



**Approved Minutes
President's Advisory Council
October 27, 2021**

MEMBERS PRESENT *Chair:* Gilbert J. Contreras *Deans:* Dani Wilson *Management:* Jennifer LaBounty, Eddie Roth *Faculty:* Jennifer Combs, Aline Gregorio, Kim Orlijan, Marcus Wilson *Classified:* Marwin Luminarias *Students:* Ja'ren Kenyatta, Grant DeVries *Resource Members:* Rod Garcia, Elaine Lipiz Gonzalez, Lisa McPheron, José Ramón Núñez

Members Absent: Sharon Kelly,

Guests: Josh Ashenmiller, Tyler Deacy, Danielle Fouquette, Jane Ishibashi, Erin Lacorte, Megan Moscol, Matt Taylor

INFORMATION

1. **Approval of Minutes of October 13, 2021:** Approved as submitted.
2. **Approval of Agenda:** Approved as submitted.

REPORTS

1. **President's Report:** Interim President Contreras announced the following to PAC:
 - a) The DEIA Task Force met yesterday for the first time. They will provide a census of DEIA efforts, review existing recommendations and suggest next steps.
 - b) The Office of Educational partnerships hosted a Partners Breakfast on October 20. More than 140 participants registered to attend. The event brought together counselors and educators from our feeder high schools.
 - c) Mindful Growth workshops are being held for educators to learn the elements of purpose and belonging to teach to students.
 - d) A timeline for dean recruitments was shared by Dr. Contreras. The Dean of Natural Sciences is the first on the list to be filled and the recruitment process has already begun. Dean Mark Greenhalgh has extended his stay through June 30 for the Math and Computer Science Division. The Fine Arts Division permanent Dean will start January 1, 2023 and Humanities on July 1, 2023.
 - e) Chancellor Open Forums will be held in rooms 224/226/228 on November 4 at 1:30 p.m. There are three finalists, and registration is required for those attending in person.
2. **Guided Pathways Update:** Matt Taylor and Dani Wilson shared an update on Guided Pathways. The Guided Pathways work will continue past the end of the grant. Continuing projects that will need support are: Program Mapper; Starfish; data coaching; and, PSLO redesign. Continuing development and prioritization will be needed for professional learning, student success teams, ePortfolios, and badging software. Instructional Success Teams (IST) will continue to meet and a training will be provided in December. In January, the IST members should review their department or division program reviews. The summer survey inquiry group (SIG) released a report to help inform discussions on how to improve the student experience. SIG participation was broad and included classified, managers,

students, as well as faculty. Data suggested that there are many places the College can do better in supporting students. They also compared our student data to other colleges. There were four big takeaways according to Matt: Participation in future surveys needs to increase; The survey inquiry process was productive; Students should have a greater role in the SIG to help interpret results; and, focus groups should be added to the survey inquiry process. Matt gave an overview of the four main themes from the SIG:

- Theme 1 becoming an anti-racist college – we aren't there yet
- Theme 2 student needs and services – awareness isn't our biggest problem
- Theme 3 Strengthening student experience through the classroom – student engagement and intentional design should be improved
- Theme 4 supporting and improving existing campus services – building on what works

3. Sustainability Update: Megan Moscol with an assist from Josh Ashenmiller presented the sustainability committee's update. They revisited the purpose, mission and vision of the committee. Megan reminded PAC that the Sustainability Committee helped to create a newly adopted Board Policy and that an Administrative Procedure is currently under review. Other highlights from Spring and Fall 2021 include the hiring of Interim Sustainability Director Tyler Deacy, the recommendation that the District adopt a divestment resolution in support of Fossil Free California, and the beginning of STARS data collection of operations at Fullerton College. Future plans for Spring 2022, include the implementation of utility/cost saving measures, sustainability planning using STARS data, and educational and engagement opportunities for College staff and students.

4. Accreditation Update: Danielle Fouquette and VPI Nunez provided PAC with an update on the accreditation process. The writing team on the faculty side is Josh Ashenmiller, Doug Eisner, Roger Perez, Kim Orlijan, and Kim Vandervort. The timeline has been adjusted and the ISER will be submitted in December 2023. The Accreditation Team will visit in October 2024. The ISER goes to the visiting team and they will respond with "formative feedback". The College will have about 6 months to address the areas that need improvement. The site visit will focus will be on the Core Inquiries. VPI Nunez expressed concern about the state of SLOs. The midterm report addressed this, but the College is not maintaining the pace of SLO assessment that is required. He stated that each course should be assessed every semester or at least every year, rather than every three years. Training is scheduled for November 5 and is mainly targeted to members of the writing team, though others will be invited.

5. PAC Member Reports:

Kim Orlijan reported that at the October 21 Faculty Senate meeting they endorsed the Faculty Allocation Committee Rankings for full-time faculty positions and forwarded those rankings to the College President. The Senate received the Survey Inquiry Group Report and will discuss it further at a future meeting. Dr. Orlijan mentioned that she attended the Academic Senate for California Community Colleges (ASCCC) Area D meeting during which the group reviewed resolutions which will be brought to the ASCCC fall plenary. Kim also said that both she and Faculty Senate President-Elect Jennifer Combs will attend the fall plenary.

Ja'Ren Kenyatta reported that A.S. passed a resolution which **Grant DeVries** read to the council requesting faculty adopt a more lenient policy on exams and tests for in-person classes.

Marwin Luminarias said the Classified Senate is looking to revamp their recognition award process. He also reported that CSEA is working on MOU's with the district on remote work and the vaccine mandate.

Dean Dani Wilson said managers are working on safe return plans for November 1 as well as for spring. She posted a flier announcing the library and A.S.C. will be open starting next week for study space and computer work. **Jennifer LaBounty** mentioned that the 2000 building will be open Wednesdays and Thursdays through the end of the semester and **Eddie Roth** concurred that managers are working on return to campus planning.

OLD BUSINESS

- 1. COVID Gradual Return Planning (Contreras, Information):** Interim President Contreras thanked the campus community for advancing a more robust on-campus presence for the benefit and success of Fullerton College students. 39% of students taking on campus classes are in compliance with the NOCCCD vaccine mandate. He mentioned that it is important that we continue to help students complete the mandate process. Of the entire student population, 25% are compliant with the mandate. He also reported that funds will be used to award 5,000 students a \$200 bookstore voucher through an opportunity drawing as an incentive to upload their vaccine information by November 15. There is an employee town hall tomorrow to answer questions on the mandate. Questions were asked on whether faculty will be asked to check student compliance on their cell phones during the spring semester. Dr. Contreras also reported that students who come to campus next week who are not in compliance with the vaccine mandate, can get tested on site, will be given a wrist band and will be allowed to go to class. They will not be turned away. Students can also get in person support in uploading their vaccine information at the check in station.

NEW BUSINESS

- 1. Open Education Resources and Zero Textbook Cost (Ishibashi, Information):** Librarian Jane Ishibashi addressed the council on Open Education Resources (OER) and Zero Textbook Costs (ZTC). In her presentation, she shared that on the Saddleback College homepage all of their ZTC courses are highlighted making it very easy for students to find them. They have (26) degrees and certificates that use OER and have no textbook costs. Ms. Ishibashi said that it is an issue of equity because students can use OER for free and can download and print the eBook if desired thus eliminating the need to purchase textbooks that can cost hundreds of dollars. She reported that research of 21,000 students discovered that the high cost of text books had a significant effect on enrollment, success and retention. A peer reviewed article also showed that non-OER versus OER courses have higher rates of drop/fail and withdrawal rates, and that student success indicators are improved with OER and ZTC. In 2016 the state senate passed SB1359 which required colleges to highlight in their schedules all courses that have ZTC by 2018. She went on to say that Fullerton College, as well as 39 other community colleges in California, is not compliant with SB 1359. During 2021, the California legislature designated \$115 million to expand ZTC degrees in the California community colleges, but Fullerton College may lose out on these funds due to noncompliance with SB 1359. She believes Fullerton College needs broader and greater participation in planning and action to make OER and ZTC

classes available to students. She asked that PAC help enlarge the Faculty Senate OER work group to include stakeholders from OIE, ACT, and appropriate deans, VP of Instruction, and the catalog staff person or perhaps create a new committee all together.

ADJOURNMENT: The meeting adjourned at 3:55 p.m.

NEXT MEETING: November 10, 2021