

**Approved Minutes
President's Advisory Council
September 24, 2025**

MEMBERS PRESENT ***Chair:*** Cynthia Olivo ***Deans:*** Jeanette Rodriguez ***Management:*** Grant Linsell, Jennifer Merchant ***Faculty:*** Jeanne Costello, Cynthia Guardado, Bridget Kominek ***Classified:*** Yadira Aguillon, Amy Shrack ***Students:*** Daniel Son ***Resource Members:*** Miranda Bates, Daniel Berumen, Sonia De La Torre, Henry Hua, Evelyn Lindley, Connie Moreno Yamashiro, José Ramón Núñez

Members Absent: Janeth Manjarrez,

Guests: Ziza Delgado, Jorge Gamboa, Beth Kelley, John Krok,

INFORMATION

- **Approval of Minutes from September 10, 2025:** Approved as submitted.
- **Approval of Agenda:** Approved as submitted.

REPORTS

1. **President's Report:** President Olivo joined the meeting from a conference in Irvine. She thanked everyone for participating in Latinx Heritage Month activities and the APIDA team for their Know Your Rights presentation made yesterday. The NorthStar committee is working on the HBCU Caravan coming up in October, and she remarked that the college will continue to robustly expand its DEI efforts. She remarked that the SSC and M&O buildings were opened to the public last Friday with a very successful ribbon cutting event. She let PAC know that the college has ordered more laptops to loan to students, but it takes time to get them into their hands. They will probably arrive after midterms. She stated that there are computer labs already on campus and possibly the hours can be extended if students need that.
2. **Revised APs - AP 3100 Organizational Structure, AP 3280 Grants, AP 3310 Records Retention and Destruction, AP 3415 Immigration Enforcement Activities, AP 3500 Campus Safety (Cynthia Olivo, Information):** President Olivo reviewed the changes made to these APs by the District Consultation Council (DCC). They have been updated on the district website. The details were emailed to employees by the Chancellor's Office.
3. **President's Staff Reports:**
 - **VPSS Sonia De La Torre** provided updates on student conduct and thanked instructional deans for their work in the classrooms and Campus Safety for their assistance and support. She hopes to onboard a new Dean of Student Support Services later this fall. Phi Beta Kappa needs an advisor, and she will be promoting that opportunity. Sonia stated that there are five part-time therapists for students in the health center and many affinity-based programs have their own therapists. If someone encounters a student who is in imminent danger to

themselves, the procedure is to immediately call student health services to have Theresa Ullrich or a therapist work with the student. That can then be followed up with an SSRT.

- **VPAS Henry Hua** reminded everyone again about the upcoming budget forum on October 9.
- **Daniel Berumen** talked about the program review software for instructional programs. Support tools are available on the OIR and Program Review websites.

4. **First Read – 2025-2028 FC SEA Plan (Ziza Delgado, Information):** Ziza Delgado discussed the committee's work on the 2025-2028 SEA plan and mentioned that she is preparing to take over SEA in her new role as dean. Draft 1 was shared and feedback received. Based on this feedback, they are going to streamline and reduce key strategies for each metric, add more basic needs language, create a more unified tone throughout, and revise the document as a whole to have more consistent language. The goal is to submit the report to the Board of Trustees at their November 18 meeting for adoption.
5. **Update on Men of Color Center (Ziza Delgado, Information):** Interim Dean Delgado reported on progress made for a Men of Color Center and said she is working to create the systems for Men of Color to transform it into an official program. The center will open in the spring. She is working with Marshall Johnson on this project. They want to hire a coordinator and students to work at the center.
6. **Update on Softball Field Title IX Project (Beth Kelley, Information):** Dr. Kelley shared a video with an overview of the softball field project renderings. Though the bulk of the project involves the field, there will also be new ADA walkways, press box, regulation field size, dugout with attached locker room and restrooms, padding and a new scoreboard.
7. **Foundation Toolkit Project Feedback (Cynthia Olivo, Information):** Dr. Olivo reported that a Self-Service function will be added to the foundation website that will have forms for events such as raffles, serving alcohol, and creating new scholarships.

MEMBER UPDATES

Daniel Son reported that **AS** filled all of their senate seats. About 60 students attended the last meeting. The student senate discussed parking issues – not enough spaces, not convenient, and speeding in the parking structure. They also talked about the concern over mental health therapists and proper signage for the health center. They also want to look into the reasons why it seems many STEM students go to Cypress College to take the harder classes and are discussing ICC merging with AS.

At their last meeting, **Faculty Senate** received a presentation on the academic progress report process, voted to support AP 3415 Immigration Enforcement Activities, considered Course Dog and the SEA report. **Bridget Kominek** went on to say that at their next meeting, they will hear about a district employee mediation program, and vote on catalog language regarding credit for prior learning. They are also talking about inclusive restrooms, AP/BPs and other curriculum issues and degrees. She shared that last spring they prepared a resolution on employment-based visas. Dr. Breland will be presenting a report to them on this issue on December 4.

Amy Shrack said **CSEA** is concerned with prioritizing classified hiring, especially for positions that have gone unfilled for years. They are also investigating the work being given to PEs and Hourlys that should be protected, Classified work.

Jeanette Rodriguez said the **Deans** have started the faculty allocation process. The next step is sending the list to faculty senate.

Grant Linsell mentioned a district-wide managers retreat is coming up. He also said the Deans met today and will have their faculty prioritization lists to VPI Nunez next week.

ADJOURNMENT: The meeting adjourned at 3:11 p.m.

NEXT MEETING: October 8, 2025