



**Approved Minutes
President's Advisory Council
February 10, 2021**

MEMBERS PRESENT *Chair:* Greg Schulz *Deans:* Dan Willoughby *Management:* Jennifer LaBounty, Eddie Roth *Faculty:* Jennifer Combs, Aline Gregorio, Kim Orlijan, Marcus Wilson *Classified:* Sharon Kelly, Marwin Luminarias *Students:* Tina Cruz *Resource Members:* Gilbert Contreras, Rod Garcia, Lisa McPheron, José Ramón Núñez, Joe Ramirez

Members Absent: David Robles

Guests: Phil Austin, Rena Martinez Stluka, Matt Taylor, Kim Vandervort, Dani Wilson

INFORMATION

1. **Approval of Minutes of December 9, 2021:** Approved as submitted.
2. **Approval of Agenda:** Approved as modified. One item was added to New Business - Guided Pathways SOAA Report, Action.

REPORTS

1. **President's Report:** President Schulz reported that at last night's Board of Trustees meeting the Board approved agenda item *Strategic Plan Fund Allocation: Diversity, Equity, Inclusion, and Anti-racism*. This will provide funding to the College of approximately \$35,000 in one time funds this year and \$110,000 next year. There was a lengthy discussion about a subcommittee report on Trustee misconduct in response to two complaints that were filed last fall. The transition of the Fullerton College Foundation (FCF) to the Friends of Fullerton College Foundation (FFCF) continues. The FCF board met last week and took action to transfer a portion of their assets to the FFCF. The scholarship application process for the spring will begin soon. PAC members were provided with a copy of the updated proposed draft of BP2715 *Code of Ethics/Standards of Practice* and were asked by President Schulz to review and provide feedback for DCC. February is Black history Month and Fullerton College has been coordinating a number of events with Cypress College, NOCE and District Services. The next President's Open Forum is scheduled for tomorrow at 1:00 p.m.
2. **Planning & Budget Steering Committee Report:** VPAS Rod Garcia said that PBSC discussed the Governor's January budget at the last meeting and CARES II funding.
3. **PAC Member Reports:**

Marwin Luminarias reported that the Classified Senate is meeting tomorrow. He mentioned they have plans for rescheduling the Classified Professionals Recognition Award Ceremony and that currently CSEA is negotiating with the District on an MOU and contract.

Kim Orlijan said that Faculty Senate met on February 4 and accepted the Pathways Steering Committee's recommendation to purchase Program Mapper software and

endorsed the Guided Pathways Scale of Adoption Assessment (SOAA). They also decided not to support PAC's recommendation of forming a subcommittee to revise the College mission statement at this time, as the Senate is hoping that the Antiracism Task Forces currently underway can help inform the mission statement discussions. She is hopeful that the Senate task forces will conclude their work and share their recommendations by the end of the semester.

Associated Students rep **Tina Cruz** said AS had their first meeting of the year and discussed adding a new VP of Public Relations who would chair the communications committee and work social media. She also mentioned that they are updating their governing documents, have added several new senators and are going to kick off elections soon. She attended the virtual NOCCCD Board meeting last night and reported that most AS members were not pleased with the decision made as a result of the Board Ad Hoc Committee Report on Trustee Misconduct.

VPSS **Gil Contreras** thanked Tina Cruz and the other students for sharing their experiences with the Board. He also thanked Dr. Orlijan and Christie Diep for speaking in support of Fullerton College students.

VPI **José Ramón Núñez** said that census day (for attendance reporting) was last Monday. He was hoping the college would not experience a loss in FTES of more than 12% compared to Spring 2020, but the projected decline is closer to a 14% compared to last spring.

OLD BUSINESS

1. COVID-19 Updates and Safe Return to Campus Planning (Schulz, Information):

President Schulz reported that the Safe Return to Campus Task Force will meet on February 19. It is an open meeting and all are welcome to attend. The College has a new student check-in and temperature reading station on campus for students who are attending one or more face-to-face classes on campus. There is also a new electronic check-in form for employees who are coming to campus. Many facilities improvements have been made to prepare for a safe return to campus, and this work continues.

2. Grant Concept Paper – Leveraging Interdisciplinary Nutritional Knowledge (LINK)

Program (Núñez, Information/Action): VPI José Ramón Núñez brought this grant concept paper to PAC to get approval to move it forward. Grant partners include CSULB, CSUF and four other community colleges. The program targets those interested in food & agriculture and will provide field practice and mentoring to students involved through the grant.

A motion to approve forwarding the grant through the application process was made. A vote was taken and the motion was approved unanimously.

NEW BUSINESS

1. Guided Pathways Workgroup I Program Mapper Proposal (Vandervort, Action): Kim Vandervort presented the Program Mapper proposal from Guided Pathways Workgroup 1 Clarifying the Path. She stated that Program Mapper will benefit Fullerton College students by providing clear and easy-to-navigate curriculum maps among other benefits to staff and faculty in preparing and posting curriculum maps online. Professor Vandervort requested PAC approval to purchase Program Mapper software at a cost of \$50,000 for the software

and implementation and an additional \$50,000 in personnel costs to onboard the software at Fullerton College. Once PAC approves, the proposal will be forwarded as a recommendation to the Board of Trustees.

A vote to endorse the Program Mapper Proposal was taken and the recommendation passed unanimously.

2. **Guided Pathways Scale of Adoption Assessment (Taylor, Wilson, Action):** Matt Taylor and Dani Wilson presented for approval the annual summary of work that has been done campus-wide to implement Guided Pathways. Once approved by PAC, the assessment will be forwarded to the Board of Trustees.

A motion to approve this item was made. A vote was taken and the item was approved to move forward to the Board.

3. **Distance Education Task Force (Schulz, Information):** President Schulz stated that the proposed Distance Education Task Force will examine the current Distance Education structure at Fullerton College and make recommendations for a more robust and sustainable program. The goals of the task force will include making recommendations regarding: the addition of an Instructional Designer and/or Accessibility Specialist; the needs of and possible location of an on campus Distance Education Office; and, general staffing needs to support Distance Education. Dan Willoughby mentioned that since DE is related to instruction and the academic divisions, he recommended that one Dean be added to the task force membership, and there was agreement on this suggestion. President Schulz asked PAC members to take the proposal, with the addition of one Dean, to their constituent groups. José Ramón Núñez suggested a possible meeting time in the future of 4:00 p.m. on Wednesdays.
4. **Mission Statement Review (Ramirez, Information):** Dr. Joe Ramirez presented the most current update of the Fullerton College Mission Statement: *Fullerton College advances student learning and achievement by developing flexible pathways for students from our diverse communities who seek educational and career growth, certificates, associate degrees, and transfer. We foster a supportive and inclusive environment for students to be successful learners, responsible leaders, and engaged community members.* The statement, vision and core values can be found at this link: <https://www.fullcoll.edu/about/mission/>. As a practice, PAC endorses revisions to the mission statement in February of each year. President Schulz asked PAC members to share this with their constituent groups to affirm the updated mission statement. He also stated that rather than take action at the February 24 meeting, it would be beneficial to wait until the Faculty Senate Antiracism Task Forces complete their work in order to help inform the discussions. The item will return at a future meeting for additional input.
5. **Black Faculty & Staff Collective Report (Austin, Schulz, Information):** President Schulz and Professor Phil Austin shared a report by the Black Faculty & Staff Collective written to guide antiracism efforts at Fullerton College. Professor Austin added that it is important that everyone in the campus community be actively anti-racist and speak out when racism is encountered. Professor Austin thanked the administration for their continued support and follow through. This report was also submitted as information to the NOCCCD Board of Trustees last night.

6. **CARES II (Garcia, Information):** VPAS Rod Garcia went over new funding available from CARES II. The College will be receiving approximately \$20 million by May and funds to be distributed for student aid will be about \$4.8 million, nearly the same as CARES I. The institutional portion will be \$15 million and can be used for student aid as well. Some restrictions have been removed such as using CARES funds for lost revenues. Rod stated that Fullerton College will continue with direct financial assistance, laptop loans, hotspots, and noise cancelling headsets for students. Facilities modifications such as touchless doors and faucets, upgrading HVAC systems and other items are also on the list for CARES funds. Mandatory Covid-19 testing for students involved in athletics will be required this spring at a cost of about \$700,000, and CARES II funds can help to cover this expense.

ADJOURNMENT: The meeting adjourned at 4:08 p.m.

NEXT MEETING: February 24, 2021