



**Draft Minutes
President's Advisory Council
April 12, 2023**

MEMBERS PRESENT *Chair:* Cynthia Olivo *Deans:* *Management:* Jennifer LaBounty *Faculty:* Mike Baker, Jennifer Combs, Ziza Delgado, Jeanette Rodríguez *Classified:* Summer Marquardt, Amy Shrack *Students:* Rida Zar *Resource Members:* Daniel Berumen, Henry Hua, Lisa McPheron, José Ramón Núñez, Zoot Velasco

Members Absent:, Jennifer Merchant, Dani Wilson

Guests: Cristina Arellano, Naveen Kanal, Rolando Sanabria, Matt Taylor

INFORMATION

1. **Approval of Minutes of March 8, 2023:** Approved as submitted.
2. **Approval of Agenda:** Approved as submitted.

REPORTS

1. **President's Report:** President Olivo introduced new PAC member Amy Shrack as the CSEA representative replacing Hugo Flores. Interim VPAS Henry Hua also joined the meeting as a resource member. Naveen Kanal mentioned that student athlete golfer Caithlyn Lee was a CCCAA state champion last fall and will be honored by the campus soon. Dr. Olivo commented that the campus is making great progress in achieving student goals and operationalizing the enrollment and re-engagement plan. On April 27 a soft launch will take place for the Formerly Incarcerated Students Office. She also said that the College will participate in the *Leading from the Middle* program targeted to middle managers, has an application ready for the USC Race & Equity Center Men of Color Takeoff Grant, and will be applying for a federal AANAPISI grant.

VPI Update: Jose Ramon Nunez said he is working on a number of proposals for a Perkins Grant. He has been working with faculty regarding CTE and discussing the future of Strong Workforce.

VPAS Update: Henry Hua said he has been working on budgets for next fiscal year and meeting with all of the budget centers. For the Budget development process, he wants to meet with everyone and hear what their needs are. Starting May 31 there will be construction noise on campus due to demolition and tunnel work in the 100/400/500/800 building areas. Staff may need to do remote work at this time or relocate.

2. **Planning & Budget Steering Committee Report:** Daniel Berumen shared that PBSC discussed ways to better communicate with the campus – particularly with program review and strategic action plans. He stated that they need to provide a paper trail for non-committee members to follow, and the Enrollment Re-engagement Plan submissions and program review funds transfer has been in process.

3. PAC Member Reports:

Jennifer Combs said the Dual Enrollment Committee proposal and shared SEM Task Force has been communicating with her regarding an Enrollment and Retention Committee. The Program Review and Planning Committee will report to the Faculty Senate at their next meeting and the Accreditation Committee will present the ISER. Eleven articles of the senate by laws have been reviewed as a first read. The BP regarding Safety Officers has been discussed at Faculty Senate, and they have also worked with AS on this matter. A Follett book program is under discussion and other committees will report out on May 4.

Jennifer LaBounty reported on events coming up including FC Night on May 3 and the Promise Spring Mixer/FYE on April 24-27. The Call Center will start calling 22,000 students who have a registration date to offer assistance. The Student Services Leadership Team has a list of all the end of year events for students moving on or graduating this spring.

Lisa McPheron reported that next week will be very busy with campus events: Sustainability Week; Clothesline Project; Kindercaminata; High School Jazz Festival; and, Love Fullerton on Saturday. Black Student Success Week is the following week.

Daniel Berumen stated that the Institutional Integrity Committee (IIC) is in charge of the mission statement planning process. Danielle Fouquette went to Faculty Senate and AS meetings to inform them of the process. Both groups voted to report back to PAC that they want to keep the mission statement revisions previously supported by the campus constituent groups for a second time to the Board without any changes. They would like to ask the Board to reconsider their decision. Classified Senate met and also sent out a survey to its members. They recommend starting the process and rewriting the mission statement. Daniel also mentioned that a diversity survey had gone out.

Rida Zar said that Associated Students is working on having an Eid-al-Fitr (End of Ramadan) celebration on April 24. This would be the first such celebration at Fullerton College. She reported that nominations end today for the upcoming AS elections which start next Wednesday. She also reported that Publicity Policies have been updated and will be voted on at the next AS meeting, and that AS feels the revised college mission statement should stay as is with the revisions already agreed upon by the campus and should not be changed to appease the Board of Trustees.

Summer Marquardt reported that for Classified School Employee Week CSEA will once again hold a breakfast celebration event on May 24. Dr. Olivo shared that Classified Senate is planning a lunch on May 23 and that her office will be hosting an Ice-cream Social on June 6. The Classified Senate also has a luau on May 11 (May 19 for evening staff) and will present the annual Classified Professional Recognition Awards at these events.

NEW BUSINESS

- 1. Dual Enrollment Committee Proposal (Combs, Sanabria, Action):** Jennifer Combs brought to PAC a proposal for a new Dual Enrollment Committee (DEC). This would be a dual reporting committee reporting to Faculty Senate and PAC. The DEC would facilitate the growth and evolution of the FC Dual Enrollment Program. This committee would develop and recommend policies and procedures and promote practices that contribute to the quality of

dual enrollment at Fullerton College. Objectives: Program evaluation; Recommendations of policies and procedures; Follow state and local regulations and guidelines; Determine best practices; and report to Faculty Senate and PAC. The DEC has already been approved by Faculty Senate.

During discussion of this item, an error was found that will be corrected - a Guided Pathways representative would also be a resource member on the committee. President Olivo said FC has been doing a wonderful job over the last few years with dual enrollment. Almost 50% of students who enroll in dual enrollment end up enrolling at Fullerton College. It saves students money and makes them familiar with college. Rolando Sanabria said we have been doing this for 10 years and are one of the original dual enrollment colleges in the state. This committee will give the high school districts a way to communicate with our faculty. They could attend dual enrollment committee meetings and request agenda items to be added. The committee would allow for more participation and collaboration within campus groups regarding dual enrollment.

A motion was made, and a vote taken. PAC approved the Dual Enrollment Committee proposal by unanimous vote.

2. **College Goals, Objectives, and Institution Set Standards: 2023-2025 (Berumen, Information):** Daniel Berumen presented this technical part of the strategic plan. He wanted to introduce the concept before the item comes to PAC for action. The Institutional Integrity Committee (IIC) has been planning, administering surveys, holding forums and gathering data related to goals, objectives and set standards. Since the mission and core values have been examined, IIC is now looking at braiding Tools/Guided Pathways/Goals. The IIC braided Vision for Success goals, the Student Equity Plan and Guided Pathways to create four college-wide goals:
1. Success for Every Student
 2. Ensure Equitable Access and Outcomes
 3. Strengthen Connections with Our Community
 4. Commit to Accountability and Continuous Quality Improvement

Each goal has 4 to 5 objectives beneath it.

Institutional Set Standards, required by ACCJC, and are minimum standards, and there are also stretch standards. The committee is proposing to change the methodology in measuring the standards. They also updated the metrics based on Vision for Success alignment. Daniel will be sending out this information to PAC and asked members to share with their constituents and provide feedback at a future meeting.

Announcements:

Naveen Kanal - Reimbursement vs. Full Health Care is being discussed as part of Ad Fac and District negotiations

Zoot Velasco - May 5 Students of Distinction Ceremony; Ethnic Studies event is happening April 26; \$140K will be given in student scholarships this year from FFCF

Lisa McPheron – an outside company has been hired to direct ads to students who have stopped out

Cynthia Olivo - YES Team will be a place on campus for students to come get help for general enrollment support

ADJOURNMENT: The meeting adjourned at 4:00 p.m.

NEXT MEETING: April 26, 2023 at 2:00 p.m.