



**Approved Minutes
President's Advisory Council
October 9, 2024**

MEMBERS PRESENT ***Chair:*** Cynthia Olivo ***Deans:*** Jennifer Merchant, Bridget Salzameda ***Management:*** Grant Linsell ***Faculty:*** Ziza Delgado, Danielle Fouquette, Heather Halverson, Bridget Kominek ***Classified:*** Yadira Aguillon, ***Students:*** ***Resource Members:*** Pepe Barton, Henry Hua, Evelyn Lindley Janeth Manjarrez, Elizabeth Martinez Connie Moreno Yamashiro José Ramón Núñez

Members Absent: Daniel Berumen, Eddie Roth, Amy Shrack

Guests: Carlos Ayon, Karina Corona, Jeanne Costello, Flor Huerta, Anita Juarez, Naveen Kanal, Rosie Kar, Marian "Speedy" Mendoza, Rachel Reyes

INFORMATION

1. **Approval of Minutes from September 25, 2024:** Approved as submitted.
2. **Approval of Agenda:** Approved as submitted.

REPORTS

1. President's Report (Cynthia Olivo)

- Dr. Olivo thanked many people for their efforts to make the start of the school year successful for students.
- Student Success Advocates – President Olivo shared that Nichole Crockrom is the new Coordinator and there are currently 29 Student Success Advocates. They will be assisting in helping students navigate the college and set them up for support services.
- Special Project Initiatives – Eli Hebert is helping with projects and events on campus.
- The college has applied to be part of an IEPI Project to be a better Hispanic Serving Institution. A team would help mentor the college to improve retention and enrollment of Latinx students. It would also bring \$200,000 to the college.

2. Budget Update (Henry Hua) VPAS Hua discussed the upcoming Budget Forum and bringing in more people to attend. The forum will happen 3:00 – 5:00 pm, October 21 in room 224-228. There will be a review of the budget, SCFF, and a time for questions and answers. He encouraged everyone to attend.

3. Softball Field Update (Coach Speedy Mendoza) Last year softball field improvements became a top priority. Existing Measure J bond projects were amended to add the softball field renovation projects. The new field and facilities will cost \$7 million and make the field and facilities equal to what the men's baseball program has. It was recommended by a consultant to also address the women's soccer field to allow for spectators. The women's soccer team could use Sherbeck field, but the coaches have chosen not to do that. Coach Mendoza said

the improved softball field and facilities will help with recruiting. Proper restrooms and changing rooms will be included in the renovations.

4. **APIDA Center Grand Opening (Rosie Kar)** Dr. Kar shared that this October is the inaugural Filipino American History Month at Fullerton College. Events include a Kick-Off with Dr. Anthony Ocampo, documentary screening of “Nurse Unseen”, Pinoyz II Men: Leaving a Legacy at FC, a speaker panel, and ultimately the APIDA Resource Center Grand Opening. Dr. Kar gave thanks to Rachel Reyes, Camille Serrano, and Eli Hebert in assisting with the many events happening on campus. The opening of the APIDA Resource Center will be happening on October 30th from 1:00 – 4:00 p.m. on the Quad. Flyers were handed out regarding the event to help get the word out.
5. **Enrollment Update (José Ramón Núñez)** VPI Núñez shared that they are trying to capture as many students as possible and working on getting a list of students who are withdrawing.

Discussion ensued about the difficulty faculty have in dropping students who have a hold on their account after the term starts.

6. **Student Services Update (Elizabeth Martinez)** VPSS Martinez shared that the team is working hard and increasing enrollment is a top priority. Student conduct and Title IX cases are rising, and the office is working on a flow chart to bring transparency on the process for the campus and students. She will be bringing that to PAC soon. There are many activities for mid-term season. She will be developing a calendar of events and invited others to share their events to add as well.
7. **Institutional Effectiveness Update (Karina Corona)** Karina Corona shared that the Office of Institutional Effectiveness is working on several projects related to Starfish, Program Review, and an Ethnic Studies proposal.
8. **Campus Communications Update (Pepe Barton)** Pepe shared that there are lots of events happening, and they are being promoted via the President’s Weekly, the online calendar, and social media. He reminded the group that they need to submit their events via the Campus Communications link to get them promoted. A one-day lead time is sufficient for entering requests and having them appear on the event calendar. He reported that the Amazon Prime filming project has been completed and will air in May 2025. There will be a campus screening event before it airs.
9. **Friends of Fullerton College Fundraising Guidelines (Janeth Manjarrez)** Executive Director Manjarrez shared that there are new fundraising guidelines for review and asked everyone to bring the information to their constituent groups. The guidelines apply to all fundraising done through the college, not just the foundation. A new support request form will be implemented. There are three main components of the guidelines: 1) If using the Foundation’s liquor license, they need at least 3-months notice; 2) Drawings or Raffles require 2-months notice; 3) Donation letters need to reflect the correct tax deductible amount for donors. This item will be brought back at the next meeting.
10. **Campus Safety Discussion Philosophical Approach and Policy Revision (Cynthia Olivo)** Dr. Olivo shared that she learned there is policy language revision for review with constituent groups through DCC for BP/AP 7600. This was put out for review in 2022. There

are two components to look at – a philosophical discussion and policy language updates. She asked the council to take this back to their constituent groups to discuss.

- 11. Welcome New Dual Enrollment Director Tam Nguyen Cervantes (Cynthia Olivo)** Dr. Olivo welcomed our new Dual Enrollment Director. Director Nguyen Cervantes shared that she is coming from Rio Hondo College and is excited to bring her knowledge and experience to Fullerton College.
- 12. Guided Pathways Starfish Update (Jeanne Costello, Jennifer Merchant)** Jennifer Merchant and Jeanne Costello presented on both Starfish and Program Mapper. Program Mapper is used to increase student success. Starfish includes Kiosk, Attendance, Tracking Items, and Data Collection. They will be meeting with Deans to discuss utilizing Program Mapper at the division level, soon. Starfish updates include that they are creating success plans for various programs as well as creating Kiosks for many events.
- 13. Admin III Position: FLAC Support and Admin Support for Cadena Center (Cynthia Olivo)** Dr. Olivo shared that she met with Administrative Assistants III, Monica Hagmaier, Evelyn Lindley, and Amy Shrack about the FLAC process. They shared that the new system is overwhelming, there is very little support for technical issues, there is no oversight, and the workload is huge for all faculty timesheets. Dr. Olivo said that she is looking into working with VPAS Hua to find college funds to create a new Admin III position. The person in this new position would help all 9 divisions with FLAC support. She will also look into spending college money for funding an administrative assistant position for the Cadena Center.
- 14. Ethnic Studies, Student Equity and Liberation Outcomes Division (Ziza Delgado, Anita Juarez)** Anita Juarez and Ziza Delgado presented to PAC a request to support a new Division of Ethnic Studies & Equity to be implemented alongside the new Ethnic Studies requirements in Fall 2025. They said new legislation will make a significant increase in enrollment, and the vision of ethnic studies since its inception was to make ethnic studies a division. The three largest programs will be departments, and the others will be programs within the division. Many certificates will also be offered. They foresee having three centers: Learning Communities for Liberatory Outcomes; The Ed Hub; and The Equity Research Center. Dr. Olivo said the dean of this division will also chair SEAC and produce all the reporting that goes with that.

MEMBER UPDATES:

- a) **Faculty Senate:** Bridget Kominek reported that Faculty Senate will be discussing the local AA GE pattern, committee changes, fulltime faculty allocation hiring recommendations, and AP/BP 7600.
- b) **District Management Association:** Jennifer Merchant shared that the district-wide Managers Retreat is on November 18th and to please RSVP.
- c) **Chairs:** Ziza Delgado mentioned that for the FTF Allocation, FON was created as a floor but feels as if it has become the ceiling.
- d) **CSEA:** Yadira Aguillon reported that CSEA is still in negotiations with the district on their contract and recently surveyed members on the IT Job Family Study MOU.

ADJOURNMENT: The meeting adjourned at 4:02 p.m.

NEXT MEETING: October 23, 2024