



**Approved Minutes
President's Advisory Council
February 28, 2024**

MEMBERS PRESENT *Chair:* Cynthia Olivo *Deans:* Dani Wilson *Management:* Grant Linsell, Jennifer Merchant *Faculty:* Jennifer Combs, Ziza Delgado, Jeanette Rodríguez *Classified:* Yadira Aguillon, Amy Shrack *Students:* *Resource Members:* Pepe Barton, Daniel Berumen, Gilbert Contreras, José Ramón Núñez

Members Absent: Mike Baker, Isaac Choi, Henry Hua

Guests: Josh Ashenmiller, Carlos Ayon, Karina Corona, Nichole Crockrom, Danielle Fouquette, Ashley Fragoso, Bridget Kominek, Kim Orlijan, Christina Ramirez, Alexis Varilla

INFORMATION

1. **Approval of Minutes of February 14, 2024:** Approved as submitted.
2. **Approval of Agenda:** Approved as submitted. Bridget Kominek attended as a voting member replacing Mike Baker today.

REPORTS

1. **President's Report:** President Olivo introduced three past Fullerton College students who had participated in Dual Enrollment while in high school. They provided their insights on the program and described how it contributed to their success. She commended Erika Adakai and Rolando Sanabria on doing great work the past 5 years in dual enrollment. JR Nunez was asked to speak on the dual enrollment success at Fullerton College. He remarked that the program brought in many first-generation college students. Dr. Olivo stated that all 9th graders in the Anaheim Union High School District will be offered a counseling course through dual enrollment. She commented that she was a panelist at a statewide dual enrollment conference in Long Beach recently and is working with the district to get more resources and offer more support for dual enrollment. She also thanked Carlos Ayon for meeting with all the local school district officials. She went on to say that some K-12 partners have approached State Senator Josh Newman to have him sponsor a bill that would allow high school districts to partner with any community college, not just those close to their district boundaries. The high schools want more options than we have been able to offer. Fullerton College will host an Orange County Convening on dual enrollment this spring.

President Olivo announced that the FC accreditation team and deans will meet with the external accreditation site visit team in March. A virtual open forum will take place on March 11. Two new employees were approved by the Board of Trustees last night: Janeth Manjarrez as Interim Executive Director of the Friends of Fullerton College Foundation and Iesha Kitchen as a Professional Expert to work on the Rising Scholars Program.

2. **Planning & Budget Steering Committee Report:** Daniel Berumen reported that PBSC is working through the program review requests.

3. **Accreditation Update:** VPI José Ramón Núñez updated PAC on the latest Accreditation news. The deadline for the external site visit team to request additional information from the college is March 1. Only one request has been made so far. Monday, March 11, is the virtual open forum from 4:00 – 5:00 p.m. Deans and other administrators are not invited to attend as the team wants to hear from other employee groups. March 18 at 9:00 a.m. is another meeting specifically for administrators. The fall site visit will happen in September.
4. **Financial Aid Program Review Update:** VPSS Gil Contreras handed out fliers and presented details on the Federal Government Financial Aid Program Review. He will present the same information to Faculty Senate tomorrow. He stated that Fullerton College was selected to go through this review and given only 10 days to respond to the requests. He stated that two findings require assistance from faculty: non-passing grades and last date of academic activity. The program review is important because the college needs to be found to be in good standing to be able to process financial aid. He also shared a flier with the 5 Action Steps for Faculty. Discussion ensued on faculty action needed, how grades are entered, what documentation should be used, and other issues. Dr. Olivo said that if we cannot provide the data requested for a specific student, the college will have to pay back the financial aid paid to that student.
5. **Communications Department Update:** Pepe Barton said that he hired two new people for the Campus Communications Department and that they will start mid-March. He also stated he is taking feedback on the 5 Action Steps for Faculty flier and will revise as needed.

6. **PAC Member Reports:**

Jeanette Rodriguez reported that Faculty Senate hosted their first curriculum forum last week. She thanked the curriculum committee and John Ison for his work and VPI Nunez for being at the forum. They are still working on the two resolutions on academic freedom and PERB and will vote on them soon.

Ziza Delgado let PAC know that the multi-cultural requirement was discussed at the curriculum forum last Friday. She stated that a petition was signed by 100 faculty members regarding the multi-cultural requirement.

Grant Linsell stated the managers are finalizing submissions for the job family study. He thanked Classified Professionals for their feedback. He brought up the WebTime entry and training that happened on Monday to assist managers.

Amy Shrack commended Classified Professionals for working collaboratively on the job family study.

Nichole Crockrom reported for Classified Senate. She said that the AM classified recognition award recipient was Annika Shellenbarger, and Danny Guitierrez was the PM winner. The senate is reviewing the Integrated Planning Proposal and will vote on it next week. A Classified Staff Development Day is being looked at again for possible the first day of spring break. She also stated that there will be a large banner in the quad on March 6 to honor Miguel Miranda's retirement.

Dani Wilson echoed Grant Linsell's comment about working with Administrative Assistants on the job family study.

Dr. Olivo commented that **AS** may have a Student Athlete banquet in May.

OLD BUSINESS

- 1. Fall 2024 PDF Class Schedule (Olivo, Information):** At the last PAC meeting, PAC agreed to entertain the idea of eliminating the typeset PDF schedule from the Fullerton College website. Members were asked to take this suggestion to their constituent groups for discussion and bring back feedback at the next meeting. President Olivo said that she got feedback from the Counseling Division on the schedule and what is necessary for the various programs. She asked that PAC members continue talking about this item with their stakeholder groups.

NEW BUSINESS

- 1. Integrated Planning Workgroup Proposal – First Read (Berumen, Information):** OIR Director Daniel Berumen asked that PAC review the proposed Integrated Planning document prepared by the Integrated Planning Workgroup (IPWG). He reviewed some main points including four proposed changes:
 - 1) Institute an annual planning process guided by the Program Review and Planning Committee (PRPC)
 - 2) Institute an annual resource allocation process guided by PBSC
 - 3) Adjust the reporting and chair structure for Program Review Planning Committee and PBSC to align with their purposes. Both will become dual reporting committees to the Faculty Senate and PAC. PRPC will be chaired by a faculty member and the director of the Office of Institutional Effectiveness, and PBSC will be chaired by the Faculty Senate President and the Vice President of Administrative Services
 - 4) Increase collaboration between PRPC and PBSC.

Daniel asked PAC members to review this with their constituent groups.

- 2. Academic Probation Policy and Procedure (Olivo, Information):** Dr. Olivo brought up the word “probation” in the term “Academic Probation” and said that language is detrimental to students, especially African American students. She would like to change the language from “probation” to something different and asked PAC to decide on how to approach this. Jeanette Rodriguez said this would need to be brought to DCC for consideration. Dr. Olivo asked members to find volunteers for a workgroup that will be tasked with selecting a more positive term. She asked the council to bring back the names of potential workgroup members at the next PAC meeting.
- 3. Budget Update (Olivo, Information):** President Olivo gave a brief update on the state budget. She remarked that the system will be reviewing how colleges have used their covid relief dollars. The state is looking at these funds to try and fill the budget deficit. She mentioned that enrollment is the key driver in financial stability for the district and college.

ADJOURNMENT: The meeting adjourned at 3:52 p.m.

NEXT MEETING: March 13, 2024 (VPI Nunez will chair)