



**Approved Minutes  
President's Advisory Council  
April 28, 2021**

**MEMBERS PRESENT** *Chair:* Greg Schulz *Deans:* Dan Willoughby *Management:* Eddie Roth *Faculty:* Aline Gregorio, Kim Orlijan, Jeanette Rodriguez, Marcus Wilson *Classified:* Sharon Kelly *Students:* Tina Cruz, David Robles *Resource Members:* Gilbert Contreras, Rod Garcia, Lisa McPheron, José Ramón Núñez, Joe Ramirez

**Members Absent:** Jennifer LaBounty, Marwin Luminarias

**Guests:** Albert Abutin, Josh Ashenmiller, Sergio Banda, Sheree Brewster, Joe Carrithers, Deniz Fierro, Elaine Lipiz Gonzalez, Rita Higgins, Erin Lacorte, Karla Lopez, Michelle Loy, Kyleen Martin, Jennifer Merchant, Megan Moscol, Jeanette Rodriguez, Rena Martinez Stluka, Gareth Vaughan

## **INFORMATION**

- 1. Approval of Minutes of April 14, 2021:** Approved as submitted.
- 2. Approval of Agenda:** Order of Old Business was changed.

## **REPORTS**

- 1. President's Report:** President Schulz delivered a State of the College report to the Board of Trustees last night and shared the Fullerton College Magazine produced by Lisa McPheron and the Campus Communications team. The 2019-20 Institutional Effectiveness Report was also presented to the Board and President Schulz thanked Dr. Joe Ramirez for the work he and his team did to produce this report. The search for an interim dean in Natural Sciences will begin soon. HR has recently updated two existing job descriptions and will be sending them to the Board of Trustees for approval. They are for the Director of Campus Safety and Director of Health Services. In addition, two new job descriptions for permanent management positions in Student Services/Umoja and CTE/Strong Workforce will also be presented to the Board – these positions are currently budgeted and performed as special project administrators. President Schulz discussed Black Student Success Week happening throughout the state and shared about the daily webinars going on, including a Fullerton College specific session this Friday at 1:00 p.m.
- 2. Planning & Budget Steering Committee Report:** VPAS Rod Garcia reported that PBSC reviewed the Program Review resource requests and will be finalizing recommendations at their next meeting. PBSC will then forward those recommendations to PAC on May 12.
- 3. Guided Pathways:** No Report.
- 4. PAC Member Reports:**

**Kim Orlijan** reported that at their April 15 meeting Faculty Senate took formal action on several items. They approved a revised Instructional Program Review template; endorsed

the Program Review resource request; approved the revised Program Review Committee mission statement; and, supported Classified Professionals being able to teach part-time in the District.

**Aline Gregorio** read a written report regarding the sustainability cause within the District and College. She shared it will require a significant amount of time and resources, including funds to create and implement a sustainability plan.

**Sharon Kelly** shared that the Classified Senate has closed nominations for the spring Classified Recognition Award. She also mentioned that CSEA negotiations and meetings with the District are scheduled through mid-June.

Associated Students representative **David Robles** said that AS elections have been held and that Ja'ren Kenyatta has been elected president. AS also adopted a letter of support for the proposed Sustainability Administrative Procedure.

**VPSS Gil Contreras** congratulated Ja'ren Kenyatta on his election as the next AS President. He thanked President Schulz for a tremendous presentation at the Board of Trustees meeting on the State of Fullerton College. He also reported that the Student Services Safe Return to Campus Workgroup shared its recommendations with the Fullerton College Safe Return to Campus Task Force.

**Joe Ramirez** invited interested parties to participate in a survey inquiry group this summer to review survey data gathered over the last few years.

**Lisa McPheron** shared an update on the CALI 93.9 FM advertising campaign. The spots promoting Fullerton College will run for about 6 weeks and target fall enrollment.

## **OLD BUSINESS**

- 1. Updated Integrated Planning Manual (Ramirez, Information):** A near-final version of the draft IPM was sent to PAC for review. PAC will be asked to endorse the IPM at the next meeting. Dr. Ramirez said that he has already received some feedback and ideas that have been incorporated.
- 2. Safe Return to Campus & Planning Guidelines (Schulz, Information):** President Schulz said the Safe Return to Campus group will be meeting again on May 14. Requests have been received from all the divisions regarding face-to-face classes for fall. The College will offer both remote and face-to-face classes in fall, and while there will be a substantial increase in face-to-face classes, the majority of classes will be offered remotely. CSU and UC recently announced their plans for a mandated vaccination policy for fall, but FDA approval must occur before this can be implemented. Dr. Schulz said NOCCCD has not planned to adopt a similar policy, thus far, but students, faculty and staff are encouraged to get the vaccine. The CCCCO has not adopted a policy for the system and has indicated that this will be a local decision. David Robles said AS discussed a resolution requesting the District assign a similar policy as the UC and CSU systems.
- 3. Sustainability Committee Planning Foundations: Mission & Vision, Policy & Planning with STARS (Ashenmiller, Gregorio, Moscol, Information):** Sustainability Committee members continued a presentation from last meeting. Co-chair Megan Moscol discussed the request for hiring an Interim Director of Sustainability using one-time funds. The

committee believes this new position would end up paying for itself and is needed in order to move the campus forward with sustainability planning and implementation. The position is proposed for a 2-year term and after that could be discussed and contingent upon self-funding. The projected cost for the interim position over the two year period would be approximately \$300,000. The interim director would be responsible for generating the sustainability plan working with the committee and to set priorities for the campus. Fullerton College sustainability is currently at the assessment point, and the committee wants to complete the STARS assessment and then develop a sustainability plan. Board Policy 3580 Sustainability has been through DCC and is going to the Board for review on May 12. The Administrative Procedure is circulating through the campus currently and will then go to DCC. The Fullerton College Facilities Master Plan 2020 was mentioned as well as the NOCCCD EFMP, both of which contain sustainability language.

- 4. Sustainability Committee Recommendation for Sustainability AP (Ashenmiller, Gregorio, Moscol, Information/Action):** President Schulz shared that new Administrative Procedures (AP's) typically begin with an initial review in DCC and are then shared with PAC and campus constituents. As a result, PAC will have another opportunity to review this AP after an initial discussion at DCC. AS wrote a letter of support for the AP which was read aloud by AS President David Robles. It was discussed that Faculty Senate had not yet taken up this item and should have a chance to do so before PAC acts on it. Other groups expressed an interest in reviewing the AP, which will return at the next PAC meeting.

**A motion was made to table this item until the next PAC meeting. The motion passed.**

- 5. One-time Funding from District (Garcia, Information/Action):** VPAS Rod Garcia reported that PBSC discussed the updated one-time fund request list received from PAC and asked for more detailed information on some of the items. PAC members brought up additional needs in Student Services, Guided Pathways and received a list of items generated by Faculty Senate. CBF meets again May 10 and any recommendations coming from the PBSC meeting on May 5 would need to go directly to CBF, bypassing PAC. President Schulz suggested that Rod share a finalized list after the May 5 PBSC meeting with PAC before taking it to CBF on May 10 so that the College does not miss the opportunity for these funds.

**No action was taken at PAC and the council will wait to hear from PBSC before the final PAC meeting on May 12.**

## **NEW BUSINESS**

- 1. Program Review Funding Requests (Ashenmiller, Information):** PAC received a spreadsheet of requests that the Program Review Committee will present to PBSC. The Faculty Senate has already seen and formally endorsed the resource request list. Next, the Program Review Committee will ask PBSC to endorse the list, and then it will return once again to PAC for approval.
- 2. Associated Students Resolution: Student Kitchens (Lopez, Robles, Information):** Karla Lopez introduced an AS Resolution in support of allowing students to use kitchens in the Natural Sciences building to address student basic needs. The idea is to create a community kitchen where students could prepare food received from the Healthy Hornets Drive-thru and to support healthy eating habits. AS would like this idea to be implemented in the future, once Covid-19 is under control. Nutrition Professor Rita Higgins voiced her

support for the resolution and commented on the high level of food insecurity impacting students. She acknowledged that the College would be reviewing the idea for safety and risk management purposes, while working in collaboration to support our students.

3. **Associated Students Resolution: Ethnic Studies (Martin, Information):** Kyleen Martin presented an AS resolution in support of strengthening the College's Ethnic Studies requirement. The resolution states in part that: Faculty Senate and PAC at Fullerton and Cypress Colleges should consult with their Ethnic Studies faculty in passing resolutions in relation to clarifying and strengthening ethnic studies requirements; A plan requiring students to take an ETHS course for graduation should be devised; and, the District and colleges should prioritize institutional support and funding for Ethnic Studies Departments by adding more class sections and hiring more fulltime Ethnic Studies faculty.
4. **Associated Students Resolution: LGBTQIA+ (AS Rep, Information):** Due to time constraints, this item will be carried over to the next meeting.
5. **Associated Students Resolution: Smoke Free Campus (AS Rep, Information):** Due to time constraints, this item will be carried over to the next meeting.
6. **COVID-19 and Status of Travel/Conference Restrictions (Wilson, Information):** President Schulz addressed this item and said the faculty/staff Districtwide travel ban due to COVID-19 is still in effect. The District will be monitoring and revisiting the ban as needed. It is possible that the travel ban may be lifted in the new fiscal year.

**ADJOURNMENT:** The meeting adjourned at 4:32 p.m.

**NEXT MEETING:** May 12, 2021