



**Approved Minutes
President's Advisory Council
March 13, 2024**

MEMBERS PRESENT *Chair:* José Ramón Núñez *Deans:* Kim Orlijan *Management:* Grant Linsell, Jennifer Merchant *Faculty:* Ziza Delgado, Jeanette Rodríguez, Phil Austin *Classified:* Yadira Aguillon, Amy Shrack *Students:* Isaac Choi *Resource Members:* Pepe Barton, Daniel Berumen, Henry Hua, Janeth Manjarrez

Members Absent: Mike Baker, Gilbert Contreras, Cynthia Olivo

Guests: Ericka Adakai, Josh Ashenmiller, Karina Corona, Heather Halverson, Connie Moreno Yamashiro, Kesha Shadwick.

INFORMATION

1. **Approval of Minutes of February 28, 2024:** None available; to be approved at the next meeting.
2. **Approval of Agenda:** Approved as submitted. Phil Austin attended as a voting member replacing Mike Baker today.

REPORTS

1. **President's Report:** No Report.
2. **Planning & Budget Steering Committee Report:** Daniel Berumen reported that PBSC met briefly but did not have quorum. Discussion on ideas related to developing a rubric will be discussed at the next meeting. Henry helped create a spreadsheet to enter all requests.
3. **PAC Member Reports:**

Amy Shrack shared that CSEA submitted their reopener proposal to the district.

Jeanette Rodriguez reported that they brought back the PAC items to Faculty Senate. Regarding the Health and Safety Committee, they feel that there needs to be modifications to the description to match what is shared in PAC. They also discussed the types of schedules.

Ziza Delgado let PAC know that she took back the DE experience of students' discussion to division coordinators, and they had discussion on the implementation of expanding DE. They would also like more information to be provided to faculty who have not taught DE before, more technical support, and expanding DE offerings. Multicultural discussion curriculum committee has an option awaiting to pass at the next meeting and will update once there is direction.

Phil Austin invited everyone to come out and support the playoff basketball game on Friday, at Mount SAC, 7pm, playing Cabrillo.

Grant Linsell shared that the Friends of Fullerton College Foundation has a new Interim Executive Director, Janeth Manjarrez. He asked if there could be communication to constituents to provide support with scholarship information. There is a temporary link for the students to apply, hornetscholars.com, until it gets moved to a permanent domain.

OLD BUSINESS

- 1. Academic Probation Policy and Procedure (Núñez, Action):** There are still names needed for AS, Managers, Deans and Classified representation to finalize the group.
- 2. Integrated Planning Workgroup Proposal (Berumen, Action):** OIR Director Daniel Berumen asked that PAC review the proposed Integrated Planning document prepared by the Integrated Planning Workgroup (IPWG). He reviewed some main points including four proposed changes:
 - 1) Institute an annual planning process guided by the Program Review and Planning Committee (PRPC).
 - 2) Institute an annual resource allocation process guided by PBSC.
 - 3) Adjust the reporting and chair structure for Program Review Planning Committee and PBSC to align with their purposes. Both will become dual reporting committees to the Faculty Senate and PAC. PRPC will be chaired by a faculty member and the director of the Office of Institutional Effectiveness, and PBSC will be chaired by the Faculty Senate President and the Vice President of Administrative Services.
 - 4) Increase collaboration between PRPC and PBSC.

This would be to take effect next year's committee structure.

Motion to approve by Jeanette Rodriguez, second by Kim Orlijan.

Motion carried with modifications to the language for the Program Review planning request approval via IMS (vs. Dean) to encompass all areas.

NEW BUSINESS

- 1. Campus Climate Survey Recommendations – First Read (Moreno Yamashiro, Information):** Student Development & Engagement Director, Connie Moreno Yamashiro, asked that PAC review the proposed Diversity Advisory Committee recommendations:
 1. Administer the survey not only digitally but in-person to increase response rate.
 2. Combine campus climate survey with additional surveys being administered on campus such as Basic Needs Survey, Sustainability, and/or New Student Onboarding (SENSE) to prevent survey fatigue and increase response rate.
 3. Establishing a regular timeline to administer, assess, and provide actionable outcomes for the campus climate survey results
 4. Collaborate with Instruction and allow faculty to administer campus climate survey in their courses for those faculty who volunteer to administer this survey
 5. 51.3% of students are unaware of where to report unwanted sexual contact on campus so we recommend the following:
 - a. In collaboration with the Title IX office, develop a campaign similar to see something, same something so students are aware of Title IX reporting
 - b. Marketing throughout campus with QR code about reporting options available to them ("If you see something, say something.")

6. A minority yet consistent percentage of students indicated that they hear staff, faculty, and other peers make insensitive or disparaging remarks and/or stereotypes about a student, so we recommend the following:
 - a. Diversity and reporting tools training for employees focusing on race & gender identity at department/division meetings
 - b. Consider having equity as part of faculty evaluation
 - c. Ensure existing reporting mechanisms include options for insensitive or disparaging remarks and/or stereotypes
 - d. Bystander Intervention training for folks investing in supporting this effort including but not limited to Flex Day and department/division meetings
 - e. Educational opportunity rather than punitive, when possible.

PAC members are to take this back to their constituents for feedback, and set as an action item at the next meeting.

2. Prayer Room Recommendation (Moreno Yamashiro, Information): Director Connie Moreno Yamashiro shared that the Diversity Advisory Committee has received feedback from students regarding the current Prayer Room.

1. Relocate to the Library
2. Transition from Campus Safety to Library oversight
3. Hours should mimic the library hours for accessibility
4. Library should receive funding for the development and maintenance of the room (mat, rugs, lighting).
5. Check in at Library Circulation Desk to get access to room
6. Multiple students should be able to occupy the space at once, on first come, first serve basis
7. Restroom access near location is essential
8. Name that includes prayer, meditation, and/or reflection/relaxation with student input
9. Associated Students to develop a Resolution related to these recommendations
10. Include the following constituents:
 - a) South West Asian, North African ([SWANA](#)) Faculty & Staff Association
 - b) [Mindful Growth](#)
 - c) [Associated Students](#)
 - d) [Health Center](#)/Behavioral Health Center

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3. District Sustainability Plan Presentation (DLR Group): The DLR group shared a presentation on the ongoing work with our District regarding the *10 Year Sustainability and Climate Action Plan*. It is a plan informed by the campus community that will guide future campus decision making around utilities and energy infrastructure, capital planning, and climate resilience. Liaison for our campus is Tyler Deacy, who will collect and distribute feedback, as well as share the final report.

ADJOURNMENT: The meeting adjourned at 4:05 p.m.

NEXT MEETING: April 10, 2024