



**Approved Minutes
President's Advisory Council
May 12, 2021**

MEMBERS PRESENT *Chair:* Greg Schulz *Deans:* Dan Willoughby *Management:* Jennifer LaBounty, Eddie Roth *Faculty:* Aline Gregorio, Kim Orlijan, Jeanette Rodriguez, Marcus Wilson *Classified:* Sharon Kelly *Students:* David Robles *Resource Members:* Gilbert Contreras, Rod Garcia, Lisa McPheron, José Ramón Núñez, Joe Ramirez

Members Absent: Tina Cruz

Guests: Nick Arman, Cecilia Arriaza, Josh Ashenmiller, Danielle Fouquette, Elaine Lipiz Gonzalez, Corrine Haynes, Darnell Kemp, Erin Lacorte, Rena Martinez Stluka, Matt Taylor, Kim Vandervort, Stephanie Rodriguez, Sonia Semana, Gareth Waughan, Dani Wilson

INFORMATION

- 1. Approval of Minutes of April 28, 2021:** Approved as submitted.
- 2. Approval of Agenda:** Approved as modified – Member Reports will be submitted in writing and emailed to PAC members in order to save time at this final meeting of the year.

REPORTS – *All reports were requested to be made in writing in order to save time at this final meeting of the year. Reports were emailed to PAC members.*

OLD BUSINESS

- 1. One-time Funding from District (Garcia, Action):** Rod Garcia stated that the additional items brought through Faculty Senate were reviewed at PBSC. He shared the list that was presented to CBF which included the following categories and amounts requested: Sustainability \$300,000; Outreach, Marketing and Temporary Projects \$585,000; Program Review \$575,000; and, Schedule Maintenance \$4,300,000 for a total request of \$5,760,000. The list was moved forward from CBF as a recommendation to DCC.

A motion to support of this summary recommendation was made and was approved unanimously.

- 2. Updated Integrated Planning Manual (Ramirez, Action):** Dr. Joe Ramirez presented the final draft of the Integrated Planning Manual (IPM) and asked for PAC's endorsement. Dr. Schulz commented that a recent modification was included in this version of the IPM on the Selection of Interim Deans. It was enhanced by including one Classified Professional to any Interim Dean Selection committee. Discussion ensued and members suggested that three faculty members should be included on any selection committee for Interim Vice Presidents, also.

A motion was made to endorse the updated Integrated Planning Manual with additional language directing that three faculty members would be included on any Interim Vice President Selection committee. The motion was voted on and passed.

- 3. Program Review Funding Requests Recommendations from PBSC (Garcia, Action):** Vice President Rod Garcia reported that PBSC approved 20 Program Review requests for funding in the amount of \$405,560. The funding would come from four resources: CARES \$31,820; CARES through Hornet Tutoring \$108,000; Program Review \$261,540; and, Staff Development \$4,200. He requested that PAC approve this recommendation from PBSC.

A move to approve the Program Review funding requests from PBSC was made, voted on and passed unanimously. President Schulz received the recommendation as President and supported and moved to implement this recommendation.

- 4. Sustainability Committee Recommendation for Sustainability AP (Ashenmiller, Gregorio, Information/Action):** The Sustainability AP was brought to the Faculty Senate and Curriculum Committee for feedback. It returned to PAC today for action in order to send it forward to DCC for further consideration.

A motion was made to approve the recommendation of the Sustainability AP and to send it forward to DCC. The motion was voted on and approved unanimously.

- 5. Distance Education Task Force Final Report (Nunez, Information/Action):** Vice President Jose Ramon Nunez presented the Distance Education Task Force Final Report. He said that the task force has created a job description for an Instructional Designer, developed a plan for a physical space on campus, and planned for website accessibility via an Accessibility Specialist position. This was supported by PAC.

A motion was made to support the recommendations brought by the Distance Education Task Force. PAC voted and the motion passed.

- 6. Associated Students Resolution: LGBTQIA+ (Lacorte, Information):** Student Erin Lacorte gave the council some background on LGBTQIA+ events that have happened on campus and the need to make LGBTQIA+ students feel welcome at Fullerton College. The resolution includes: Continued expansion of LGBTQIA+ studies; an annual campus event to support LGBTQIA+ studies and activism; a document that identifies points of contact to support LGBTQIA+ students; and, the need to support LGBTQIA+ students and employees through constant and committed action.
- 7. Associated Students Resolution: Smoke Free Campus (Robles, Information):** David Robles said that this resolution was created in conjunction with Cypress College Associated Students. The resolution would endorse a fully smoke-free campus and would apply to all students, faculty and staff.

NEW BUSINESS

- 1. Diversity Advisory Committee Update and Recommendation (Arriaza, Haynes, Information/Action):** Cecilia Arriaza and Corrine Haynes presented a summary of what the committee had discussed over the school year. They invited the newly formed Native American Faculty and Staff Alliance to nominate a representative to serve on the this committee, endorsed the Student Services antiracism statement, took time to gain a better understanding of the mental health needs of students during the pandemic, and developed Community Agreements. Professor Haynes discussed Universal Design for Learning (UDL) and the Community Agreements. She said the committee would like to create a task force

on UDL to examine pedagogy, awareness and implementation across campus. The Diversity Advisory Committee asked PAC to support its recommendations for the adoption of Community Agreements and the creation of a UDL Task Force. PAC discussed the matters and decided that rather than taking action today asked the Diversity Advisory Committee to bring these ideas to the Faculty Senate for review first. President Schulz said that PAC is in receipt of this information and members should share the information with their constituents to begin discussions. He asked that this item be brought back at the first PAC meeting in Fall 2021 as an information item.

- 2. CCAMPIS Concept Paper (Nunez, Semana, Information):** Sonia Semana spoke about a concept paper for a Child Care Access Means Parents in School (CCAMPIS) Program grant. This is a 4 year federal grant for over \$1.1 million. The grant would allow the Fullerton College Lab School to increase support for student parents and advance student learning and achievement.

President Schulz determined that PAC supports this concept paper and it will be sent forward to the District.

- 3. Accreditation Steering Committee – Change to Faculty Terms and Draft Midterm Report (Fouquette, Information/Action):** Danielle Fouquette reported that the Faculty Senate voted to change the faculty composition of the Accreditation Steering Committee (ASC) to include only full-time faculty who would receive reassigned time, and that terms would be realigned so that all members elected in the fall serve through fall 2024. In addition, the ASC chair term ends fall 2021. PAC was asked to vote on these proposed changes.

A motion to approve the proposed changes to the Accreditation Steering Committee was made, voted on, and passed.

The Draft Accreditation Midterm report will be sent to the Board for a first read in two weeks, and feedback is desired. The Faculty Senate will be giving feedback next week. Danielle Fouquette requested that PAC acknowledge receipt of the draft report.

A motion to receive this version of the Draft Accreditation Midterm Report and move it forward to the Board of Trustees was made. The motion was approved.

- 4. Guided Pathways Items – FYE Proposal, Proposed Hornet Pathways Program Sort, Instructional Success Teams (Taylor, Wilson, Information/Action):**

Kim Vandervort shared the proposed Hornet Pathways Sort for approval by PAC. **A motion to approve the recommendation was made and this recommendation was approved.**

Stephanie Rodriguez presented the FYE proposal. PAC received a FYE handout from a previous meeting and an FAQ section was added to the document. This is a program structure that students can opt out of if desired. **PAC was asked to approve the FYE proposal. A motion was made and this recommendation was approved.**

Matt Taylor discussed the Instructional Success Teams Pilot program that the Guided Pathways committee is recommending for next year. It addresses a new way of envisioning professional learning. The committee asked for PAC's endorsement to experiment with this pilot program next year. **PAC voted on and approved this recommendation.**

ADJOURNMENT: The meeting adjourned at 4:14 p.m.

NEXT MEETING: September 8, 2021