



**Approved Minutes
President's Advisory Council
March 9, 2022**

MEMBERS PRESENT *Chair:* Gilbert J. Contreras *Deans:* Dani Wilson *Management:* Jennifer LaBounty, Eddie Roth *Faculty:* Jennifer Combs, Aline Gregorio, Jeanette Rodriguez, Marcus Wilson *Classified:* Marwin Luminarias *Students:* Grant DeVries, Ja'ren Kenyatta *Resource Members:* Daniel Berumen, Elaine Lipiz Gonzalez, Lisa McPheron, José Ramón Núñez, Zoot Velasco

Members Absent: Rod Garcia

Guests: Hugo Flores, Danielle Fouquette, Erin LaCorte, Megan Moscol, Steve Selby, Jennifer Shields, Rena Martinez Stluka, Matt Taylor, Dana Timmermans, Nick Arman, Nicola Dedmon, Ziza Delgado Noguera, Jennifer Merchant, Ericka Adakai, Kesha Shadwick

INFORMATION

1. **Approval of Minutes of February 25, 2022:** Approved.
2. **Approval of Agenda:** Approved as submitted.

REPORTS

1. **President's Report:** Interim President Contreras reported to PAC on the following items:
 - In order to increase the flow of information to the campus, the President's Board Report will be posted on the Office of the President website. The report is shared with the Board prior to their meetings and contains important updates from the College.
 - There will be a modification to the Guided Pathways Office proposal and implementation plan that was approved by PAC at the last meeting. The recommendation include three positions – director, faculty coordinator, and administrative assistant. The faculty coordinator and administrative assistant are not new positions. The change will be to have an interim director rather than a permanent director in the short-term. This new position will begin with Guided Pathways funding but the College will have to use ongoing funds when Guided Pathways sunsets. With declining enrollment, Dr. Contreras said it is difficult to add additional ongoing expenses at this time. An interim recruitment could also happen more quickly than a permanent director recruitment. An interium would also provide the College with up to two more years to assess the impact of Guided Pathways and allow the next permanent president more flexibility.
2. **Planning & Budget Steering Committee Report:** No report. Jennifer Combs voiced her concern about the lack of PBSC meetings and agenda items.
3. **Sustainability Committee Report:** Professor Aline Gregorio shared the newly adopted District Sustainability AP. She stated that it follows the national sustainability standards for higher education and also has the same framework as the sustainability plan that Tyler

Deacy is working on. This sustainability plan will measure where we are compared to the national sustainability higher education standards. The committee is beginning to work on the academic part of STARS assessment and are asking faculty to engage with them to aid with data collection. Information is needed on the number of courses and programs that Fullerton College offers related to sustainability. The Committee is also exploring models to institutionalize sustainability training for employees. Divestment from fossil fuels is also being looked at and the Board of Trustees has expressed interest in pursuing investment practices in support of sustainable enterprise and away from fossil fuels. Professor Gregorio said they are working with other community colleges in the region to open conversations about divestment.

4. PAC Member Reports:

Grant DeVries reported that AS is in support of the French Film Festival which is happening soon. He also said that students really appreciate the free breakfast and lunch that is being provided on campus.

Jennifer Combs stated that Faculty Senate at their last meeting endorsed the Student Belonging Voices Program. They also talked about the baccalaureate degree program opportunity expectations with CSU and UCs and that the College cannot be in competition with them. Forensic accounting had been mentioned as a possible baccalaureate program, but three CSU's have similar courses. This means the College is not able to pursue that degree. The Senate voted to create a workgroup on baccalaureate degree development. They also endorsed the Guided Pathways Scale of Adoption Assessment report.

Dani Wilson said the deans are working on the fall scheduling guidelines.

Marwin Luminarias reminded everyone that the Classified Senate has a report later in the agenda. He also stated that CSEA is continuing negotiations with the District, and that the Classified Professional Recognition Award winner for spring will be announced in May and the overall winner will be announced this summer.

OLD BUSINESS

1. Guided Pathways Belonging and Student Voice Focus Group Team Proposal

(Berumen, Action): Daniel Berumen shared a PowerPoint with the feedback he received on the Belonging and Student Voice Focus Group Team Proposal. He said there needs to be collaboration on the sense of belonging across campus and OEI will work with faculty on this issue. The timeline is an academic year and will include research and planning, administration of focus groups, initial analysis of focus group results, engagement activities, resource creation, and a final report. He stated that the recruitment strategy would include finding more students to participate. The final parts of the project include engagement with various campus stakeholders, the creation of resources, final report, and a model for future research. Aline Gregorio suggested the research team should racially represent the students who will be in the focus groups. Ziza Delgado Noguera joined PAC and spoke about the need to be race conscious and intentional about who is in the room when talking with students in focus groups. She said that facilitators should be representative of the students in the group. Jeanette Rodriguez asked to add the requirement that team members be racially representative of the students in the focus groups. Matt Taylor

explained that Faculty Senate is ultimately responsible for selecting the faculty team members and that the job description includes this in the desirable qualifications.

A motion was made to approve the Guided Pathways Belonging and Student Voice Focus Group Team Proposal as presented with the acknowledgment that Faculty Senate would be responsible for selecting the faculty members on the team. The motion passed unanimously.

NEW BUSINESS

- 1. SOAA Report (Taylor, Wilson, Action):** Dani Wilson shared the Guided Pathways Scale of Adoption Assessment (SOAA) report that was sent to PAC prior to the meeting. The report will go to the Board and then be submitted to the State by the end of March.

A motion was made to support the Guided Pathways SOAA report. A vote was taken and the item passed unanimously.

- 2. Name Change Behavioral Intervention Team (BIT) to Student Support and Resource Team (Lipiz Gonzalez, Action):** Dr. Lipiz Gonzalez shared the history of the BIT program. BIT provides support to students and also works to avert crises. Dr. Lipiz Gonzalez explained that the name change will make the team appear less punitive and more approachable for students.

A motion was made to support the name change of Behavioral Intervention Team (BIT) to Student Support and Resource Team. The motion was voted on and passed unanimously.

- 3. Friends of Fullerton College Foundation Scholarship and Donor Policies (Velasco, Information):** Zoot Velasco, Executive Director of the Friends of Fullerton College Foundation (FFCF), addressed PAC on the new foundation scholarship and donor policies. He explained that the FFCF will be supporting three types of scholarships: Endowments; OSHER funds from the state; and, pass-through money set aside to be given out over several years. Last year, only 18 of 75 endowed scholarships were given out for a total of about \$8,000, but this year the amount should be closer to \$34,000. In total, the foundation gave out approximately \$37,000 to students last year and are forecasting the total to be closer to \$82,000 this year. By 2023-2024, Zoot said that he hopes to be able to give out about \$160,000 in scholarships. He stated that the timeline is tight this year, and students need to apply for scholarships by April 8. Scholarship winners will be chosen by April 29 and announced on May 6. He commented that next year the application period will be much longer, running from December through March.
- 4. Return to Campus Fall 2022 Remote Work for Classified Professionals (Luminarias, Information):** Marwin Luminarias spoke about the desire of Classified Professionals to continue remote work in a hybrid format in some capacity past this semester. He collected over 200 signatures from Classified Professionals in support of asking for a continuance of a hybrid work schedule. Classified Senate plans on drafting a resolution and asking PAC for support. Marwin reported that in negotiations with the District, the CSEA negotiating team raised this topic and the District insisted that managers are against hybrid work for Classified Professionals. He said that as president he has talked to many managers and believes this is not true. Jennifer Shields discussed that in January it was announced that faculty were given the choice of working remotely for the semester or coming back to campus. Classified

Professionals were not given a choice and were told to return. She said this discrepancy created division and also sends mixed messages to students. In the counseling department for example, classified staff are there in person but all of the counseling services are still done remotely. Hugo Flores from A&R said that in January faculty were given a choice to work remotely because of safety reasons, but classified employees weren't given this same choice. This disparity created a sense of not being valued or appreciated. The A&R office has put together a proposal asking for the same considerations that faculty were given. The goal is to contractually ensure the continued availability of hybrid or remote work schedules that would be based on office/student needs. Hugo said that he wants to raise awareness of the disparity between employee group working conditions and options and the seemingly lack of respect for those who work in classified positions at Fullerton College, Cypress College and NOCE. He said that the next steps, would be to get input and support from PAC. Interim President Contreras said he strongly supports flexible work options for classified professionals and managers. He said the Chancellor has discussed this and is gathering more information from students. He said he is hesitant to ask PAC to make a stand until student data is gathered. Lisa McPheron invited Classified to formally enter into a conversation with DMA to see how managers really feel. Dr. Contreras expressed his support of the bargaining units working through this together.

- 5. Accreditation Steering Team Update: Midterm Report and ISER (Fouquette, Information):** Danielle Fouquette reviewed the report that was sent out to PAC prior to the meeting. She said that the midterm report was accepted. She also stated that there is a new team for this cycle – a fully filled steering committee including two Classified Professionals. The team works on first and third Fridays at 10:00 a.m. There are five Standards workgroups and interested parties can still join them. They are in the second phase of collecting evidence and writing a draft ISER. In October 2024 there will be an accreditation team visit to campus, and they will use a pilot ACCJC program called Formative Feedback. The College will hear in advance the concerns of the team and have the opportunity to address and remedy those concerns prior to the site visit. The focus of the team visit will be on Core Inquires and the visiting team will be smaller. Dr. Fouquette said that the Accreditation Steering Committee recommends that PAC add language to mission, purpose and/or responsibilities of shared governance groups as well as acknowledge that the committee supports the college's accreditation process. She asked for feedback and said this item will return after it is addressed by the Faculty Senate.
- 6. AP 7600 Presentation and First Read (Contreras, Lipiz Gonzalez, Selby, Information):** Interim President Contreras showed a PowerPoint that was presented to Chancellor's Staff in 2020. He stated that a consultant was hired by the District to look at the operating procedures for Campus Safety departments district-wide. This resulted in them taking a look at the related BP/AP 7600. There was a desire to implement more community-oriented safety principles and to have a closer focus on awareness and prevention. Dr. Contreras also mentioned that the AP needs to reflect the practices of our campus safety officers and what they are doing on the job. Key changes recommended for BP/AP 7600 are added definitions at the beginning of the BP/AP; a greater emphasis on community-oriented safety principals; campus safety officer conduct; educational language vs. law enforcement language; and, written authority for Campus Safety Officers to perform their duties. He asked PAC to bring the draft to their constituents and provide feedback. A suggestion was made to create focus groups to review the BP/AP 7600 revisions and to also include student voices.

ADJOURNMENT: The meeting adjourned at 3:56 p.m.

NEXT MEETING: April 13, 2022 at 2:00 p.m.