



**Approved Minutes  
President's Advisory Council  
September 22, 2021**

**MEMBERS PRESENT** *Chair:* Gilbert J. Contreras *Deans:* Dani Wilson *Management:* Jennifer LaBounty, Eddie Roth *Faculty:* Jennifer Combs, Aline Gregorio, Kim Orlijan, Marcus Wilson *Classified:* Sharon Kelly, Marwin Luminarias *Students:* Ja'ren Kenyatta, Grant DeVries *Resource Members:* Rod Garcia, Elaine Lipiz Gonzalez, Lisa McPheron, José Ramón Núñez

**Members Absent:** None

**Guests:** Erin LaCorte

### **INFORMATION**

1. **Approval of Minutes of September 8, 2021:** Approved as submitted.
2. **Approval of Agenda:** Approved as submitted.

### **REPORTS**

1. **President's Report:** Interim President Contreras updated PAC on four topics:
  - 1) The NOCCCD vaccine mandate - Yesterday Interim Chancellor Fred Williams sent an email about the three workgroups that have been set up at the District level. Interim President Contreras thanked Dr. Elaine Lipiz Gonzalez for leading the Student Oversight group. The other workgroups are Employee Oversight led by Julie Kossick and IT Oversight led by Geoff Hurst.
  - 2) Dr. Contreras and Dr. Nunez have been visiting the divisions to solicit feedback on the upcoming dean recruitments in Fine Arts, Humanities and Math.
  - 3) The investigator in the Cypress College incident requested a 30 day extension. Findings should be available at the end of October.
  - 4) Tomorrow at 10:00 a.m. is the first President's Open Forum of the school year.
2. **Planning & Budget Steering Committee Report:** VPAS Rod Garcia reviewed the 2021-22 Proposed Budget presentation that was shown at the last Board meeting. He highlighted State, CCC System and NOCCCD budgets. Some items that he highlighted were: The State budget includes an increase of approximately 18% compared to 2020-21; COLA of 5.07% was given; SCFF Hold Harmless Provision is extended one more year; \$115 million is allocated for Zero Cost Textbook Pathways; and, additional money was allocated for Student Needs. For NOCCD, the General Fund Summary shows a net deficit of \$30.2 million. VPAS Garcia also reviewed the Resource Allocation Model for Fullerton College and shared that the model summary shows a deficit of \$1,191,000. Other major topics included lower enrollment/FTES, negotiations, pension rate increases, federal funds for COVID relief, and one-time funds. All details are in the budget book which can be found on the District website.

3. **SEAC Update:** Dr. Elaine Lipiz Gonzalez updated the council on what is happening in SEAC this semester. At their last meeting, the committee selected new co-chairs - Cynthia Guardado as the faculty co-chair and Dean Jorge Gamboa as the manager co-chair. They also discussed collaborating with Guided Pathways in supporting equity coaches.

4. **PAC Member Reports:**

**Kim Orlijan** reported that Faculty Senate set its goals for the academic year at its last meeting. The goals are to address student basic needs, implement the 2021 antiracism task force recommendations, and revise their bylaws and constitution. The Senate passed an Open Educational Resources (OER) resolution in support of providing increased access to OER. They also recommended adding a student member to the Interim VP and Interim Dean selection committees and adding a Classified Professional to the Interim VP selection committee.

**Sharon Kelly** said the CSEA negotiations team will be at the District tomorrow for an impasse meeting and will meet with the mediator. **Marwin Luminarias** reported that the Classified Senate meets tomorrow and a representative for the Student Support Services Interim Dean position should be selected.

**Dani Wilson** relayed that the Deans' Council discussed FTF hiring rankings at their last meeting.

## **OLD BUSINESS**

1. **COVID Gradual Return Planning (Contreras, Information):** Interim President Contreras asked the VPs to provide updates on work currently underway for the full return to campus.

VPAS Rod Garcia reported that the College has been providing free parking and ID cards to students and will continue to do this through the Spring. The free meal program for breakfast and lunch will be reevaluated at the end of the semester with an eye on available CARES funds. He also said that CARES payments of \$1,000 will be given out to students this fall.

VPI Nunez announced that the spring schedule was originally to be finished today but the deadline has been extended until next week. He provided guidelines to the deans asking for 2/3<sup>rd</sup> of course offerings be for in-person instruction. Fulltime faculty are being asked to teach at least one section, minimum of 3 units, on campus so that they are present, in-person for students at least two days a week. VP Nunez said he hopes to bring more students back to Fullerton College by offering more on campus classes.

Interim VPSS Dr. Elaine Lipiz Gonzalez told PAC that the student services areas are already busy at work on campus. They will come back to campus in full force on November 1 for face to face contact with students on Wednesdays and Thursdays. However, counselors and librarians will continue to work remotely. She also stated that another vaccination clinic will be held on campus in the quad on September 30.

Lisa McPheron, Director of Campus Communications, reported on return to campus planning and marketing. She mentioned that all current COVID information is on the Return to the Hive website including the vaccine mandate. Starting November 1, on-campus

service updates will also be found on the website so students can see what they can access in person. Newly installed flat screens on campus will advertise services available and which offices that are open for face to face interaction. She also stated that the FC mobile app has had approximately 20,000 unique users and that the District will be looking at adding the vaccine mandate information to it. The office of communications will build on its marketing campaign to reengage students and to address enrollment declines. Digital marketing ads based on search history will be used and they are working with research office for demographics and enrollment trends related to COVID to determine which of the College's programs need to be highlighted. This spring Lisa said they will be refreshing all ads that have been running as well as create a new branded video campaign, produce new radio spots, use Spotify, start poster placement in community settings, and possibly use billboard and streaming options if budget allows.

- 2. Integrated Planning Manual – VP/Dean Committee Composition (Contreras, Berumen, Action):** Dr. Contreras brought this item back from the last PAC meeting. At that time, his request was to get feedback from constituent groups about adding a Classified Professional and a student representative to Interim VP selection committees. Associated Students (AS) representative Grant DeVries read an AS resolution in favor of adding a student to both VP and Dean selection committees and reported that the Faculty Senate supported this recommendation.

**A motion was made to add a student and Classified Professional to Interim VP selection committees and to add a student to Interim Dean selection committees. This change would be reflected in the Integrated Planning Manual. A vote was taken and the motion passed.**

- 3. DEIA Task Force (Contreras, Action):** In order to advance the DEIA work done at Fullerton College, Interim President Contreras suggested creating a task force to help define actionable steps to advance DEIA outcomes. He said that the task force still needs manager and classified members to be added.

## **NEW BUSINESS**

- 1. 300 & 500 Building, Performing Arts Center Construction Update (Garcia, Information):** VPAS Rod Garcia updated PAC on what is happening with the 300 & 500 building renovations. Due to the cost of seismic upgrades needed in the 500 building, VPAS Garcia wants to remove the 500 building from the 300 & 500 project. The project is 50% state funded. All bids were above 50% of replacement value which meant the College would have to go through the Division of the State Architect (DSA). DSA regulations specify that one can't spend more than 50% of replacement value without triggering complete seismic upgrades. Rod said the 500 building is already at 80% of replacement value with voluntary seismic upgrades. He will recommend that the Board remove the 500 building from the 300 & 500 project, keep the funding for the 300 building, and move forward with renovations on the 300 building with the state funds and use local funds to upgrade the 500 building. This would require the state's approval as well as the Board's. If the state did not agree to the change in scope of the project, the College would have to return the project money to the state and use local funds for both the 300 & 500 buildings.

He also discussed the proposed Performing Arts Center which is another state funded project with 78% of the budget coming from the state. Even with the state funds, the

College is about \$47 million short in meeting the cost. As part of this project, the 1100 and 1300 buildings would be demolished once the Performing Art Center is built to make room for a new Welcome Center.

2. **November 24 Meeting (Contreras, Information):** Interim President Contreras suggested cancelling the November 24 meeting because many members will be on vacation for the Thanksgiving holiday. PAC agreed and Dr. Contreras reminded members to bring any pertinent agenda items to the first meeting in November or in December.

**ADJOURNMENT:** The meeting adjourned at 3:40 p.m.

**NEXT MEETING:** October 13, 2021