

**Approved Minutes  
President's Advisory Council  
October 22, 2025**

**MEMBERS PRESENT** ***Chair:*** Cynthia Olivo ***Deans:*** Jeanette Rodriguez ***Management:*** Grant Linsell, Jennifer Merchant ***Faculty:*** Jeanne Costello, Brandon Floerke, Bridget Kominek, Cynthia Guardado ***Classified:*** Yadira Aguillon, Amy Shrack ***Students:*** Yareli Hernandez, Daniel Son ***Resource Members:*** Miranda Bates, Daniel Berumen, Henry Hua, Evelyn Lindley, Connie Moreno Yamashiro

**Members Absent:** Sonia De La Torre, Janeth Manjarrez

**Guests:** Ziza Delgado, Anita Juarez, John Krok, Annika Shellenbarger, Ericka Adakai, Peter Oh, Fiona Wong, Carolina Marrujo, Valerie Salazar

### **INFORMATION**

- **Approval of Minutes from October 8, 2025:** Approved as submitted.
- **Approval of Agenda:** Approved as submitted.

### **REPORTS**

1. **President's Report:** President Olivo thanked everyone for a good semester. Shared an update on the recent Foundation board meeting items. Dr. Olivo thanked Jeanette Rodriguez for representing Fullerton College (FC) at an event with Congressman Lou Correa. The event was a convening of colleges in his area/district regarding the withholding of the HSI funds and how it is negatively impacting them. The information shared will enable him to advocate on our behalf. A letter will be written to have a plan and steps moving forward. Dr. Olivo shared that the Hornet reached out for a quote regarding thoughts on comments made by the Secretary of Education. Efforts are currently being made to convey concerns over funding. She also stated that the Asian American, Native American, Pacific Islander Serving Institution (ANAPSI) team is working to use the funds in the time allotted and will work together as a college on preserving our ANAPSI center moving forward. Dr. Olivo has received the list of faculty prioritized requests from the deans and faculty. Currently they are reviewing retirements and calculating the enrollment numbers for the district in order to meet the faculty obligation number. The faculty list will be sent to HR next Wednesday, October 29.
2. **President's Staff Reports: No reports.**
3. **Guided Pathways Update (Jennifer Merchant, Information):** Jennifer shared a presentation and updates regarding how Guided Pathways supports student goals. Their projects include First-Year Experience, Academic Mindsets, Starfish, Program Mapper/Hornet Pathways, and OER/ZTC Professional Learning. They will be hosting an Annual Campus Resource Showcase on Thursday, November 6, 10am, which is open to everyone. The First-Year Celebration is set to be in May 2026.

4. **Environmental Justice Career Fellowship Update (Ericka Adakai, Information):** Ericka introduced staff members, Carolina Marrojo, Office Coordinator, Peter Oh, Career Education Coordinator, and Fiona Wong, Program Coordinator. Peter shared a presentation on updates regarding the fellowship. Shared that FC is the only campus in Orange County that offers this program, making it unique and impactful. It allows students the opportunity to learn, engage in initiatives, and build leadership skills. The fellowship is funded through grants and provides paid work experience and scholarships. It utilizes a cohort model and partners with community-based organizations. Currently there are 2 cohorts, which have been highly successful. The 3<sup>rd</sup> cohort in the preliminary process to start in the fall 2026.
5. **2025-2028 FC SEA Plan (Anita Juarez and Ziza Delgado, Action):** Dr. Olivo thanked all involved for the important work in the Student Equity Plan. Shared that the final Student Equity and Achievement Plan went to Chancellor's Staff and it will be going to the Board for a first read on 11/18/25, and a second read and approval on 12/16/25. The Board will also receive the Executive Summary and the document link. Ziza thanked the committee for all their work and providing great feedback to edit and update the plan. She shared the changes in the Executive Summary, which was to make it a stand-alone document that would reflect and capture all the good equity work the campus is doing. They are being intentional on highlighting the disproportionately impacted student populations, Black and Latinx students for the next cycle, and how these initiatives will support all students overall. There are now 5 AS leaders that increases the membership and their voice.

**A motion was made to approve this item, and it was approved unanimously.**

6. **DCC Policy/Procedure Updates – New AP 3440 Service Animals (Cynthia Olivo, Information):** Dr. Olivo shared that this new AP is making its way through the shared governance process and encourages everyone to provide feedback before it goes to the District Consultation Council. Afterwards, it will be shared with a policy subcommittee and then to the Board of Trustees meeting. This policy is due to incidents that have occurred with dogs coming on campus.
7. **Laptop and Wi-Fi Check-out / Holds (Cynthia Olivo, Information):** Dr. Olivo shared that she received feedback from Daniel Son and A.S. leaders who recommend placing a library hold for students who do not return their devices. She supports this recommendation and requested for Dean Wilson and Cynthia Guardado to create a sticker that shares the message, "We are all in this together," so that students will be encouraged to return their devices and in turn help others. Cynthia Guardado shared that there needs to be a follow-up communication on when the laptops are due and positive language that will encourage students to return their devices even if they have issues or are broken.
8. **Mission Statement Workgroup Recommendations (Daniel Berumen, Action):** Daniel shared that workgroup discussed the next steps, based on the Board's concerns on the language. The group met last month and decided unanimously to hold off on updating the mission and not go to the board until the next cycle. The recommendation is to keep current mission statement as is.

**A motion was made to keep the current mission statement and table the revisions until the next planning cycle. PAC voted to pass the item, with 3 members abstaining.**

9. **Revised AP 7400 Employee Travel and Conference Attendance (Cynthia Guradado, Information):** Dr. Olivo thanked Cynthia Guardado and the professional learning organization

on campus for their work on discussing and provided feedback. Cynthia shared concerns on some of the language where it states, “and most economical”, because it makes things very difficult, subjective, creates barriers, and recommends having it removed. There were positive additions such as, changes to meals that are not covered the conference, and gratuity not to exceed 20%, that are now reimbursable. There are suggestions to revise the language on the portions of personal expenses regarding accessibility, Chancellor Staff approvals for certain travel decisions, lodging dates allowable based on conference dates and times, and meal allowances for local multi-day conferences.

Suggestions were made for DCC to establish a workgroup to seek out clarity.

## **MEMBER UPDATES**

**Daniel Son** shared that they received student comments regarding availability of obtaining a meal at Sodexo if an ID is not available. Also shared that registration season is now open for spring semester, and the concerns on the new scheduler that is not user friendly. Dr. Olivo said she will share concerns with staff.

**Bridget Kominek** shared that Cynthia Guardado will be presenting at their next meeting on the data of faculty participation in professional learning. George Bonnard, chair of Student Learning Outcome and Assessment Committee, will be presenting on Insights, which is a new software that is being used to assess SLO's. Faculty Senate will also have a vote coming up on credit for primary learning and INDS DegreeWorks. There will also be a faculty member on the agenda to propose that HR training be allowed as flex credit. They will be providing input on two issues that UF is working on: the revised academic calendar, and the upcoming changes to faculty evaluations. As a reminder, Faculty Senate will not be meeting on November 6<sup>th</sup>.

**Amy Shrack** shared that they are meeting in early November for the final review of the CBA document and it will be posted on the CSEA website, and they are preparing to discuss the opener.

Classified Senate president **Annika Shellenbarger** invited everyone to the upcoming Meet and Greet for the evening group on November 14, from 5-7 pm in the Classified lounge. She shared that Matthew Muranaga is the newly elected Vice President, and Sandra Chen is the new Recorder. She thanked German for all his great work as Treasurer. They had a discussion on the Integrated Planning Manual, and made revisions on Classified Senate section, it was voted on and sent to Daniel Berumen. Annika shared a reminder for the Annual Spooky Door Competition ending on Tuesday, and is encouraging people to participate. Judging will take place on Tuesday.

**Grant Linsell** shared that managers are getting too many emails on trainings. He will be talking with HR about the notifications and the completion phase needing clarity.

**Jeanette Rodriguez** said the Deans had a productive meeting with Khaoi Mady and shared their concerns on Banner 9 and shared that Khaoi will be looking at the user side of things.

**ADJOURNMENT:** The meeting adjourned at 4:13 p.m.

**NEXT MEETING:** November 26, 2025 (November 12, 2025, meeting canceled)