



**Approved Minutes
President's Advisory Council
May 10, 2023**

MEMBERS PRESENT *Chair:* Cynthia Olivo *Deans:* Dani Wilson *Management:* Jennifer LaBounty, *Faculty:* Mike Baker, Jennifer Combs, Jeanette Rodríguez *Classified:* Summer Marquardt *Students:* Rida Zar *Resource Members:* Daniel Berumen, Gilbert Contreras, Henry Hua, José Ramón Núñez, Zoot Velasco

Members Absent: Ziza Delgado, Jennifer Merchant, Lisa McPheron, Amy Shrack

Guests: Ericka Adakai, Mary Bogan, Jeanne Costello, Roman de Jesus, Tyler Deacy, Cynthia Guardado, Angela Henderson, Bridget Kominek, Megan Moscol, Kim Orlijan, Bridget Salzameda, Melissa Serrato, Matt Taylor

INFORMATION

1. **Approval of Minutes of April 26, 2023:** Not addressed.
2. **Approval of Agenda:** Not addressed.

REPORTS

1. **President's Report:** President Olivo thanked everyone for their hard work this semester. She reported that she delivered the State of the College address at last night's Board meeting and that it was very well received. Several students spoke at the meeting and a student vocalist closed out the presentation with "It's a Small World." She also mentioned that the Fullerton College Magazine highlighted the Disney Aspire collaboration.
2. **Planning & Budget Steering Committee Report:** Daniel Berumen shared that PBSC met last week to continue discussions on how to operationalize the ER Plan. They also talked about funds spread across different divisions and how to spend that money. They are looking forward to getting Program Review information and plan on working over the summer. He mentioned that the State's May budget revise comes out on Friday, and we should find out about COLA at that time. Discussion took place on Program Review funding, how it works, who should receive the money, and accountability after the fact.
3. **Professional Learning Committee Report:** Jeanne Costello reported on the Professional Learning Committee (PLC) activities this year. The report was sent out to PAC ahead of time, and she touched on several highlights: First Fridays for Classified Professionals; sending managers to leadership conferences; conferences for faculty and Faculty Inquiry Groups; a focus on personal well-being; Instructional Success Teams; Online Teaching Certificate; Flex Day Programming; and, the Course Revision for Equity (CoRE) program. Jeanne announced that Cynthia Guardado will replace her as the PLC coordinator.
4. **Sustainability Committee Report:** Roman de Jesus, co-chair of the Sustainability Committee, presented their annual report. Some of the major events of the year included:

- A fossil fuel divestment resolution presented to both Classified and Faculty Senate
- A STARS Baseline Report was submitted
- A Campus Sustainability Plan Proposal was introduced
- Sustainability plans were incorporated into the College goals and objectives
- Many Earth Week activities and events took place

Future Directions include enacting a Campus Sustainability Plan, holding a 2024 Winter Sustainability Flex Day, connecting with the Career Center, and creating a new logo for events and sustainability endorsements among other things.

5. Study Abroad Committee Report: Angela Henderson reported on the Study Abroad Program. Twenty-nine students went to Sevilla, Spain in Spring 2023 on the first post COVID study abroad trip. Rome will be the destination for Fall 2023, and 17 students are going to Dublin this summer. She spoke about two Fullerton College students who were Gilman Scholars and that the Study Abroad Committee has been able to offer three \$1,000 scholarships for these trips. Applications are up from both Cypress and Fullerton for Study Abroad. Study Abroad plans to offer CTE courses for a program in Germany in summer 2024. They are working to increase diversity among student travelers and increase scholarship offerings. She also stated that program faculty will complete Mental Health Training to assist students during their time abroad.

6. PAC Member Reports:

Jennifer Combs announced that Daniel Berumen was named the Administrator of the Year. The Faculty Senate approved a campus committee website recommendation to store campus committee information on one, easy to access website. They also approved their last two faculty senate bylaws, program review funding request recommendations, SERC proposal, annual reports, as well as other yearend items. The Follet Access Program conversation continues, she said.

Jeanette Rodriguez commended the Ethnic Studies Department on their 50th anniversary events that took place last night and today.

Dani Wilson said tomorrow is Jeanne Costello's last staff development committee meeting. She reminded folks to sign the Kudo Board for her.

Daniel Berumen reported on milestones and future directions for IIC, the Campus Collaboration Team and SEA.

Summer Marquardt said that CSEA submitted their demand to bargain with the District and it includes flexible work schedules and the new District IT reorganization plan. Their next meeting will be on May 17 and the annual CSEA breakfast will take place on May 24 from 8-10 a.m. at the Anaheim Campus.

Jennifer LaBounty said the Call Center is contacting students who have registration dates and have called over 5,000 students, so far. They also plan to reach out to all Black/African American students to offer registration assistance and to provide information on campus classes, programs, and services.

OLD BUSINESS

1. **Mission Statement (Olivo, Action):** President Olivo stated that she will be meeting with Dr. Stanback Stroud this week to discuss the proposed mission statement and that Faculty Senate has also agreed to meet with Dr. Stanback Stroud. Dr. Olivo said she is looking for ideas on how to frame the conversation with the Board of Trustees to continue the dialogue and impress upon them how important the revised mission statement is to the Fullerton College campus community. Dr. Stanback Stroud is an expert consultant that was hired by the District to support DEIA efforts.

A motion was made to have the proposed, revised mission statement presented once again to the Board of Trustees for a formal vote. The motion was voted on and passed unanimously.

2. **SEM Team Proposal for Strategic Enrollment Retention Committee (SERC) (LaBounty, Orlijan, Action):** This was brought to PAC last meeting. Jennifer LaBounty said they want to get endorsement to go forward with creating a new Strategic Enrollment Retention Committee. The committee was endorsed by Faculty Senate last week.

A motion to endorse this item was made and approved by unanimous vote. President Olivo accepted the endorsement and the new committee will be created.

NEW BUSINESS

1. **Campus Sustainability Plan (Deacy, Action):** Tyler Deacy reviewed the proposed Campus Sustainability Plan which was sent out to PAC members ahead of this meeting. He stated that the workgroup focused on four Pillars: Operations, Education and Training, Campus & Community Engagement, and Planning & Administration. They identified 43 goals, 13 of which have a financial impact. Some of these are a solar project, effective useful life analysis, electric and hybrid options for vehicle fleet, using low impact development (LID) practices, Flex Day keynote speakers every 3 years focused on sustainability, sustainability outreach programs which would include a community garden, and creating a position for a permanent Director of Sustainability. He went on to say that sustainability programs have a low net cost as many savings are incurred.

A motion was made to get endorsement by PAC to accept the plan. (Dr. Olivo stated that she did not recommend including the director position in the endorsement as it must go through a District process to be authorized). A vote was taken, and the motion carried.

2. **AANAPISI Grant Concept Paper (Abutin, Abesamis, Action):** Albert Abutin and Naomi Abesamis presented a concept paper for an AANAPISI grant. They said that there are 37 subgroups in the AANAPISI umbrella and many are not doing well and feel unseen. The grant is for \$2 million to be spent over 5 years. Services they suggested providing through this grant are a lunar new year event, an Asian American month kick-off event, "Fill your Boba Cup", movie night, and a cultural graduation. They also want to open a dedicated APIDA Center which would house a counselor and a faculty member tasked with creating new curriculum. A team of fifteen FC associates recently attended the APAHE conference to determine how to best write this grant.

A motion was made to get an endorsement from PAC for this grant application. The motion was made and passed unanimously.

3. Grant Updates (Berumen, Nunez, Salzameda, Information):

STEM Grant: Bridget Salzameda presented the Network of Equitable Science Training (NEST) grant concept paper. A question arose on why the grant included hiring two part time assistants rather than one fulltime Classified Professional. It was explained that these would be student workers and that the verbiage would be changed to reflect that.

A motion was made and the item was endorsed by PAC to move forward.

Title V HSI Grant: Daniel Berumen explained that this Title V HSI grant focuses on Dual Enrollment students, specifically Latinx students. He said the goal is to better serve Hispanic students with a more robust, culturally relevant, Dual Enrollment program.

A motion was made and the item was endorsed by PAC to move forward.

Pathway to Law School Initiative (Cal LAW): VPI Nunez said that this initiative is a collaboration to expand the Cal LAW grant to dual enrollment students. One goal is increasing participation of underrepresented populations. We have three faculty members interested in teaching these classes. The money is minimal but is meant to compensate faculty for their time.

A motion was made and the item was endorsed by PAC to move forward.

4. Program Review and Planning Committee Report on Student Services and Administrative/Operational Self Studies and Requests (Bogan, Kominek, Information):

Mary Bogan presented this report which was previously sent to PAC. She reviewed four areas needing attention:

- a. There is no shared definition of what a student services program is nor does a comprehensive list of programs and offices exist.
- b. The college does not have a formal process for the creation of student services programs.
- c. Funding requests range from hundreds of dollars to multi-million dollar projects.
- d. Program Review is underutilized in planning and resource allocation processes outside of dedicated "program review" funds.

Some themes that emerged:

- a. The number of Student Services programs has increased significantly since the last self-study was done.
- b. Student Services employees went above and beyond to service students remotely throughout the pandemic.
- c. New laws and state-wide initiatives like AB 705, Guided Pathways, and the CA College Promise Grant presented challenges and opportunities for the campus.

Discussion ensued on how program review is used, that more accountability is needed to track results, a revision to the process is needed, and a group should attend a conference to learn more about this process.

ADJOURNMENT: The meeting adjourned at 4:42 p.m.

NEXT MEETING: September 13, 2023