



**Approved Minutes
President's Advisory Council
September 25, 2024**

MEMBERS PRESENT ***Chair:*** Cynthia Olivo ***Deans:*** Bridget Salzameda ***Management:*** Grant Linsell ***Faculty:*** Ziza Delgado, Danielle Fouquette, Heather Halverson, Bridget Kominek ***Classified:*** Yadira Aguillon, Amy Shrack ***Students:*** ***Resource Members:*** Daniel Berumen, Henry Hua, Janeth Manjarrez, Connie Moreno Yamashiro José Ramón Núñez

Members Absent: Pepe Barton, Evelyn Lindley, Elizabeth Martinez, Jennifer Merchant, Eddie Roth

Guests: Flor Huerta, Antoinette Triefenbach

INFORMATION

1. Approval of Minutes from September 11, 2024: Approved as submitted.

2. Approval of Agenda: Approved as submitted.

REPORTS

1. President's Report (Cynthia Olivo):

- Enrollment Management (RNL) Steering Committee – RNL is meeting today at the district with representatives from all three colleges. Jeanette Rodriguez, Elizabeth Martinez, Albert Abutin, Ken Starkman, Carlos Ayon, and Gary Graves are representing FC. They will be forming several subcommittees and other folks will have the opportunity to be involved in the planning. Dr. Olivo stated that the goal is for the district to have an overreaching, strategic, dual enrollment plan. That way we can build goals to align with the district plan. Daniel Berumen said the district needs to get input from our shared governance groups and base the district plan on what the campuses have deemed important, rather than top-down governance. That will only happen if people at FC get involved. Dr. Olivo said retention is another important part of enrollment that needs to be considered. RNL will administer a student survey to find out why we are losing students and what they think. There will be \$1,000 worth of gift cards as an incentive to students to take the survey.
- District Technology Committee - Khoai Mady and Jennifer Merchant will be the representatives on this committee from FC.
- Other information – Dr. Olivo said that Jeanette Rodriguez was confirmed last night as Interim Dean of Humanities. The Community Leadership Corporation from Los Angeles wants to partner with Dr. Olivo with a \$600,000 grant to provide paid fellowships for students interested in environmental justice work. They will receive a \$10,000 stipend and a \$5,000 scholarship upon completion of the program. The college will also get money to administer the grant. Ericka Adakai will head up the grant with back up support from the Foundation. There will soon be a new Dual Enrollment Director and Ericka will now lead work-based learning opportunities as well as other programs. Many students attended Club Rush as well as the student leadership retreat last week.

2. **Budget Update (Henry Hua):** VPAS Hua said the district wants to hold a budget forum at FC on October 21 from 3 – 5 p.m. He presented the SCFF at many joint governance meetings on campus recently and will reach out to more departments and divisions. He wants everyone to recognize the importance of understanding the SCFF.
3. **Accreditation Update (Daniel Berumen, Danielle Fouquette):** Danielle Fouquette and Daniel Berumen reported that the accreditation visit went well, and the visiting team was impressed with the college overall. The visiting team enjoyed a campus tour and commented that it was unusual and positive that so many employees from across campus participated in the accreditation process. Danielle also mentioned that the college may get two commendations from the team. It was announced that Daniel will replace Jose Ramon Nunez as ALO.
4. **Enrollment Update (Jose Ramon Nunez):** VPI Nunez said FTES is up 3% today and should be up more, possibly 5%, by end of the semester. Retention is key to holding onto this growth through the spring. He stated the college will need to capture all the tutoring across the college to increase FTES, and the college should come close to meeting the 9% target for growth. Dr. Olivo said the district has contracted with a company called Liaison to find new students to enroll. Jose Ramon said our current enrollment producing strategies include Starfish, Promise Program, and contacting students directly to explain the benefit of adding an additional class to their schedule.
5. **Communications Update (Cynthia Olivo):** Pepe is working with a video team on *The College Tour* TV show which will highlight the college and its programs.
6. **Construction Update (Henry Hua, Cynthia Olivo):** VPAS Hua said we are on time with all construction work happening on campus. January 26, 2025 is the tentative completion date for the Chapman Newell building, give or take a few weeks. Construction workers have been instructed to park off campus, now, to free up some spaces. The Wilshire Chiller project is encountering problems due to underground utilities, and costs will go up. Because of this, the Performing Arts Center is on hold until the chiller plant project is revised. He encouraged everyone to vote for the state bond to allow for future school construction. He also stated that the 300 building should be finished sometime after May 2025. Building numbering and naming as well as the location of EV parking was discussed by the group.
7. **Campus Safety (Cynthia Olivo):** Dr. Olivo said that the district wants to know how discussions are going on BP/AP 7600 Campus Safety Officers. After a difficult discussion amongst themselves, Associated Students decided they would attempt to survey all students to find out their thoughts. Dr. Olivo said the discussions should be about whether Campus Safety Officers should get additional weapons beyond pepper spray. Classified Senate met and had many questions about BP/AP 7600. They decided to table the item until they could arrange for Campus Safety representatives to come and answer questions. Faculty Senate has this item on their agenda for October and will vote on it by November 7. Dr. Olivo said that she wants the following questions answered by the constituent groups: 1. Philosophical conversation, do we want them to have weapons; 2. Policy language revisions, What if anything do you want to change. The group thought it would be beneficial for Chancellor Breland to hold a town hall meeting so that questions could be raised and answered informally. Dr. Olivo said she would ask him.

8. Member Updates:

- a) **Faculty Senate:** Bridget Kominek reported Faculty Senate is discussing the ethnic studies division proposal; BP/AP 7600 Campus Safety; Curriculum Committee's recommendation for the local GE pattern; and revisions to some dual reporting committees.
- b) **District Management Association:** Dr. Olivo reported that the district will hold a managers retreat on October 18. The topic is the difference between a leader and a manager.
- c) **Deans:** Bridget Salzameda said the deans are reviewing FTF prioritization.
- d) **CSEA:** No report
- e) Janeth Manjarrez mentioned that the **Foundation** is working on internal guidelines for fund raising and working with study abroad, CSCI and PE.

ADJOURNMENT: The meeting adjourned at 3:41 p.m.

NEXT MEETING: October 9, 2024