



**Approved Minutes
President's Advisory Council
April 14, 2021**

MEMBERS PRESENT *Chair:* Greg Schulz *Deans:* Dan Willoughby *Management:* Jennifer LaBounty, Eddie Roth *Faculty:* Aline Gregorio, Kim Orljan, Jeanette Rodriguez, Marcus Wilson *Classified:* *Students:* Tina Cruz *Resource Members:* Gilbert Contreras, Rod Garcia, Lisa McPheron, José Ramón Núñez, Joe Ramirez

Members Absent: Sharon Kelly, Marwin Luminarias, David Robles

Guests: Nick Arman, Cecilia, Arriaza, Josh Ashenmiller, Sergio Banda, Sheree Brewster, Greg Manchaca, Megan Moscol, Kristen Shedd

INFORMATION

- 1. Approval of Minutes of March 24, 2021:** Approved as submitted.
- 2. Approval of Agenda:** Approved as submitted.

REPORTS

- 1. President's Report:** President Schulz thanked all those who attended the virtual President's Open Forum last Monday. There will be one more open forum this semester, on May 19 at 1:00 p.m. Details can be found in the President's Weekly. He also thanked Rod Garcia and staff for implementing the grab-and-go meals program available to all students. Financial Aid Director Greg Ryan and his team made the first spring semester distribution of direct aid to over 9,000 students from CARES II funds. The application period for Friends of Fullerton College Foundation scholarships has ended and the Foundation is now looking for readers to help review the over 500 applications received. Lastly, the President reported that at both CBF and DCC conversations are continuing about one-time funds available to the campuses, once funding priorities have been identified.
- 2. Planning & Budget Steering Committee Report:** VPAS Rod Garcia reported that starting next month, hot meals from Sodexo will now be available on Thursdays as well as all other weekdays. PBSC discussed CARES II, CARES III and one-time funds at their last meeting. VP Garcia also stated that they received the Program Review Report from the Program Review Committee as a first read, and they will review it further at the next meeting.

3. PAC Member Reports:

Tina Cruz stated that AS had several resolutions approved by the Student Senate. They included: A joint resolution with Cypress College for a Smoke Free Campus; A Fullerton College Ethnic Studies resolution to strengthen the ethnic studies requirements at the College; and, an LGBTQIA+ resolution to represent all students, to advocate for LGBTQIA+, to support increasing classes in LGBTQIA+ studies, and to provide additional support to this community.

Aline Gregorio invited the campus community to the earth day symposium which will focus on climate justice with guest speaker Winona LaDuke. It will be hosted in a webinar format on April 22.

Eddie Roth wanted to bring awareness that when coming back to campus for face-to-face classes there should be clear masks available for instructors and staff to support deaf and hard of hearing students.

Joe Ramirez announced that next week CCSSE survey reminders will go out and that the College has received data from the #RealCollege survey taken in the fall.

Gil Contreras shared the news that a new, up-to-date Buzzy mascot costume has been selected by the workgroup tasked to design a new costume.

OLD BUSINESS

- 1. One-time Funding from District and CCCCCO (Garcia, Information/Action):** VPAS Rod Garcia reported that PBSC discussed the list that was shown to PAC at the last meeting. There were a few changes since the last PAC meeting: Professional Development reported that they are not going to request any of these one-time funds at this time; CARES/HEERF is now allowing colleges to backfill revenue for the fall; and, Program Review would receive an estimated \$500,000 from the District, per an updated recommendation. The College will be asked to share a recommendation with CBF by May 10. VPAS Garcia also stated that emergency funds from the state will be coming for Cal Fresh, emergency student financial aid, and retention & outreach. There were questions and discussion on the process for requesting and receiving one-time funds.
- 2. Safe Return to Campus & Planning Guidelines (Schulz, Information):** President Schulz said the Safe Return to Campus group will be meeting this Friday. The meeting will include updates from the three campus task forces (Instruction, Administrative Services, Student Services). VPI Jose Ramon Nunez said his group meets tomorrow and they will discuss the results of a faculty survey on returning in the fall. VPSS Gil Contreras said his group has met four times and have developed over 75 recommendations which will be presented to the larger campus task force this Friday. VPAS Garcia's group met last week and talked about producing better documentation of what has already been done on campus (e.g. air filters) and will report out this Friday. He will also be walking through the campus looking at classrooms and space available to determine capacity for fall.
- 3. Distance Education Task Force Update (Willoughby, Information):** Dan Willoughby reported that the Distance Education Task Force has met several times since it was created, and they are recommending that an Instructional Designer position be considered for Distance Education. They developed a draft Classified job description and he shared that with PAC. Their other tasks were to look at staffing support overall to provide support for faculty and to look at possible physical space for a Distance Education office. Dean Willoughby asked PAC members to share the job description with constituents for feedback, and President Schulz indicated he would share the draft job description with Human Resources and Chancellor's Staff.
- 4. Strategic Plan Funds (DEI) from District (Garcia, Information):** VPAS Rod Garcia said the District shared a recommendation with the BOT which was later approved, to allocate funds to the campuses for Diversity Equity and Inclusion (DEI) work. The Board approved a

2-year disbursement and Fullerton College received \$35,000 for DEI this year and \$110,000 for next year. He stated that the College is putting together a spending plan based on recent planning recommendations for these funds, and additional ideas are welcome. Many in PAC remarked that mental health services for students should be a priority.

NEW BUSINESS

- 1. Sustainability Committee Planning Foundations: Mission & Vision, Policy & Planning with STARS (Gregorio, Moscol, Information):** Sustainability Committee Co-chairs Aline Gregorio and Megan Moscol shared an update on activities of the committee. The committee previously recommended a new NOCCCD Board Policy regarding Sustainability in September 2020 and presented an Administrative Procedure to PAC at this meeting. They are also going to work on a Plan to infuse sustainability at the College using STARS (Sustainability Tracking Assessment & Rating System). Megan Moscol explained that all CSU's and UC's are already using the STARS rating system and that currently nine California community colleges are leading the way with having plans, policies and the STARS platform. They remarked that STARS will provide a good foundation to base our plan on. Many other colleges have staff in place to get their sustainability plans going, but Fullerton College does not. They stated that a position could be self-funded by being paid for with incentives from utility companies plus the monetary savings that can be achieved through enacting a sustainability plan. The committee also recommended using one-time funds to get a sustainability position started and said they believe it could pay for itself in the future. Following a discussion, it was shared that this item will be brought back at the next PAC meeting for further discussion.

This presentation to PAC was halted at 3:55 p.m. due to time constraints. President Schulz asked that this item be brought back at the next meeting

- 2. Updated Integrated Planning Manual (Ramirez, Information):** This item will return at the next meeting.
- 3. Sustainability AP (Gregorio, Moscol, Information):** This item will return at the next meeting.

ADJOURNMENT: The meeting adjourned at 3:56 p.m.

NEXT MEETING: April 28, 2021