



**Approved Minutes
President's Advisory Council
March 12, 2025**

MEMBERS PRESENT *Chair:* Cynthia Olivo *Deans:* *Management:* Grant Linsell, Jennifer Merchant *Faculty:* Jeanne Costello, Danielle Fouquette, Bridget Kominek *Classified:* Yadira Aguillon, Amy Shrack *Students:* Samiy Castillo Bolivar *Resource Members:* Miranda Bates, Nichole Crockrom, Eli Hebert, Henry Hua, Evelyn Lindley, Elizabeth Martinez, Connie Moreno Yamashiro, José Ramón Núñez

Members Absent: Daniel Berumen, Ziza Delgado, Janeth Manjarrez, Bridget Salzameda

Guests: Albert Abutin, Ericka Adakai, Carlos Ayon, Garret Campbell, Tam Contreras, Arnette Edwards, Marietta Gilliard, Cynthia Guardado, Flor Huerta, Anita Juarez, Beth Kelly, Queen Peterson, Jeanette Rodriguez, Joel Salcedo, Mashonda Salsberry, Rolando Sanabria, Andre Strong, Antoinette Triefenbach, Nicole Winborne

INFORMATION

1. **Approval of Minutes from February 26, 2025:** Approved as submitted.

2. **Approval of Agenda:** Approved as submitted.

REPORTS

1. **President's Report (Cynthia Olivo):** President Olivo shared that the Board approved the Men of Color program and shared her gratitude to Marshall Johnson and Jorge Gamboa for leading this project. She announced that student basketball player, Joe Grahovac, was named State SoCal Player of the Year (MVP), Jaqari Miles earned 1st Team All-State honors, and Head Coach Perry Webster was chosen as SoCal State Coach of the Year. Tomorrow the FC Basketball team will be playing at Mt. Sac in the Quarterfinals of State Championship. Weather recently has been hazardous, and a student passed away in a car accident driving at Cypress College. Elizabeth Martinez has been working on this incident and will be following up on notifying the family and sharing with the students' instructors and campus community. There will be mental health services available for anyone in need. Dr. Olivo shared that a message went out stating that Dr. Salzameda has resigned her position as Dean. That message was incorrect. Dr. Salzameda is taking a voluntary leave of absence through the summer. The College will be taking steps to post the interim Dean position. During this time, Dean Ayon will support the Natural Science Division. Last Friday, there was a threat on campus in the Natural Sciences division. Campus Safety worked closely with the Fullerton Police Department, Intervention Team, and the student was identified and arrested. She reminded everyone that these things are not taken lightly as safety is important. Due to this incident there has been an increase in safety on campus. Last week, Dr. Olivo was asked to participate in the College Ballot Bowl with the California Secretary of State, Shirley N. Webber as Fullerton College was honored for generating the highest percentage of students registered to vote among all the California community colleges. She also shared that a notification has been received from accreditation that our Drone Program has been approved. Dr. Olivo asked the group to feel free to share ideas for programs as they could come to fruition. She also congratulated Teacher of the Year Catherine Reinhardt-Zacair and shared her great work in

organizing this year's French Film Festival that will be held on April 8-9, 2025. Catherine will be part of the Teacher of the Year Gala at the Disneyland Hotel.

2. President's Staff Reports

- **VPI Dr. José Ramón Núñez** shared that he is still recovering and is unable attend meetings in person but can join meetings via zoom. He is hoping to return to campus in a few weeks.
- **VPSS Elizabeth Martinez** reminded everyone that safety is of utmost importance and thanked John Krok and Campus Safety for their assistance and efforts. She held a Student Support Services In-Service Day last week and had great feedback from staff. She thanked all who participated and enjoyed being able to connect as a team. She shared that a Partnership Resource Team visited the campus regarding the HSI Transformation Team work and processes. She thanked the HSI team for the conversation on goals, work done, highlights, challenges, and has received feedback from the team already. So far, the team has been very impressed with Fullerton College on their commitment and work in the last two years.

- 3. HSI Transformation Team (Cynthia Olivo, Action):** This item was discussed at the last PAC meeting along with the committee description. Dr. Olivo shared background on the grant that recently ended and the desire to institutionalize an HSI Committee.

Dr. Olivo asked that the minutes reflect that PAC has heard that Fullerton College will now have the HSI Transformation Team as a part of its governance process, and this committee/team will report up to PAC.

- 4. North Star Team (Cynthia Olivo, Action):** Dr. Olivo stated that North Star Team was formed as our college participated in a Ghana Summit by 13 individuals who continued working on the elements of making our college a Black Serving Institution (BSI). They were to create a plan and develop the North Star Team. The team presented a mission statement and purpose, however, they are working on when to meet and will send out invitations for people to attend. Dr. Olivo shared that this is a way to uplift the work that has been done by the Ghana delegation and to grow as a Black Serving Institution (BSI), and the North Star Committee will help us achieve that.

Dr. Olivo stated that this would not be a voting item. She was just informing the group that she wants this committee created and that it will report up through PAC. It would be a voting item if it were to be a dual reporting committee.

- 5. Enrollment Management Committee Update (Albert Abutin, Information):** Albert shared that the Strategic Enrollment and Retention Committee (SERC) has been charged with drafting and operationalizing the campus Strategic Enrollment Management Plan (SEMP) as well as revisiting and revising the plan at least every two years. The goal is to make sure things are aligned with everything we say we are going to do. A handout of the status report was shared. In May, they will update Faculty Senate, and then a draft of the Fullerton College Strategic Enrollment Management Plan will be worked on in the summertime and early fall, with a final plan in December. He encouraged members from all over campus to participate in the discussion of ideas and to assist in their process and planning. Meetings are held on the first Monday of each month.

- 6. Student Equity Plan Presentation (Ericka Adakai, Anita Juarez, Information/Introduction):** Anita shared the SEA Plan timeline and details of how it's working to align with the FC Strategic Plan, FC Mission Statement, HSI Transformation Framework, Seal of Excelencia Framework, Program Review Process, Professional Development and Guided Pathways. They are building on existing work and goals and will emphasize transfer efforts. The submission deadline is 11.30.2025. Ericka announced that they are starting activities for the writing emphasis that includes student equity reflection, goals and strategies, and intensive focus. Opportunities for campus engagement will be shared at convocation, through student newsletters and shared governance. There will be Data Review, Reflections, Progress, Challenges and Action during the SEAC meetings on 03/17/25 & 4/7/25, 3pm in Rm. 227. On April 21, a Campus Forum will also be held during the SEAC meeting at 3pm, in Rm. 224.
- 7. Dual Enrollment Update (Rolando Sanabria/Tam Contreras, Information):** Rolando shared a presentation regarding the Dual Enrollment Committee on its mission and purpose, along with specific objectives. Rolando shared that this has also gone to Faculty Senate and has been approved. He shared updates that all divisions have entered their courses, and they developed a course menu that has helped high school teachers know what courses can be offered. For the spring of 2025, they have supported retention and success strategies by embedding tutors in 10 classes, adjunct counselors, success coaches, and provide virtual support. They also attended the California Dual Enrollment Equity Conference and presented on Advancing Dual Enrollment to Support Institutional Practices: A Case Study Highlighting the Counseling Division. They shared that overall, there has been about an 80% success rate for students in dual enrollment, and there has been a growth in courses and students/FTES. Dual enrollment has assisted in changing minds of interest in college by 75% due to their participation, and over 49% enroll in FC at their high school. Rolando stated that they will be sharing this presentation at district level at a future date.

MEMBER UPDATES

- **AS:** Samiy Castillo Bolivar talked about Buzzy Bucks and A.S. having ideas on decreasing the number of required units from 9 to 5 due to some courses where books are more expensive. He also shared that elections are happening and campaigning started this week. Voting will start next week. Samiy asked to spread the word for voting and senator positions.
- **Faculty Senate:** Bridget Kominek reported that at the last Senate meeting, the Fullerton College faculty considered proposed language related to AI as a first read. On March 20th they will take a vote on whether to adopt the proposed language for the 2025-2026 catalog. They also discussed ongoing support for and interest in expanding the Buzzy Bookstore Bucks program, which offers students vouchers for textbooks. Discussed a concern raised at a prior Faculty Senate meeting about course prerequisite consistency, which was referred to the Curriculum Committee for future discussion, and discussed AP 7120-10, which details the maximum reimbursement for applicants. Faculty Senate plans to agendaize this at the March 24 District Consultation Council (DCC) meeting and propose an increase in the maximum reimbursement to reflect contemporary costs. They also considered a draft of the district employee climate survey. At the next meeting on March 20th, in addition to voting on the proposed AI language, they will get a report from the Honors Advisory Committee and an update from the campus HSI Transformation Team, consider drafts of two resolutions related to work-based visas and support for LGBTQIA2S+ students and staff, and consider a draft of BP/AP 7600 Campus Safety

Officers to bring feedback to the March 24 DCC meeting. Bridget shared a save-the-date for everyone in the campus community to attend one of our 2025-2029 Strategic Plan Draft Forums happening in person on campus on April 11 and on Zoom on April 14.

- **Classified Senate:** Antoinette Triefenbach shared that the Classified Senate Meetings will now be on zoom to allow more classified to attend, however voting will be limited to those who attend in person.
- **DMA:** Dean Linsell shared that there is now a tab for Legacy Administrative Guides on the Board of Trustees webpage.
- **CSEA:** Amy Shrack said CSEA is at impasse regarding the IT Job Study MOU, with a mediation date coming up in April. The successor CBA is still being negotiated.

ADJOURNMENT: The meeting adjourned at 3:53 p.m.

NEXT MEETING: March 26, 2025