



**Approved Minutes
President's Advisory Council
April 10, 2024**

MEMBERS PRESENT ***Chair:*** Cynthia Olivo ***Deans:*** Kim Orlijan ***Management:*** Grant Linsell, Jennifer Merchant ***Faculty:*** Jennifer Combs, Ziza Delgado, Jeanette Rodríguez ***Classified:*** Yadira Aguillon, Amy Shrack ***Students:*** Isaac Choi, Acacua Fu ***Resource Members:*** Pepe Barton, Daniel Berumen, Gilbert Contreras, Henry Hua, Janeth Manjarrez, José Ramón Núñez

Members Absent: Mike Baker

Guests: Sam Foster, Sarah Kaump, Evelyn Lindley, Dani Wilson, Connie Moreno Yamashiro, Rida Zar

INFORMATION

- 1. Approval of Minutes from February 28 and March 13, 2024:** Approved as submitted.
- 2. Approval of Agenda:** Approved as submitted.

REPORTS

- 1. President's Report:** President Olivo asked folks to look at her Monthly Memo that came out today. She wanted to highlight the many happenings planned for Black Student Success Week and announced that she is hosting one of the Chancellor's Office webinars in her conference room and will be providing lunch for that. Nandi is doing a pop-up event for black female professionals after the next President's Open Forum. She thanked the accreditation team for their hard work and said they are following up on one item and will come to Fullerton College on September 17 for a site visit. Brandon Tran had a very successful event on campus for accounting students. Kim Orlijan presented at an Equity Pathways Conference on enrollment. Jorge Gamboa took several male students to a Cal Poly event for Men of Color. She also thanked those who spoke in front of the Board to support the group going to the AADES conference in Ghana this fall, gave some updates on commencement, and reported that she has selected Assemblyman Avelino Valencia to get an Alumnus of the Year award at the ceremony.
- 2. Planning & Budget Steering Committee Report:** Henry Hua said Daniel Berumen met with the committee, and they are developing rubrics for Program Review.
- 3. Accreditation Update:** VPI José Ramón Núñez updated PAC on the latest Accreditation news. The chair of the visiting committee said they have reviewed our report and are considering giving the college a commendation for collaboration. He stated that the final report should show that everything is OK, and we have a commendation.
- 4. Construction Projects Update:** Dr. Olivo said that the district hired a consultant, Ron Beeler, to assist with construction projects at Fullerton College. This may turn into a new management position depending on retirements.

5. **Basic Needs Update:** Dr. Contreras reported the Basic Needs office is working on opening a Basic Needs Center and hope to have it open this summer. It will be in room 1018, the old Welcome Center. He stated that about 500 students will go through the Basic Needs Center and food bank.
6. **Dual Enrollment Update:** President Olivo said that a new “Director of Dual Enrollment” position has been approved and will fly soon. They will report to the Vice President of Instruction. Fullerton Joint Union High School District (FJUHS) included the college in a grant of about \$470k to assist with dual enrollment. The grant will be used to hire counselors for students in the FJUHS. There will be a dual enrollment event happening on May 2 at Fullerton High School and Fullerton College. Discussion ensued on dual enrollment communications, buy-in, sharing of information and the path forward.

7. PAC Member Reports:

Jeanette Rodriguez reported that Faculty Senate looked at drop survey recommendations and this will be addressed by a workgroup this summer. Leading from the Middle group brought the DEIA Glossary to the senate. She also mentioned that the Faculty Senate is recruiting at-large senators; have created an AI workgroup; and, elected new executives. Bridget Kominek is the President-elect, Cynthia Guardado is the new Treasurer, and Archie Delshad fills the new DEIA position.

Grant Linsell stated that the active shooter drill is tomorrow and said that managers would prefer getting more advance notice and information about planned drills. He mentioned that there have been conversations about registration and scheduling calendars be prepared earlier than what we currently do to capture enrollment and that the college needs to keep in mind our Classified Professionals who do this work. The 2024 Student Art Show opens in 2 weeks and performing arts will start it's end of semester programs next week.

Janeth Manjarrez gave a scholarship update and said the Foundation has received about 500 applications so far.

AS representative **Acacia Fu** stated that the college needs to do better informing students about resources on campus. Many students don't know all that is available. Discussion ensued on how this could best be accomplished.

Pepe Barton said two new communications specialists started last week. They will be specialized and divided into academics and student services areas. He stated that an Employee Communications survey was mentioned in the recent President's Memo and asked that everyone participate.

OLD BUSINESS

1. **Academic Probation Policy and Procedure (Olivo, Information):** Dr. Olivo reported that she is still in need of a few more volunteers for this workgroup. The group will be tasked with renaming this policy and procedure, looking specifically at terminology to remove wording that reflects the criminal justice system.
2. **Diversity Advisory Committee's Prayer Room Recommendations (Moreno Yamashiro, Action):** The recommendations for a new prayer room at Fullerton College were presented

at the last PAC meeting. The recommendations included: moving the existing prayer room to the Library taking the place of an existing study room; having library staff manage it; AS will choose the name of the room; and, AS will decide if employees will be able to use it.

A motion was made to support the creation of a new prayer room. A vote was taken and the item passed unanimously.

- 3. Campus Climate Survey Recommendations (Moreno Yamashiro, Action):** At the last PAC meeting the recommendations from a campus climate survey were discussed. There was some discussion on equity as part of faculty evaluation and a friendly amendment was made to change the wording in 6.b to read “*support* including having equity as part of faculty evaluation.”

A motion was made to accept the recommendations with the wording change to 6.b. A vote was taken, and the motion passed.

NEW BUSINESS

- 1. Faculty Senate Constitution Revisions (Rodriguez, Action):** Jeanette Rodriguez said the Faculty Senate wants to update language in their constitution to be in compliance with the Brown Act, add a new DEIA ombuds description, and modernize the document with current and relevant wording.

A vote to support and endorse the changes was taken and passed with one abstention. It will next go to the NOCCCD Board of Trustees for approval.

- 2. Rising Scholars Program Changes (Delgado, Information):** Ziza Delgado reported that Rising Scholars will now be housed within the Ethnic Studies Department, Social Science Division. Ilesha Kitchen is the manager with the support of Jennifer Merchant. Ziza Delgado said she wants to create a Rising Scholars Advisory Community. She asked that PAC take this back to their constituents to see who might want to help.

- 3. CCCCO DEIA Glossary Adoption (Berumen, Foster, Moreno Yamashiro, Information):** This was a project assigned to the Leading from the Middle Academy group of managers. They were asked to complete a DEIA related project. They reported that having clear and consistent definition of words used in DEIA work is important. The group decided to adopt the already existing Glossary of Terms created by the State Chancellor’s Office. Members were asked to share this glossary document with the campus community, and the council will vote on adoption at the next meeting.

- 4. PBSC: ER Plan Update + Recommendations (Berumen, Information): Tabled**

- 5. Flag Recommendations (Moreno Yamashiro, Information):** Dr. Olivo said she let the Chancellor’s Office know that she wants to fly the Pride Flag in June. That office will take it to the Board for approval. Evelyn Lindley handed out a document showing what flags the college wants to raise by month. PAC was asked to take this information to their constituents for feedback and vote on it at the next meeting.

- 6. Student Advocates – District Funding Request (Olivo, Information):** This item has already been presented at the district level at both CBF and DCC, and Dr. Olivo is now presenting it to the college. She stated that this Student Advocate program would get the

campus money to help support students get enrolled and stay enrolled at Fullerton College. It is a strategy to boost enrollment and retain students. Every student would have a Student Advocate who would help them with tasks such as registration, the FAFSA and other actions related to enrollment. The request is for \$2.1 million. Dr. Olivo hopes to start the program by spring of next year. She said the funds would come from the district. Jeanette Rodriguez said that Faculty Senate had concerns regarding necessary milestones and trigger points, clarification on role of faculty, system/program redundancies, clear definition of “contact”, concern of additional workload for Classified Professionals, and the coordination of work.

ADJOURNMENT: The meeting adjourned at 4:20 p.m.

NEXT MEETING: April 24, 2024