



**Approved Minutes
President's Advisory Council
December 11, 2024**

MEMBERS PRESENT *Chair:* Cynthia Olivo *Deans:* *Management:* Grant Linsell, Jennifer Merchant *Faculty:* Ziza Delgado, Danielle Fouquette, Heather Halverson, Bridget Kominek *Classified:* Yadira Aguillon *Students:* Samiy Castillo Bolivar *Resource Members:* Daniel Berumen, Henry Hua, Janeth Manjarrez, Elizabeth Martinez, José Ramón Núñez, Connie Moreno Yamashiro

Members Absent: Evelyn Lindley, Bridget Salzameda, Amy Shrack

Guests: Ericka Adakai, Jeanne Costello, Roman de Jesus, Tyler Deacy, Flor Huerta, Victor Meza, Kesha Shadwick

INFORMATION

1. **Approval of Minutes from November 27, 2024:** Approved as submitted.
2. **Approval of Agenda:** Approved as submitted,

REPORTS

1. **President's Report (Cynthia Olivo):** Dr. Olivo said there was a new Instagram video called FC Wrapped highlighting achievements from 2024. They include the four capital projects being worked on, the building 300 renovation, women's soccer taking the state championship, HSI transformation team, \$1.4 million in grants received, IEPI team visit in spring, and that FC was recognized as one of the top 100 community colleges in the country. She also mentioned that Proposition 2 was approved by voters which will give the college \$20 million in matching funds for construction. She would like to use those funds for the new 1600 STEM Vocational Center. The \$20 million match would come from the planned Welcome Center which will need to be put on hold. Excess funds from the budgeted Welcome Center will go to the chiller plant overruns. She also stated the college will need to get started on promoting a new bond measure to raise more funds. The Ghana Fellows will present their North Star Plan at spring convocation. FC will also start a new Student Parent Resource Center, Men of Color barbershop, Ethnic Studies Division, work experience and internship program center, and a potential new partnership with CSUF for a satellite location at FC.
2. **Dual Enrollment Update (Tam Nguyen Contreras):** Dr. Olivo announced that Tam Contreras will present next week to the Board of Trustees on FC dual enrollment efforts.
3. **PDF Class Schedule (Jose Ramon Nunez):** VPI Nunez said students have had questions on where to find information on specific classes. He said they should click on the CRN in the online schedule to find out more information about a course. Dr.

Olivo said Eli Hebert created resource materials to help students register. There is a pdf of the Schedule of Classes that has been distributed to the Deans to share with anyone who is interested. There is also a searchable schedule, and now hybrid classes are searchable.

4. Hiring Update (VPs):

- VPI – Deans are identifying the composition of the hiring committees for the 15 new FTF hires. This must be done first to make sure committee members are trained. VPI Nunez will also be working on hiring a Dean of Humanities, Dean of Ethnic Studies and Liberatory Education, and an Administrative Assistant III for FLAC.
- VPAS – Two capital projects manager positions need to be filled to replace Oscar Saghie, who is retiring. John Erickson has recently been hired for one of the spots, and another search is being conducted for the second position. Stephen Trapp is retiring and will be replaced by Linnet Reyes.
- VPSS – Elizabeth Martinez said the application deadline for a new Campus Safety Director has just closed. An interim mental health manager position is open, as well as Dean of Student Support Services, and Interim Director of DSS.

5. SEA Update & Plan (Ericka Adakai): Ericka Adakai announced that Anita Juarez is now co-chair of the SEA committee. A survey will go out to the committee asking for feedback on how they would like to move forward. Ericka said the committee is looking for guidance, and a timeline. They may work over the summer. The new plan is due November 2025. A team of ten will go to a workshop to learn how to write an inclusive and successful student equity plan.

6. Foundation Update (Janeth Manjarrez): Janeth reported that the 501c3 designation of the foundation has been reinstated. She also stated that two fiscal years have been closed, and that 2023-2024 will close in February 2025. They hope to step away from outside accounting firms to cut costs. She also reported that Walmart Foundation will continue to be a partner, they are getting ready for an event for ASCIP, Siempre Fullerton podcast #2 has been recorded, and they should have a new website, soon.

7. Sustainability Fellow Request (Tyler Deacy, Ericka Adakai, Roman de Jesus): Tyler Deacy presented a request for support for the Environmental Justice Review Fellowship. He hopes this new program can be up and running in February. They would like the district Faculty Fellows to participate to help with curriculum. The Fellows would be compensated for their work from funds not coming from the grant but from the district's Faculty Fellow Program positions.

A motion to approve the request to have a Faculty Fellow from the district program be in place for Spring 2025 in service to the college as well as the

Environmental Justice Career Fellowship was made. A vote was taken and the item passed unanimously.

- 8. HSI Transformation Team (Ericka Adakai, Flor Huerta, Victor Meza, Connie Moreno Yamashiro):** Flor Huerta and the team presented an update on what the HSI Transformation Team has been working on the past year. She said they read a book and completed a workbook written by Dr. Gina Ann Garcia who is the inspiration for their work. The goal is to become a more serving institution to Latinx students and create a radically inclusive campus environment. This includes moving HSI research into practice, creating Latinx focused practices to address inequities in student experiences at FC, build capacity for long term initiatives, and advocate for more funding and change. Five subgroups were formed to work on individual topics: diversify faculty; HSI marketing and branding; culturally relevant practices; Hispanic serving collegewide infrastructure; and solidarity. They recently had a solidarity luncheon and have presented at various campus meetings. They stated that they plan to apply for a Seal of Excelencia recognition that would demonstrate FC moving from simply enrolling Latinx students to serving Latinx students.
- 9. Addition to Integrated Planning Manual (IPM) – Emergency Funding (Henry Hua):** On behalf of PBSC, Henry Hua brought this recommendation to PAC today to add a process for emergency funding requests to the IPM. This is sometimes needed to cover time sensitive and unanticipated needs. The draft verbiage was presented to PAC before the meeting.

A motion to approve adding new emergency funding verbiage to the IPM was made and passed unanimously.

MEMBER UPDATES:

- **Faculty Senate:** Bridget Kominek said Faculty Senate recently discussed draft AI catalog language and will approve at a later date. They also adopted the curriculum committee's recommendation that courses that do not quality for Cal-GETC should still be included in the college's local associates degree requirements. They rejected the draft AP/BP 7600 language revisions and passed a resolution asking that the chancellor restart the process. February 6 is the first spring meeting, and the agenda is already full. She also announced that Ziza Delgado will be the acting president-elect for the spring semester.
- **A.S.:** Samiy Castillo Bolivar said that AS last met in early in November, and that they are changing their meeting dates for spring.
- **Classified Senate:** Kesha Shadwick stated that Classified Senate is changing its meeting dates to the 1st and 3rd Thursdays at 10 am. They will be holding the first Classified Retreat on January 13 from 8am - 4pm. Some topics to be covered are leading with intention, strengthening our senate and empowering the campus for equity and action. They are also creating a proposal with the Cypress College Classified Senate to request that the classified senate presidents be allowed to sit

at the resource table at board meetings. She invited everyone to drop by the M&O holiday party tomorrow and said that she will be presenting a reflection of her recent trip to Ghana for Black History Month on February 20.

- **CSEA:** President Olivo thanked Classified Professionals for attending the drone show last week and the evening holiday party.
- Connie Moreno Yamashiro talked about post-election support for students and employees and her presentations to many groups on campus. They requested support for employee-based visas from district HR, and they stated they were unable to help with this effort. Discussion ensued about resolutions to bring to the Board to take up this cause.
- Also Mentioned:
Hornet Horizon is the theme for Spring Convocation
Feb. 3 Lunar New Year celebration
Feb. 5 Black History Month kicks off

ADJOURNMENT: The meeting adjourned at 4:10 p.m.

NEXT MEETING: February 12, 2025