



**Approved Minutes
President's Advisory Council
September 10, 2025**

MEMBERS PRESENT ***Chair:*** Cynthia Olivo ***Deans:*** Jeanette Rodriguez ***Management:*** Grant Linsell, Jennifer Merchant ***Faculty:*** Jeanne Costello, Cynthia Guardado, Bridget Kominek ***Classified:*** Amy Shrack ***Students:*** Daniel Son ***Resource Members:*** Miranda Bates, Daniel Berumen, Sonia De La Torre, Eli Hebert, Henry Hua, Evelyn Lindley, Janeth Manjarrez, Connie Moreno Yamashiro, José Ramón Núñez

Members Absent: Yadira Aguillon

Guests: Carlos Ayon, Bianca Gladen, Beth Kelley, John Krok, Annika Shellenbarger

INFORMATION

1. **Approval of Minutes from May 28, 2025:** Approved as submitted.
2. **Approval of Agenda:** Approved as submitted.

REPORTS

1. **President's Report Student Enrollment, Budget and Collegewide Information:** President Olivo reported that the college has enrolled over 20,000 students this fall. FTES is up 2% and headcount up 4%. She said that short term classes and winter intersession will help increase enrollment and she plans to advertise to university students to take intersession classes here. She stated the college needs to grow by 5% this year so the budget won't be as bad next year and reiterated that all managers had to decrease their budget by 10% this year. The college also has a reserve of \$1.5 million for emergencies. Dr. Olivo asked everyone to attend the district budget forum on October 9. She then reported that over the summer, the college received a \$500,000 grant for Rising Scholars; \$3 million for work-based activities for STEM and transfer; and hired 14 diverse faculty members.
2. **Student Conduct & Title IX Process Review (Cynthia Olivo, Information):** President Olivo shared that the process has been started for hiring a Dean of Student Support Services who will handle student conduct. In the meantime, the Director of Student Life will do Level 1 conduct, Level 2 conduct will be the responsibility of Valerie Salazar, and Deans will be asked to support faculty with disruptive conduct in the classroom. The college also has an active Behavioral Intervention Team (BIT) that meets weekly. Jeanette Rodriguez asked that BIT take the time to respond and acknowledge the sender in a more detailed manner when reports about emotional and mental health concerns are submitted. Other comments were made about the lack of detail in Maxient, the need for more flexible reporting, and questions on therapeutic support for students. Jorge Gamboa will continue to handle student-on-student Title IX issues, and the district will be responsible for any Title IX cases where an employee is involved.

3. **Review Shared Governance Committee Membership and Co-Chair Leadership (Daniel Berumen, Information):** Daniel shared an update on the shared governance process. He highlighted that the Committees website is up-to-date and includes a calendar of when committees meet and rosters. Any changes needed should be brought to the attention of Bianca Gladen.
4. **Capital Projects Update (Henry Hua, Information):** VPAS Henry Hua said that all departments have moved into the Student Success Center, and he thanked everyone for their patience and persistence in getting the move completed. The ribbon cutting ceremony will be held on September 19. The M&O building will also be giving tours that day as it is another new building. The college is now working on a new performing arts center, and a groundbreaking ceremony will be held in late October. He is looking at plans for growth and a possible bond measure in 2028. Finally, he shared that the 300 building should be finished by spring and that many adjustments have been made to the softball field plans so that timeline has been extended.
5. **Mission Statement Update (Daniel Berumen, Information):** Daniel Berumen reminded PAC that the Board of Trustees reviewed the most recent mission statement draft at the end of May. They had concerns about the language and that the mission statement is being changed so often. Daniel said the college will not be bringing the same statement back to the Board and that a workgroup may be put together to think about next steps.
6. **Protocol Review: ICE Toolkit (Miranda Bates, Information):** Miranda Bates shared a link to an ICE Protocol Toolkit. Employees can access this information on SharePoint. She stated that the college is in step with CSUF and has adapted their protocol. The toolkit contains printable signage, instruction sheet, red card pdfs, and undocumented student support website link. The ICE Protocol link will be shared with the campus in the next Weekly email.
7. **Upcoming Events (Cynthia Olivo, Information):**
 - Swarm and Shine Club Rush & HSI Week 2nd and 3rd Weeks of the Term
 - Ribbon Cutting Ceremony for SSC and M&O: September 19, 9 am – 12 pm
 - Budget Forum: October 9, 3 – 4:30 pm
8. **Employee Giving (Janeth Manjarrez, Information):** Janeth Manjarrez asked PAC to contribute to the Friends of FC Foundation through payroll deductions. The money will go to support student scholarships and an emergency fund. A payroll deduction form was sent to all PAC members and Janeth asked everyone to sign up.

MEMBER UPDATES

- **Bridget Kominek** reported that **Faculty Senate** is in the middle of the election for at large seats. Next meeting they will address the academic progress report, draft SEA plan, and AP3415 Immigration Enforcement Activities.
- **Jeanette Rodriguez** noted that the **Deans** are all working collaboratively on classes and waitlists to increase enrollment.
- **Amy Shrack** said that last night the Board approved contingency language that had previously been pulled from the **CSEA** contract.

- **Classified Senate President Annika Shellenbarger** stated the Senate met last week, and they need a VP and media officer.
- **Daniel Son** is a new PAC member from **AS**. He reported that they had their first meeting last week. Dr. Olivo mentioned that AS has 17 senators this fall. She also added that the Board of Trustees adopted a resolution to protect students' records.

ADJOURNMENT: The meeting adjourned at 3:27 p.m.

NEXT MEETING: September 24, 2025 on Zoom