



**Approved Minutes
President's Advisory Council
February 25, 2022**

MEMBERS PRESENT *Chair:* Gilbert J. Contreras *Deans:* Dani Wilson *Management:* Jennifer LaBounty, Eddie Roth *Faculty:* Jennifer Combs, Aline Gregorio, Jeanette Rodríguez, Marcus Wilson *Classified:* Marwin Luminarias *Students:* Grant DeVries, Ja'ren Kenyatta *Resource Members:* Daniel Berumen, Rod Garcia, Elaine Lipiz Gonzalez, Lisa McPheron, José Ramón Núñez

Members Absent: Zoot Velasco

Guests: Nicola Dedmon, Jorge Gamboa, Erin LaCorte, Kim Orlijan, Ken Starkman, Matt Taylor

INFORMATION

1. **Approval of Minutes of February 9, 2022:** Approved as submitted.
2. **Approval of Agenda:** Approved as submitted.

REPORTS

1. **President's Report:** Interim President Contreras reported to PAC on the following items:
 - Dr. Contreras commented that he was sending love to the people of Ukraine impacted by the military invasion of Russia. The Student Health Services website has mental health support for students and employees can visit EAP services on MyGateway, if desired.
 - Fullerton College radio station KBPK turned 50 years old and ABC7 Eyewitness News stopped by to mark the occasion. They interviewed Ken Starkman, Dean of Technology and Engineering, and Joseph Pavlenko, Radio Broadcast Technician.
 - Fullerton College will once again partner with community and faith-based organizations for the 9th Annual city-wide volunteer day known as Love Fullerton on April 23. To learn more about Love Fullerton visit <https://www.lovefullerton.org/>.
 - Dr. Contreras had the opportunity to welcome faculty, industry professionals and students as part of the Business Mentor Program as well as attend a meet and greet event for Puente mentors.
 - PAC is going to be busy this spring with items related to Guided Pathways, SEAC, Diversity Committee recommendations to honor Cruz Reynoso, workgroup for Enrollment and Re-Engagement, Accreditation, DEIA task force, Friends of Fullerton College Foundation, and the FC branding and website project.

2. PAC Member Reports:

Erin LaCorte announced that Movies for Mental Health was happening today and that AS Social Justice Week will kick off April 28. She said a Student Engagement Empowerment Symposium was being planned in order to bring forth student voices regarding effects of the pandemic as part of the Social Justice Week activities.

Jennifer Combs reported that the District Technology Committee (DTC) shared a list of potential projects including: a new document imaging system; a new scheduling tool; a portal replacement; new customer management platform; and, a new curriculum management system. Distance Education issues were addressed at the last Faculty Senate meeting as well as contract language being worked on by United Faculty on scheduling modalities, certification and recertification, and, the faculty evaluation process. Dr. Combs also asked if PAC was going to reach out to faculty about a survey of student needs that was mentioned at the last PAC meeting. Discussion ensued on all aspects of conducting a faculty survey.

Aline Gregorio talked about a new resource available for California community colleges to help support undocumented students. This new handbook can be found here: <https://undocustudentsupport.org/>.

Dani Wilson said that Deans are working on the fall schedule. She also reported that the library has a quiet study space that is hosting about 150 students each day; has curbside pickup for books and graphing calculators; and, has an area in the ASC available for students to participate in Zoom classes.

Lisa McPheron said that volunteers for Love Fullerton can sign up at lovefullerton.com. The FC night at Angel Stadium is on the same day and the College will have a "University Village Resource Fair" before the game.

Jose Ramon Nunez said progress has been made for the hiring of deans. Faculty Senate hiring committee reps are still needed for the Math and Computer Science Division. He will be requesting members for the Fine Arts Dean hiring committee soon.

OLD BUSINESS

1. **Fall 2022 Planning (Lipiz Gonzalez, Nunez Information):** **Dr. Lipiz Gonzalez** stated that she shared some lessons learned at the last PAC meeting. Some of these lessons were that students need in person as well as online student services, and that Counseling has seen students show up in greater numbers with online appointments. She said that Districtwide discussions have occurred recently between student services deans and directors, and they will be talking with counseling faculty next week to bring them into the conversations. Librarians as well will be in discussion on how best to serve students going forward.

Dr. Jose Ramon Nunez addressed scheduling for fall 2022. He stated that one approach to scheduling is to provide data to the departments and deans. The Office of Institutional Effectiveness has created reports on enrollment trends and has also identified groups that will most likely want to come in person this fall – international, veteran, EOPS, athletes, fine arts, sciences and freshman students. He said they are looking at the common classes these students usually take and providing that information to divisions and departments. He said that the departments will be responsible for looking at the data and making appropriate scheduling decisions. He also mentioned that the District vaccine mandate expires at the end of the spring semester and will need to be addressed by the Board of Trustees.

Dr. LaBounty added that the deans have been working together to provide some guiding principles for scheduling. Dean **Nicola Dedmon** added that in Fine Arts, they are ready to add sections quickly when needed. She stated that the College often will lose students as

they sit on waitlists and that departments need to act quickly. She said that the Fine Arts department coordinators add “swing sections” that can be immediately added to the schedule if or when they are needed. Discussion took place on how to best let students know that these new swing courses might be added shortly so that they won’t look elsewhere for classes. There was also discussion on increasing the number of zero and low cost textbook classes as a way to support and motivate students to enroll.

- 2. Baccalaureate Program Update (Contreras, Action):** Interim President Contreras asked that this item be tabled until after the next Faculty Senate meeting as they are still reviewing this opportunity.

NEW BUSINESS

- 1. Guided Pathways Office Proposal (Taylor, Wilson, Action):** Dani Wilson shared the Guided Pathways Office Proposal with PAC and said that the Guided Pathways Steering Committee agreed that Guided Pathways (GP) work should continue, even after the grant is ended. The proposal called for the GP Office to be staffed with three positions. Dr. Wilson explained what they would be working on, the timeline and roles and responsibilities. PAC members were given this document prior to meeting to review. The GP Office would report to the Dean, LLRISPS and would consist of a Director Ed Partnerships & Programs/GP (new position); Faculty Coordinator (15 units); and an Administrative Assistant II (reworking of an unfilled position). The decision making process would include Pathways Steering Committee, GP/FYE Office, Faculty Senate and PAC.

A motion was made to support the Guided Pathways Office proposal. A vote was taken and the item passed unanimously.

- 2. Guided Pathways Belonging and Student Voice Focus Group Team Proposal (Berumen, Action):** Daniel Berumen reported that the Survey Inquiry Groups (SIGs) uncovered a clear need to improve students’ sense of belonging on campus. The SIGs decided that a focus group would help in these efforts. Focus Group Activities would be implemented in a three phase, staggered, and targeted plan - 1) wide email recruitment. 2) in person recruitment for high enrolled, required GE courses. 3) targeted outreach to underrepresented student groups. The goal would be to create resources for faculty and staff to help build a sense of student belonging. Discussion ensued regarding the many students who do not intend to transfer, and as such, do not take GE courses. This proposal is an action item on the Faculty Senate agenda for March 3.

A motion was made to table the item to allow Faculty Senate to discuss and take action at their March 3 meeting. The item was tabled.

- 3. USC California Community College Racial Equity Leadership Alliance (Contreras, Action):** Interim President Contreras said it is time to renew participation in the USC California Community College Racial Equity Leadership Alliance. He asked for discussion on the pros and cons of this membership and whether to delegate the second year of partnership to SEAC. The sense of PAC was to let SEAC work with this program for a year and then recommend whether to continue participation in future years.

A motion was made to delegate the USC California Community College Racial Equity Leadership Alliance to SEAC for participation and evaluation. The motion was voted on and passed unanimously.

ANNOUNCEMENTS:

Dr. Contreras said that commencement may take place on Sherbeck Field due to construction delays on the field.

Nicola Dedmon announced the art gallery is open with Chris Sickels as artist in residence.

ADJOURNMENT: The meeting adjourned at 1:42 p.m.

NEXT MEETING: March 9, 2022 at 2:00 p.m.