendment process for governing documents, and it passed by a 3 to 1 margin. A.S. also hosted a farm animal Zoom meeting activity as a de-stressor event, as well as several mindfulness events. Over the winter break, some faculty and students will be working on planning a three part series of workshops related to antiracism, the first of which will be held on February 5 addressing interpersonal experiences with racism.

Marwin Luminarias reported that the Classified Senate is meeting tomorrow to plan a combined event to honor and celebrate the Classified Recognition Award nominees from both fall and spring. They are hoping to hold the event in May 2021.

Kim Orlijan reported that at their December 3 meeting, the Faculty Senate endorsed the new Institution Set Standards that will be discussed at PAC today.

Dan Willoughby stated that during the break before the spring semester, division offices will be working diligently, entering in the summer schedule.

Joe Ramirez said the initial group of data coaches as part of our Guided Pathways planning effort have been identified and will be meeting in January.

Gil Contreras thanked the classified professionals who volunteered to be trained and provide support with contact tracing. He said that since the pandemic, the BIT team has been working with a greater number of student mental health challenges. The Starfish implementation team met yesterday and will continue its work this spring.

OLD BUSINESS

- 1. District Consultation Council: One-time Funds Discussion (Schulz, Information):**
President Schulz invited comments and recommendations from PAC members and their constituents on this topic since the last PAC meeting. Some input included: Kim Orlijan shared that the Faculty Senate talked about the categories from last year, such as student basic needs, and believed they were still critical; Dan Willoughby agreed and said that the needs of students have been so great that whatever we can do to support them and help them stay enrolled and meet their goals is important; Tina Cruz brought up the need for printing support for students. President Schulz will be working with staff on cost projections for these and other items, to share with PAC in the future.
- 2. COVID-19 Updates and Safe Return to Campus Planning (Schulz, Information):**
President Schulz thanked classified professionals who have been conducting the COVID-19 contact tracing for the campus. He also reported that the College hired a special project coordinator to take a lead on this work.

VPSS Gil Contreras spoke about the continuing work on preparing to install a student check-in station on campus, and reported that the most likely location will be the space near Stinger's Café and the 800 building. When coming to campus, students would complete a screening survey and have their temperature taken. Lisa McPheron spoke about the app that will feature the check-in questionnaire and also help record how many students are on campus.

NEW BUSINESS

- 1. Faculty Senate ISLO Redesign Task Force Update (Costello, Information):** Jeanne Costello reported on the process that led to the revision of Fullerton College ISLOs. The revised ISLOs have been approved by Faculty Senate. Jeanne stated that the ISLOs needed more refinement to be more useful and meaningful, and were streamlined down to only five ISLOs. The five new ISLOs include: Communication; Critical Thinking and Information Competency; Global Systems Awareness and Ethical Citizenship; Aesthetic Appreciation and Production; and, Personal Responsibility and Professional Development. She said that critical thinking, e-portfolios and self-reflection will be used to measure learning by students.

A vote to endorse the new ISLOs was taken and the recommendation passed unanimously.

- 2. Institution Set Standards – 2020 (Ramirez, Information):** Dr. Joe Ramirez talked to PAC about the new College Set Standards. He explained that the Standards serve as a baseline or floor, below which the College does not want to fall. They are neither goals or aspirations. Fullerton College has ten such standards that are reviewed. The report is housed on the Institutional Effectiveness website. Five years of data were used in the reporting. A summary of findings indicated that the College did not fall below any of the standards so does not have to create action plans to address this. The fall to spring persistence rate was noted, as part of the enrollment decline. Degree and certificate attainment has dramatically increased as students are now earning more degrees than in the past. General Education certificates are state approved, and are now part of our college totals, which helped with the increase we experienced.

ADJOURNMENT: The meeting adjourned at 3:35 p.m.

NEXT MEETING: February 10, 2020