



**Approved Minutes
President's Advisory Council
September 11, 2024**

MEMBERS PRESENT ***Chair:*** Cynthia Olivo ***Deans:*** Bridget Salzameda ***Management:*** Grant Linsell, Jennifer Merchant ***Faculty:*** Ziza Delgado, Danielle Fouquette, Bridget Kominek, Jeanette Rodríguez ***Classified:*** Yadira Aguillon, Amy Shrack ***Students:*** ***Resource Members:*** Pepe Barton, Daniel Berumen, Henry Hua, Janeth Manjarrez, José Ramón Núñez

Members Absent: Elizabeth Martinez

Guests: Ericka Adakai, Flor Huerta, Carolina Marrujo, Connie Moreno Yamashiro, Kesha Shadwick

INFORMATION

1. **Approval of Minutes from May 22, 2024:** Approved as submitted.
2. **Approval of Agenda:** VPAS SCFF presentation was moved to the top of the meeting. The Student Resources Update was removed from the agenda because the VPSS was not able to attend the meeting. Item 8, a presentation on the class schedule, was added to the agenda.

REPORTS

1. **Student-Centered Funding Formula (Henry Hua):** VPAS Henry Hua made a presentation on the Student-Centered Funding Formula which was put in place several years ago. There is a Base allocation (70%) based on enrollment, Supplemental allocation (20%) based on students who receive Promise, Pell or AB540 funds, and the Student Success allocation (10%) is based on Student Success metrics. In 2023-24, the Fullerton College base was over \$184 million, Supplemental was over \$41 million, and Student Success was over \$26 million. Henry directed the council to a link to CCCO SCFF Dashboard that has additional data. He urged everyone to go to that link and review the data for FC. He stated that we want students to apply for Pell grants, Promise and AB540 status to help increase our funding. He reviewed the SCFF base rates and calculations by types of students and stated that Fullerton College is planning on a target of 9.3% growth for the 2024-25 fiscal year.
2. **President's Report (Cynthia Olivo):** Dr. Olivo said she has heard positive feedback from many students on the beginning of the school year. Parking has been working out using the city parking structure and Walgreen's lot. She would like to start working with a company called Ruffalo Noel Levitt (RNL) to improve enrollment and asked who might want to work with Cherry Li-Bugg on a Steering Committee for strategic enrollment planning with RNL. She wants a few faculty members to volunteer and VPI Nunez will work on recruitment. The District Technology Committee needs a member from Fullerton College and the new Campus Health and Safety Committee also needs members. Dr. Olivo reported that she is working with Jay Seidel on finding a drone program facility and with ethnic studies to create a new ethnic studies division at Fullerton College.

3. **Accreditation Update (Daniel Berumen):** Daniel Berumen reported that September 17 is the accreditation site visit. The four-person team will be on campus all day and will focus on campus collaboration and research projects. There will be a welcome at 9:00 a.m., followed by a tour of campus, interviews, and an open forum at 2:00 p.m. After that, the team will share their results.
4. **Enrollment Update (Jose Ramon Nunez):** VPI Nunez updated the group on fall enrollment. He stated that winter will have a similar number of offerings as last year. Our fill rate for fall was outstanding as care was put into creating the right number of seats and courses available without over planning or not having enough seats. Short term classes have been very popular and filled up quickly. Daniel Berumen pulled up Tableau and showed the data that relates to fall enrolment - FTES is up 3.7%, Headcount is up 7%, and Enrollment is up 4.3% compared to last fall.
5. **Communications Update (Pepe Barton):** Pepe gave updates on campus communications happenings including hiring new staff, student stories, new website look, and staff picture days.
6. **Construction Update (Cynthia Olivo and Henry Hua):** There is a lot of construction happening on the campus proper and at the Chapman Newell building area, right now. Dr. Olivo asked that people let her or VPAS Hua know if there are issues related to the construction or parking that should be addressed.
7. **Campus Safety (Cynthia Olivo):** The district is continuing to discuss the campus safety BP and AP on whether campus safety officers can carry an asp, and other related issues such as training.
8. **Class Schedule (Ericka Adakai and VPI Jose Ramon Nunez):** Ericka Adakai and VPI Jose Ramon Nunez discussed the schedule, scheduling process, timeline and pdf of the class schedule. President Olivo asked Ericka to host a webinar to explain this information to staff.
9. **Member Updates:**
 - a) **Classified Senate:** Kesha Shadwick reported that Classified Senate held their first meeting of the year and discussed campus safety, accreditation, fall events, and a new Instagram account among other items. The senate has 18 senators this fall.
 - b) **Faculty Senate:** Bridget Kominek reported that she is now serving as Acting Senate President, as Jeanette Rodriguez is taking a temporary leave from that role to serve as Interim Dean of Humanities. At upcoming Senate meetings, they will continue discussions about what the college's Associate's Degree General Education patterns should be, as well as discuss proposed changes to board policies and administrative procedures related to campus safety.
 - c) **District Management Association:** Jennifer Merchant said that DMA sent out a form link to managers, classified professionals, and faculty that connects to the DMA nomination form so they can nominate a manager for their excellent work. DMA would like to gather that information to understand best practices and use it in future management trainings.
 - d) **CSEA:** Amy Shrack reported that CSEA continues to negotiate their successor contract (which has now expired) as well as the IT Job Family MOU with the district.

ADJOURNMENT: The meeting adjourned at 4:00 p.m.

NEXT MEETING: September 25, 2024