



**Approved Minutes  
President's Advisory Council  
September 8, 2021**

**MEMBERS PRESENT** *Chair:* Gilbert J. Contreras *Deans:* Dani Wilson *Management:* Jennifer LaBounty, Eddie Roth *Faculty:* Jennifer Combs, Aline Gregorio, Kim Orlijan, Marcus Wilson *Classified:* Sharon Kelly, Marwin Luminarias *Students:* Ja'ren Kenyatta, Grant DeVries *Resource Members:* Rod Garcia, Elaine Lipiz Gonzalez, Lisa McPheron, José Ramón Núñez

**Members Absent:** None

**Guests:** Tyler Deacy, Danielle Fouquette, Erin Lacorte, Greg Menchaca, Matt Taylor

### **INFORMATION**

- 1. Approval of Minutes of May 12, 2021:** Approved as submitted.
- 2. Approval of Agenda:** New Business Item #5, 300 & 500 Buildings Construction Update, was tabled. New Business Items #2 and #6 were combined into one item.

### **REPORTS**

- 1. President's Report:** Interim President Contreras reported that as of this morning, the student headcount was 18,401. This is about 3,000 students fewer than fall 2020. He also stated that nearly 600 students use our hot meal program daily. Hispanic Heritage month begins September 14 with virtual events seeking to create a sense of connection. The Instructional Building will be completed soon, and a ribbon cutting ceremony is being planned for November. Interim President Contreras thanked everyone who participated in preparing the Midterm Accreditation Report and wanted to especially express his gratitude to Professor Danielle Fouquette and VPI José Ramón Núñez.
- 2. Planning & Budget Steering Committee Report:** VPAS Rod Garcia said that PBSC met last week and talked about closing the loop on program review requests from last year. The budget will go to the Board next week and once approved it will be rolled into Banner. He also said that one time funds from last semester have been allocated to the campus. The committee also discussed the State budget that was approved in June for 2021-22 budget planning.
- 3. Guided Pathways Update:** Matt Taylor and Dani Wilson shared a presentation with a recap on continuing projects such as the First Year Experience program, curriculum maps and Program Mapper, Starfish, Data Coaching, and Instructional Success Teams. They also announced that the Guided Pathways state grant has been extended for one year to June 30, 2023. Matt Taylor discussed a new program review template and website and mentioned that Data coaches will be available to help navigate this space. A Faculty Handbook has been written and a narrated zoom-based video walkthrough of appendix A has been produced. A Survey Inquiry Group met this summer to review the many surveys that had been administered at Fullerton College. Findings will be shared during the month

of October. As far as student success, they reported that 73% of students successfully completed college level English during their 1<sup>st</sup> year and that Math also showed an increase with up to 49% of students completing college level courses in the first year.

#### 4. PAC Member Reports:

**Ja'ren Kenyatta** and **Grant DeVries** said Associated Students is in the process of getting more senators elected. Student Trustee **Erin Lacorte** said AS is also trying to get more students involved in AS.

**Marwin Luminarias** reported that Classified Senate meets tomorrow and CSEA meets next week. They have been working with the District on the vaccine mandate and are looking forward to continued contract negotiations with the District

**Aline Gregorio** talked about the need for academic freedom so that faculty can teach without fear and the need to review existing Board Policy on copyrights, intellectual property and similar topics.

**VPI José Ramón Núñez** stated his concern for enrollment and said that FTES is about 19% below last fall. Late start classes will help to increase FTES generation. He said that a strong effort needs to be put forth to attract local graduating high school seniors to Fullerton College.

**Jennifer LaBounty** made an update reminding everyone there is a vaccination clinic on campus tomorrow. She also said that there are open counseling appointments for students who need to see a counselor.

#### OLD BUSINESS - NONE

#### NEW BUSINESS

1. **COVID Update (Contreras, Information):** Dr. Contreras thanked all who have been working on contact tracing and the student check in station as well as the Operation Vaccination team. September 15 is the start date for students to be able to upload vaccination records or request an exemption via MyGateway. After November 1, students need to complete weekly Covid-19 testing if they are not vaccinated. An outside vendor will be used for this testing. The College is still developing, in collaboration with the District, the infrastructure to make the Covid-19 reporting and exemptions program happen.
2. **Accreditation: Committee Documentation Requirement (Fouquette, McPheron, Information):** One recommendation from the last accreditation site visit was to assess the effectiveness of committees. Access to committee minutes, goals, accomplishments and members should be available to all campus constituents. A webpage has been created named Committees at Fullerton College. Committees can email their agendas and minutes to a general email address, [committees@fullcoll.edu](mailto:committees@fullcoll.edu), and the Office of Campus Communications will upload these documents to the webpage.

**Interim President Contreras asked if PAC would support this effort and the Council affirmed.**

- 3. Integrated Planning Manual – VP Committee Composition (Contreras, Information):**  
An Interim VPSS was hired recently and the composition of a hiring committee selecting an interim VP is spelled out in the Integrated Planning Manual (IPM). Interim President Contreras noticed that no Classified Professional or Student members were included. For Interim Deans, a Classified Professional was included. Dr. Contreras's request is to take this information to constituent groups and discuss the composition of the VP hiring committees so that they can be more inclusive. This item will return at the next PAC meeting.
- 4. DEIA Task Force (Contreras, Information):** Dr. Contreras proposed creating a DEIA Task Force at Fullerton College. The task force would be asked to take an inventory of all of the previous DEIA efforts and recommendations and move them into action. The task force as suggested would be composed of 6 members who would deliver a report to PAC at the February 9, 2022 meeting. Interim President Contreras requested that PAC members take this suggestion out to constituent groups for input.

**ADJOURNMENT:** The meeting adjourned at 3:45 p.m.

**NEXT MEETING:** September 22, 2021