



**Approved Minutes  
President's Advisory Council  
September 13, 2023**

**MEMBERS PRESENT** *Chair:* Cynthia Olivo *Deans:* Dani Wilson *Management:* Jennifer Merchant *Faculty:* Mike Baker, Jennifer Combs, Ziza Delgado, Jeanette Rodríguez *Classified:* Yadira Aguillon, Amy Shrack *Students:* Isaac Choi *Resource Members:* Daniel Berumen, Henry Hua, José Ramón Núñez,

**Members Absent:** Gilbert Contreras, Zoot Velasco

**Guests:** Cecilia Arriaza, Nichole Crockrom, Connie Moreno Yamashiro, Kim Orlijan

### **INFORMATION**

- 1. Approval of Minutes of April 26, 2023 and May 10, 2023:** Approved as submitted
- 2. Approval of Agenda:** Removed New Business Item – Sustainability Committee Co-Chair. The co-chair had already been appointed by President Olivo.

### **REPORTS**

- 1. President's Report:** President Olivo asked Henry Hua to give a budget update from the District perspective as was presented at the Board meeting last night. Discussion ensued on the upcoming winter session and online classes. Dr. Olivo mentioned that enrollment is up 4.7% and headcount up 1%. She is leading the hiring of the permanent VPAS position, Interim Director of Campus Communications, and the Interim Director of EOPS is in the queue. Jay Seidel is working on a bachelor's degree program for the drone program, and she will invite him to PAC.
- 2. Diversity Advisory Committee Yearend Report (Arriaza, Moreno Yamashiro):** Cecilia Arriaza and Connie Moreno Yamashiro presented the 2022-23 yearend report of the Diversity Advisory Committee. They reviewed the committee composition for 2022-23 and gave a summary including: There were many changes in membership during the year; They collaborated with the Office of Institutional Effectiveness to create a campus climate survey; and, supported the USC climate survey that was administered. Goals for 2023-24 include: Make recommendations to PAC based on the climate survey; support heritage month events; support installation of artwork honoring diversity; do a campus pronouns presentation; and, recommend prayer room improvements.
- 3. Guided Pathways Yearend Report (Merchant):** Jennifer Merchant reviewed some highlights from 2022-23 which included information on these topics: the Guided Pathways Office; Pathway Program Mapper; Starfish; FYE; Guided Exit; class schedule and registration calendar; Zero Textbook Cost Program; student research; and grants and leadership opportunities.
- 4. Planning & Budget Steering Committee Report:** Daniel Berumen mentioned that they are reviewing one-time Program Review requests. Dr. Olivo mentioned that she wants PBSC to

elevate equity and look at the current institutional outcomes. She also stated that our Black and Latinx students are the priority, and we must do better in serving them. Goals and Outcomes should be tied to their success. Discussion followed on funds for instructional equipment, future bond measures, and maintenance funding.

## 5. PAC Member Reports:

**Jeanette Rodriguez** reported that the first Faculty Senate meeting was held on September 7 and a retreat on August 31. They finalized 3 goals for the year 1) advocate for basic needs 2) strengthen relations with AS and 3) advocate for stability processes for program review.

**Ziza Delgado** reported on several issues discussed within her division and asked for feedback. Some of the concerns were regarding getting rid of the print pdf version of the schedule on the website, classes required for a degree but that are only offered once a year and can those classes be kept even if they have low enrollment?

**Dani Wilson** invited everyone to attend the upcoming Study Abroad fundraiser at the Matador Cantina. She also stated that the library has taken over the loaning of laptops from ACT.

**Mike Baker** said they are working on the STEM center and want it to be a welcoming space.

**Isaac Choi** mentioned that AS is reaching out to fill all of its committee seats. They are finding it a challenge with several vacant staff positions in that area.

## NEW BUSINESS

1. **Hornets Lending Pilot Program Update (Wilson, Information):** **Dani Wilson** stated that grant money was used to allow students to check out textbooks for a semester. They prioritized high enrolled, low success courses with a high number of Black and Latinx students enrolled when selecting the textbooks. 3600 books were ordered. Faculty members are notified that the books are there and available for loan.
2. **HSI Grant with Dr. Gina Ann Garcia (Olivo, Information):** President Olivo informed the council of a grant opportunity that she is involved with for HSI's. The grant is for \$35,000 and will require a new committee. She wants four representatives from each stakeholder group - Classified, faculty, students, and managers. The committee will meet once a month to learn Dr. Garcia's concept of "servingness" and develop a plan for Fullerton College.
3. **Integrated Planning Manual 2023 Update (Berumen, Action):** Daniel Berumen presented the updated Integrated Planning Manual for approval. All of the changes had already been approved by PAC. The newest version has been posted online.

**A motion was made to approve the updated Integrated Planning Manual for 2023. The motion was voted on and passed unanimously.**

**ADJOURNMENT:** The meeting adjourned at 3:55 p.m.

**NEXT MEETING:** October 11, 2023