



**Approved Minutes
President's Advisory Council
May 11, 2022**

MEMBERS PRESENT *Chair:* Gilbert Contreras *Deans:* Dani Wilson *Management:* Jennifer LaBounty, Eddie Roth *Faculty:* Jennifer Combs, Aline Gregorio, Jeanette Rodriguez, Marcus Wilson *Classified:* Marwin Luminarias, Summer Marquardt *Students:* Grant DeVries, *Resource Members:* Daniel Berumen, Rod Garcia, Elaine Lipiz Gonzalez, Lisa McPheron, José Ramón Núñez, Zoot Velasco

Members Absent: Ja'ren Kenyatta,

Guests: Cecilia Arriaza, Leonor Cadena, Selene Estudillo, Jorge Gamboa, Cynthia Guardado, Jane Ishibashi, Erin LaCorte, Rena Martinez Stluka, Kristine Nikkhoo, Kim Orlijan, Steve Selby, Matt Taylor, Gilberto Valencia

INFORMATION

1. **Approval of Minutes of April 27, 2022:** Approved as submitted.
2. **Approval of Agenda:** Approved as submitted.

REPORTS

1. **President's Report:** Interim President Contreras shared his May 10 Board of Trustees report with the council. He thanked everyone for their hard work this year supporting students and said he looked forward to participating in commencement and celebrating the accomplishments of our students. Dr. Contreras said he was excited about the feedback coming in from students and faculty regarding AP 7600 and said that PAC will revisit it in the fall. He also thanked students for their input and feedback from the Student Equity and Empowerment Symposium efforts.
2. **Planning & Budget Steering Committee Report:** VPAS Rod Garcia presented the recommendation from PBSC for Program Review. It was sent out earlier to PAC. Over \$27 million in requests were made and 232 items were reviewed and 149 were removed as they were not eligible for Program Review funds. In total, 83 requests totaling \$1,881,719 were considered. With the help of the division Deans, these requests were prioritized and all division requests except for Tech & Engineering and Natural Science were fully funded. Any items that were not funded this year will automatically be reconsidered next year. Because this is the last meeting of the semester, PAC was asked to approve the recommendation from PBSC. All constituent groups agreed to move this item to action.

A motion was made to endorse the Program Review recommendations from PBSC. The motion was voted on and passed unanimously.

3. **Friends of Fullerton College Foundation (FFCF) Scholarship Update:** Zoot Velasco reported that all but 2 or 3 of the FFCF scholarships have been awarded. The names of the

scholarship winners will be posted on their website by tomorrow. He said that the foundation gave out approximately \$85,000 in scholarships, more than double that of last year.

4. PAC Member Reports:

Grant DeVries reported that AS did not support the changes suggested for BP 7600 Campus Safety Officers. They have a list of concerns and contacted experts on the subject. Grant said that AS selected professors who they believed did an exceptional job supporting students during COVID-19. The professors they chose to honor were: Bridget Salzameda, Gigi Blanche, Michael Moore, and Michael Mueller. He thanked everyone on PAC for their work on behalf of students and said that this is his last meeting before transferring.

Marwin Luminarias announced that the Classified Senate has finalized the nominees for the spring recognition award and the overall winners will be announced at the Spring Luau events. He thanked the administration for their support in sending Classified Professionals to the Classified Leadership Institute. He also thanked Daniel Berumen for helping with the Senate's first online election.

Jennifer Combs announced that Interim President Contreras was elected as the Administrator of the Year for Fullerton College. The Senate is reviewing baccalaureate proposals from fine arts for Production Design and are working to meet the August 15 deadline. The Senate held elections and the At-large member of Faculty Senate Exec is Phil Austin, new PAC member is Mike Baker, and SEM representative is Mike Mangan. Jennifer stated that many faculty were concerned about students who missed the commencement deadlines and who could not afford the \$25 for gown rental. The Friends of Fullerton College Foundation helped pay for gowns and over 100 students were added to the commencement list after the initial deadline had passed. She also reported that the UC Transfer Pathways item was passed by the Senate and that changes to AP4020 Program and Curriculum Development were approved and now go to DCCC.

Aline Gregorio said that this was her last PAC meeting. She read a statement of complaints that she wanted to share with PAC about the state of the faculty senate. She touched on lack of representation, antiracism & DEIA, at-large seats, and lack of inclusivity among other issues.

Elaine Lipiz Gonzalez pointed out that commencement deadline was extended but is now closed because maximum capacity was reached.

OLD BUSINESS - None

NEW BUSINESS

1. **Physical Space Planning (Garcia, Information):** VPAS Rod Garcia shared a swing space diagram relevant to construction happening on campus. Among items mentioned were:
 - The 300 building is shut down and occupants have been moved to other areas.
 - Rooms in the 500 building are now being used by the Business Division.
 - The 1300 building will be demolished at some point.
 - Both Math and Business are using the 1000 building.

- Portables previously used by Math now house the Veterans Resource Center and Umoja.
- The 2000 building is all Counseling.

2. DEIA Task Force Update (LaBounty, Valencia, Information): Gilberto Valencia reported that the DEIA Task Force has been reviewing documents put together by other, existing committees on DEIA efforts and recommendations. Once their review is done, the task force will route the ideas and recommendations through the joint governance groups. Gilberto reported that they have identified nine themes. The themes included: student basic needs; curriculum redesign; hiring committee reform; improving campus climate; employee evaluations; DEIA professional development; campus spaces for different groups; employee access to resources; and, integrating DEIA work into shared governance. Some of the initial recommendations they came up with are: institutionalizing DEIA work; improving planning and budgeting; and, continuing this task force in 2022-23. Discussion included the concern that institutionalizing DEIA would remove it from the fabric of the campus, the need for accountability, and hiring processes.

3. Diversity Advisory Committee – Cruz Reynoso Naming Opportunity (Arriaza, Cadena, Information/Action): Leonor Cadena updated PAC on Diversity Advisory Committee (DAC) tasks regarding community agreements and the making of a video explaining them. They approached the various campus constituent groups to aid in this process. She then presented the Cruz Reynoso Naming Opportunity idea and gave a brief biography of his life. Cruz Reynoso was the first latino California Supreme Court Justice. He was an advocate for social justice and received the Presidential Medal of Honor. The Diversity Advisory Committee recommendation includes raising awareness of Cruz Reynoso’s legacy, naming the 200 building for Cruz Reynoso for historical purposes, and honoring the contributions of minoritized/DI populations. She stated that this will validate the latinx community, encourage Fullerton College latinx students, and foster a supportive environment. The recommendation and rationale were discussed in detail through a PowerPoint presentation. The DAC hopes to be able to present this recommendation to the Board of Trustees in June and have a celebration in the fall aligned with the naming.

A motion was made for PAC to recommend naming the 200 building after Cruz Reynoso for historical significance. The motion passed unanimously.

4. SEAC Update (Gamboa, Guardado, Information): Jorge Gamboa and Cynthia Guardado presented on the SEAC 2.0 Strategic Plan that they are working on. Jorge stated that the new 2022-2025 plan is more transformational than the 2019-2022 plan which was more transactional. Rather than being based on activities and student deficits, the new strategic plan has more of a structural focus and integrates policies, practices and culture across the institution. The metrics of the two plans are the same: successful enrollment, completed transfer-level math and English, retention, completion, and transfer. Next steps are to meet and select DI groups for each metric, do an exit survey to gather feedback on the process, and select participants for the Summer Writing Task Force. They plan to present a draft of the SEAC report to stakeholders in September, with the final report being due November 30. The Summer Writing Task Force will need to be able to pay faculty to do that work and Jorge asked for PAC’s approval on this.

A motion to approve funding for faculty Professional Experts to work on the SEAC 2022-2025 Strategic Plan report over the summer was made and approved.

- 5. Online Schedule: Low Textbook Cost Designation and Cost Transparency (Ishibashi, Action):** Jane Ishibashi reported that she took a survey of 51 students and key findings show that textbook costs are important for students when making course decisions. Zero Textbook Cost (ZTC) labelling is in the class schedule now and she proposed that Low Textbook Cost (LTC) designation should also be added to the schedule. She suggested that \$40 or less be used as the definition for LTC. The Faculty Senate and AS already voted to approve the LTC definition and addition to the class schedule.

A motion was made, and PAC voted unanimously to support the \$40 definition of LTC and adding the LTC designation to the class schedule.

- 6. SEM Project (LaBounty, Information):** Jennifer LaBounty reported that the members of the SEM team were selected and ready to go. Next Tuesday they will meet with state coaches to prepare for the SEM academy in June. The SEM survey data was also available for the committee to review.
- 7. Enrollment and Re-Engagement (Nikkhoo, Sanabria, Action):** Kristine Nikkhoo and Rolando Sanabria reported on the Outreach and Retention Workgroup's ideas and rankings. They first presented to PAC a few months ago with a list of recommendations, broken down into the categories of Outreach and Retention & Re-engagement. There are five targets in the Outreach category and four in Retention & Re-engagement. Kristine and Rolando came to PAC again for approval of the formal recommendations and their funding. They also brought up other suggestions for ongoing consideration such as an honors pathway and simplifying the process for special admit students. Jeanette Rodriguez questioned why an honors pathway would be included and stated that faculty senate had not been asked to endorse the recommendations first. Questions also arose on the process for funding the recommendations. Interim President Contreras urged PAC to endorse the recommendations now so that these ideas could be implemented quickly to help stave off the decline in enrollment for fall.

A motion was made to endorse the recommendations of the Re-Engagement Workgroup. The motion passed with 4 voting yes, 2 no, and 1 abstention.

- 8. FC Activation Guide (Selby, Action):** Steve Selby said the Fullerton College Activation Guide is used to address major emergencies on campus. It incorporates the districtwide emergency management plan and protocols. The guide describes how an Emergency Operation Center on campus should be organized, staffed, and activated. It includes specific operational responsibilities and local emergency resource information and is also a compliance issue for the College.

A motion was made to approve the Activation Guide, and it was voted on and passed unanimously.

ADJOURNMENT: The meeting adjourned at 4:22 p.m.

NEXT MEETING: September 14, 2022 at 2:00 p.m.