



**Approved Minutes
President's Advisory Council
February 9, 2022**

MEMBERS PRESENT *Chair:* Gilbert J. Contreras *Deans:* *Management:* Jennifer LaBounty, Eddie Roth *Faculty:* Aline Gregorio, Jeanette Rodríguez, Marcus Wilson *Classified:* Marwin Luminarias *Students:* Grant DeVries, *Resource Members:* Daniel Berumen, Rod Garcia, Elaine Lipiz Gonzalez, Lisa McPheron, José Ramón Núñez, Zoot Velasco

Members Absent: Jennifer Combs, Ja'ren Kenyatta, Dani Wilson

Guests: Carlos Ayon, Erin Lacorte, Kim Orlijan, Gabrielle Stanco, Matt Taylor

INFORMATION

1. **Approval of Minutes of December 8, 2021:** Approved as submitted.
2. **Approval of Agenda:** Approved as submitted.

REPORTS

1. **President's Report:** Interim President Contreras reported to PAC on the following items:
 - a. About 6,000 students have returned to campus this spring, and the hot meal program has doubled since the fall term. He thanked all of the Classified Professionals for the work that went into adjusting the course schedules for the first two weeks of school with such short notice. He also hoped that everyone was enjoying the free hot beverages available this week in the 100 building.
 - b. Dr. Contreras reported that enrollment is down about 16% and FTES is down nearly 19% since last spring. The PAC workgroup for enrollment and re-engagement will begin its work soon.
 - c. The Black History Month kick off went well, and Dr. Contreras thanked the faculty, staff and Umoja program for their work in planning this year's events. Additional Black History Month events are listed on the FC NewsCenter website.
 - d. Interim President Contreras also stated that the Spring semester will be a busy one for PAC. He said to expect decisions to be made on Guided Pathways, SEAC, honoring Cruz Reynoso, accreditation and many other topics.
2. **Planning & Budget Steering Committee Report:** **VPAS Rod Garcia** said that PBSC reviewed the January governor's budget analysis. Highlights include for 2022-23: 5.53 % COLA; ongoing funding for part-time faculty including health insurance; one time funds for deferred maintenance; student retention and enrollment funds; implementation for course numbering; and, modernization of technology, among other items. He also reported on the hold harmless budget and impact of enrollment. **Daniel Berumen** added that Program Review reports were sent in during the fall and are currently being analyzed. ISLO data was discussed and how best to assess it. They are working with Elumen to get access to more raw data in order to refine analysis.

3. PAC Member Reports:

Grant DeVries said students really appreciate the food services on campus. AS is working to find members for the Enrollment and Re-Engagement Workgroup. They also passed a resolution regarding the math department and will forward that to PAC members.

Aline Gregorio said the Sustainability AP was approved by the Board of Trustees last night. She thanked and congratulated everyone who had a hand in helping put the sustainability BP and AP together and getting them passed by the Board.

Marcus Wilson said students are very appreciative of the faculty who are teaching on campus in face to face classes and stated that students need faculty back on campus.

Marwin Luminarias reported that Crescenciana Cruz was the evening staff Fall Recognition Award winner and Jennifer Merchant was the day staff recipient.

Jose Ramon Nunez said the Accreditation Writing Team met last Friday and decided to start recruiting people to join the different workgroups. That information will be shared soon. The report needs to be completed by Fall 2023.

Elaine Lipiz Gonzalez shared that the student check in area has moved to faculty senate room 1246 and that 2,200 students checked in on Monday. This is double any day from the fall. She also stated that the foodbank is now open once. Marcus Wilson added that the check in process is working smoothly, and that students reported it is only taking them 3-5 minutes to get through.

Lisa McPheron announced that April 23 is Love Fullerton Service Day, and it will be hosted on campus. That night will also be Fullerton College Night at Angel Stadium. Other items of note were: a new billboard has been added off of the 57 freeway and another in central Anaheim advertising the College; new marketing videos will be on YouTube this week; a redesigned FC NewsCenter with a new, fresh look has been unveiled; and, ABC covered the KBPK 50th anniversary in its "Good News" section of their newscast.

Rod Garcia said the Instructional Building is up and running and being used for classes. The 840 building behind the library is under construction for a new Starbucks, and Sherbeck field has been updated with new turf.

Jennifer LaBounty shared that Student Services conducted several meetings on communicating with students. As a result, they have acquired texting service software and developed a call center manned by students.

OLD BUSINESS - None

NEW BUSINESS

- 1. District Employee Climate Survey (Berumen, Stanco, Information):** OIE Director Daniel Berumen and Gabrielle Stanco, District Director Research, Planning & Data Management, presented the findings of the districtwide PACE Climate Survey. The two areas reviewed were the Mission category and Racial Diversity within the institutional structure. NOCCCD Mission responses were a little lower than the national/norm base average overall. Racial Diversity focus questions were also lower than the norm base, especially at Fullerton College. Daniel discussed the highest and lowest rated items. For Mission, the highest ratings revolved around how employees are supportive of the Mission and take action to fulfill the Mission. Lowest marks were in employee expertise being given consideration when forming teams and consensus on the goals of the institution. In the Racial component, highest marks were related to supervisory relationships and lowest were in ethnic diversity among faculty and senior administrators.

A motion was made to request to return to this survey when more data has been gathered from comparable institutions in California. The motion passed.

- 2. Planning for Fall 2022 (Information/Action):** Dr. Contreras stated that work has already started for the fall semester and that Fullerton College is now a college of 18k students, not 22k students. He said that the College needs both online and in person course offerings for a schedule that works for students.
 - Instruction (Nunez) – VPI Nunez stated that he is looking at data on the number of students for fall, and will assume the College will have 18,000 students and would like to plan for a fill rate of 92%. He agreed with Interim President Contreras that it will be important to determine the right mix of in person, online, and Zoom classes to attract more students. International students, veterans, and athletes all need in person classes to fulfill their respective program obligations, and he said that Freshman from high school seem to prefer to be in person, as well. He stated that faculty will need to decide how they will meet the needs of the students after looking at the data provided by OIE.
 - Student Services (Lipiz Gonzalez) – Dr. Lipiz Gonzalez shared three lessons learned from the pandemic crisis. 1) Students like choice and flexible options. 2) There are challenges in navigating the remote environment and in person services at the same time. 3) Communication is key. She stated that looking ahead, student services will continue to offer hybrid services and are still learning what may need to be modified in order to ensure that students are getting what they need. She said that she is looking forward to hearing the recommendations from the Enrollment and Re-Engagement Workgroup.
 - Faculty Survey Student Needs (Contreras) – Interim President Contreras reported that the OIE will be asking faculty for the needs of each department and for ideas on what could be put in place to assist students from their perspective.
 - Student Survey (Berumen) - Mr. Berumen stated that there have been requests for another student survey with a focus on fall. The last fall student survey looked at modality preferences. That survey showed that students want a mix of course offerings, both in person and remote. He said that with another survey they will look to gather more detail on that point and ask more direct questions regarding student services. The challenge, Daniel stated, is recognizing that those students who do respond are comfortable answering a survey that is being given online. He also commented that by sending out a survey later in the spring semester they could get student input on how the spring semester went, in the opinion of current students.

3. **Baccalaureate Programs (Nunez, Action):** VPI Nunez talked about a new pilot for offering Baccalaureate Programs in community colleges but that the deadlines are tight for participation. He stated that creation of curriculum is under the purview of faculty. This being so, the creation of a B.A. program must come from faculty, with support of administration. The deadlines for the recent pilot would not allow us to apply in the first round, but in order to keep the doors open, Interim President Contreras responded to the first interest survey saying the College would be interested in exploring a B.A. program at some point in the future. Dr. Nunez said that interested parties who have previously approached his office about a B.A. program were in digital art entertainment and forensic accounting. April 15 is the next deadline to submit information to the State regarding possible B.A. programs. The Faculty Senate and Curriculum Committee would also have to support this endeavor.

A motion was made to table this item until it is discussed at faculty senate. The motion was approved.

4. **New Research on Incoming HS Students' Expectations (Berumen, Action):** Daniel Berumen said that the College had a request to survey high school students and would like approval to survey students in the College's dual enrollment program. A survey would help to identify what high school seniors expect when they come to Fullerton College and how we could better meet their needs as incoming freshmen. He suggested a survey of high school counselors could also be beneficial as the College looks to improve enrollment numbers.

No motion was made on this item.

ADJOURNMENT: The meeting adjourned at 3:56 p.m.

NEXT MEETING: February 25, 2022 at 12:00 p.m.